**U.S. Department of Justice**

**Federal Bureau of Investigation**

*Criminal Justice Information Services Division*

**Criminal Justice Information Services (CJIS) Division**

**Uniform Crime Reporting (UCR) Program**



**Summary Reporting System Technical Specification**

**Version 1.1**

**Document Date: 05/30/2018**

**Prepared by:**

**Law Enforcement Support Section (LESS) Crime Statistics Management Unit (CSMU)**

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| --- | --- | --- | --- |
| **CHANGE DESCRIPTIONS** | | | |
|  |  |  |  |
| Revision | Date | Change Description | Comments |
| 1.0 | 05/25/2012 | Initial Release | Replaces “Automated Data Processing (ADP) Programming Guidelines for State UCR Programs/Direct Contributors” and previous draft versions of the “Summary Reporting System Technical Specification” |
| 1.1 | 05/30/2018 | Modification and updates for UCR-TR | Replaces Errors and Warnings and updates SHR information and basic legacy verbiage. |
| 1.1 | 7/11/2018 | Modifications to update information to meet UCR-TR processing | Updated to current verbiage and ensure document meets the processing of the UCR-TR specific to SRS contributors. |
| 1.1 | 8/9/2018 | Modifications based on comments provided by ITMS LETSU | Update information as noted by ITMS LETSU |

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# Introduction

The Federal Bureau of Investigation (FBI) UCR Program will collect data submitted only via NIBRS as of January 1, 2021. After that date, the FBI will not accept crime data via the Summary Reporting System (SRS). As of January 1, 2021, agencies must submit LEOKA data, hate crime data, cargo theft data, and the human trafficking data via NIBRS. National staff will no longer accept SRS data after this date.

The purpose of this technical manual is to provide states/direct contributors that participate in the Uniform Crime Reporting (UCR) Program with simple, functional Summary Reporting System Technical Specification (SRSTS). It is designed to establish the criteria, objectives, and functions for reporting crime statistics by states/direct contributors’ data processing personnel, resulting in a reliable technical document that will serve as a reference for systems analysts and programmers. (The FBI UCR Program also has available the *UCR Handbook* to assist participating law enforcement agencies in understanding and completing Summary Reporting System [SRS] monthly and annual reports.)

For ease of use, the manual is divided into the following sections:

* 1. System Overview–describes in technical language the concept of the system and also includes: a narrative description of the flow of system data, the purpose of the system, the flow of data through the system, the specifications of the electronic media, how to submit adjustments, the proper use of negative numbers, and the types of codes allowed to process the record.
  2. Record Specifications–describes the various formats of records used by the system. It includes the data elements, their characteristics, and the edits performed on each type of record. In most cases, examples are included to reinforce the narrative. Each subsection discusses a separate record format.

# System Overview

## Purpose

The main purpose of this automated reporting system is to produce a reliable set of statistics on a national basis for use in law enforcement administration, operation, and management. These compiled data are also intended for the use and information of other professionals and scholars who have an interest in the data.

## Description

Each state UCR Program collects data from the law enforcement agencies within its boundaries and forwards this data to the FBI. A direct contributor in a state without a state UCR Program forwards their data directly to the FBI. When a file is received, it is ingested into the Uniform Crime Reporting Technical Refresh System (UCR-TR). Upon ingestion of submitted data, the UCR-TR will return to the contributor a system generated Error Data Set (EDS) and Warning Data Set (WDS) report as applicable.

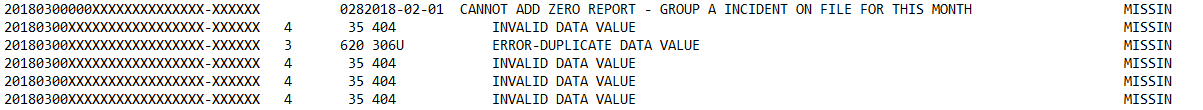
**SRS Errors and Warnings**

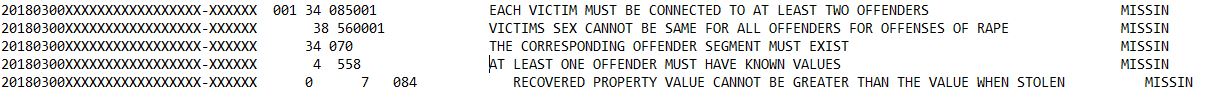
**Error**:  Software logic checks exist for each report type.  When a report does not pass all associated logic checks, the system creates an error.  Reports with errors are not ingested into the UCR-TR system.  Errors must be corrected and the report resubmitted.

**Warning**:  Software logic checks exist for each report type.  When a report is presented with data that is questionable in comparison to the normal reporting parameters, the system creates a warning.  Reports with warnings are ingested into the UCR-TR system.  Warnings must be reviewed and either corrected or explained prior to publication.

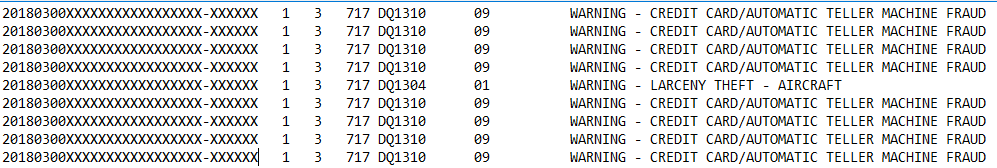
Note: For our SRS submitters, data quality is a new UCR Program designation. Data quality issues will be provided in a data quality report. For SRS contributors, these issues are essentially the subset of SRS warnings which have been designated as data quality issues in the UCR-TR. This change has been made to more closely align our SRS methodology with our NIBRS methodology.

**Sample Error Data Set (EDS)**





**Sample Warning Data Set (WDS)**



## Specifications

Electronic files (e-mail attachment) must conform to this SRSTS. Each category of record on the electronic file has a different record length and should be written on its own line in the file.

File Naming Convention - In order to ensure consistency with the data submissions, enhance efficiency, and decrease the time to process the submitted files from the states, the UCR program has implemented a new file naming convention that all flat file submissions must adhere to. Below is the new file naming standard, an example, and the new naming convention defined.

Submitter ID\_4 digit year 2 digit month 2 digit day\_submission format\_additional information from the state\_series number.txt.

Example:  TXUCR0001\_20161122\_SRS\_Hate Crime\_001.txt

Submitter ID = Submitting Agency Identifier (ORI)

Date=the date the submission was generated

Additional Information=Hate Crime, Cargo Theft, Arson, homicide, etc.

Series Number = number of submission per year, 001 indicates the first submission of the year.

## Adjustments

State UCR Programs/direct contributors may find it necessary to adjust totals previously reported. The following are recommended procedures for submitting adjustments:

* + 1. If the month to be adjusted is known, a complete new record should be submitted reflecting the changes to the appropriate fields. This record must contain all data, not merely the difference between the old and new data. The Type of Record Field (positions 13-14) will contain a 13 to reflect the adjustment.
    2. In cases in which the month cannot be determined, adjustments can be made with the current month’s record. The necessary changes should be made to the appropriate fields in the record for the *current* month. If this procedure is used, the Type of Record Field must contain 00.

The one exception to these procedures is the Supplementary Homicide Report (SHR) record. The proper way to handle adjusting this record is discussed in the Supplementary Homicide Report Field Edit Specifications.

## Negative Numbers

The following guideline is provided for submitting negative numbers. A negative number is only acceptable during the implementation of procedures (1) and (2) as defined above in Section 1.4–a corresponding field is decremented and the result is a negative number. The

minus sign is represented in the low order position of the field. This does not affect the reliability of the data because such results tend to equalize each other from month to month over a period of time.

The hexadecimal representation of negative numbers that the FBI is currently expecting is D0 through D9 which has a printable character representation of } (-0) , J (-1), K (-2), L (-3), M (-4), N (-5), O (-6), P (-7), Q (-8), and R (-9). For example, the submission of a five-digit field as -7 would be 0000P and a -10 would be 0001}.

## Types of Records

The Type of Record Field (positions 13-14) in all categories of records will have one of the following codes to indicate how the record is to be processed:

00–A normal record. A normal record is defined as a record that an agency submitted initially.

13–An adjustment record. An adjustment record is defined as a record that an agency submitted to change a previously updated record.

14–A no report record. This record should be used only when an agency has not submitted a report for the month.

Note: There are two exceptions to submitting Type 14 records:

1. Law Enforcement Officers Killed or Assaulted (LEOKA) (Category 5). A Type 14 record is needed when an agency submitted a Return A record for a given month that indicated law enforcement officers had been killed and/or assaulted, and the agency did not submit a LEOKA report for the same month.
2. SHR (Category 6). A Type 14 record is needed when an agency submitted a Return A record for a given month that indicated the agency had murders and nonnegligent manslaughters, and the agency did not submit an SHR for the same month.

15–Zero data reported. This record/code is used for ASR records only.

16-SHR delete record. This record type is used for SHR deletes only.

# Record Specifications

## Introduction

This section defines the record layouts of each SRS form and describes the possible errors generated when the records are processed. Any file submitted by a state UCR Program/direct contributor should not contain records for more than 1 year. All fields of a record must be filled. The offense and arrest fields must contain zeros for the particular items that do not have any data reported. Those fields that are labeled “Unused” or “Blank” should contain either zeros or blanks. Each record section is written to stand alone and should be considered mutually exclusive.

## Sequence of Records

The sequence of all records should be (from major to minor):

Agency Month

Offense within month (ASR only) Incident number within month (SHR only) Category of Record

Return A=1

Supplement to Return A=2

Age, Sex, Race, and Ethnicity=3

Law Enforcement Officers Killed or Assaulted=5

` Supplementary Homicide Report=6 Arson=7

Human Trafficking=9 (monthly)

Full-time Law Enforcement Employees=8 (yearly)

# Return A Field Edit Specifications

The Return A record is fixed length with a logical length of 720 bytes. The following description refers to Figures 1 and 2 for Return A.

**Record Indicator (position 1)–**Must be a 1.

**Agency (positions 2-8)**–Must be the valid seven-character agency identifier for the law enforcement agency submitting the report. This agency identifier must correspond to the FBI UCR Program’s master list. If it does not, an error code/message will be generated, and the record will not be processed.

**Date (positions 9-12)**–The month portion must contain the 2-digit numeric equivalent of January through December (01-12) for which the report represents. The year will be the last two digits of the current year of compilation. An invalid date will be flagged as an error, and the record will not be processed.

**Type of Record (positions 13-14)**–Must contain one of the following codes:

00–A normal return.

13–An adjustment record.

14–A no-report record.

The use of these codes tells the system how the record should be processed. For example:

An agency did not submit a report for January. The record on the January file would have a 14 in this field and zeros in the offense fields. In February, the agency submitted a report for January. Since this is the first record submitted with data, the January record will have 00 in the Type of Record Field. In March, the same agency submitted an adjusted report for January. By definition, this record must contain a 13 in the Type of Record Field in order to change a previously updated record. If the correct Type of Record is not submitted, the record will be flagged as an error and will not be processed.

**LEOKA Indicator (position 15)**–Must contain either a b (blank) or a 1. This field will contain a blank when an agency: (1) reports zero officers killed or assaulted or (2) reports the actual number of officers killed or assaulted. This field will contain a 1 if an agency does not report any LEOKA data. An invalid LEOKA indicator will cause the record to be flagged as an error, and the record will not be processed.

**Month Included In (positions 16-17)**–Normally this field will contain blanks. In the case where an agency combines 2 or more months of data into one report, the month which contains the data will be entered into this field. For example:

If an agency includes February data in the March report, this field will contain the numeric equivalent of March (03), and February’s numeric equivalent (02) will be entered in the month position of the Date Field. Using the example above and expanding it to include January data in March, a second record would be required that would contain the numeric equivalent of January (01) in the month position of the Date Field. An invalid month in this field will cause the record to be flagged as an error, and the record will not be processed.

**2011 Rape Definition Indicator (position 18)**–This field is used to indicate whether the definition of Rape is being used for this crime report. In 2011, the FBI UCR Program revised the definition of Rape. The presence of the letter R in position 18 indicates the agency is reporting the crime according to the revised definition of Rape in the data elements applicable to Rape included in positions 31-680 of the Return A record layout.

**Note:** There are two valid values for this field. “R” for the revised rape and blank. Any other value will cause it to error as an invalid value. The blank in this field indicates that the law enforcement agency is continuing to report the crime according to the historical “Forcible Rape” definition. As of January 2017, the legacy rape counts will no longer be accepted. Any counts reported will be stored in the database as revised definition counts.

**LEOKA Data (positions 23**–**30)**–Must be numeric. If it is not, an error is generated, and the record will not be processed. A second edit performed on these fields is performed to ensure they agree with the LEOKA Data Field. For example: If the LEOKA Indicator Field has a 1, then the LEOKA Data Field should always contain zeros. If not, the record will be flagged as an error and will not be processed.

Note: Whenever these fields contain numeric non-zero data, a LEOKA record (Category 5) must be submitted for the agency. However, a LEOKA record does not have to be submitted when the agency reports zero.

**Offense Fields (positions 31-680)**–The Offense Total fields of each individual column must add to the Grand Total Field. Breakdown categories, when added together, must equal the Offense Total Field. For example: An agency has the following data in the fields associated with the Unfounded column (2) for the offense of robbery:

Unfounded Column (2)

|  |  |
| --- | --- |
| Robbery Total | 00044 |
| Firearm | 00031 |
| Knife | 00012 |
| Other | 00000 |
| Strong-arm | 00000 |

The total number of robbery offenses is 44. The total of the breakdowns is 43. When the total of the breakdowns does not equal the total in the Robbery Total Field, an error code/message will be generated, and the record will not be processed.

Actual Offenses **Forcible Rape** Total (positions 681**-**685) – When a law enforcement agency reports Rape according to the 2011 Revised Definition of Rape, as indicated by use the *2011 Rape Definition Indicator*, they can use positions 681-685 to report the historical Forcible Rape column 4 total.  *The count in this field should be included in positions 301***-***305.*

A second edit performed on the Return A record is to cross-check the Offenses Reported or Known to Police (2), Unfounded (3), and Number of Actual Offenses (4) columns horizontally. This is accomplished by subtracting the data in the Unfounded column (3) from the data in the Offenses Reported or Known to Police column (2), which should equal the total in the Number of Actual Offenses column (4). For example: An agency has submitted the following data for robbery for columns 2, 3, and 4:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Offenses Reported or Known to Police Column (2) | Unfounded Column (3) | Number of Actual Offenses Column (4) |
| Robbery Total | 00044 | 00004 | 00041 |
| Firearm | 00031 | 00003 | 00029 |
| Knife | 00012 | 00000 | 00012 |
| Other | 00000 | 00000 | 00000 |
| Strong-arm | 00001 | 00001 | 00000 |

This example passes the first edit check. In other words, the breakdowns within each column when added together equal the Robbery Total Field.

The second edit check will identify an error by subtracting the data from the Unfounded column (3) in the Robbery Total Field from the data in the Offenses Reported or Known to Police column (2) in the Robbery Total Field and comparing the result with the data in the Number of Actual Offenses column (4) of the Robbery Total Field. The results are not equal. Therefore, the corresponding error code/message will be generated, and the record will not be processed.

The final edit check for the Return A record compares data in the Total Offenses Cleared by Arrest or Exception Means column (5) against the data in the Number of Clearances Involving Only Persons Under 18 Years of Age column (6) horizontally. If the total of the Total Offenses Cleared by Arrest or Exceptional Means column (5) is less than the total of the Number of

Clearances Involving Only Persons Under 18 Years of Age column (6), an error code/message will be generated, and the record will not be processed. For example: An agency submitted the following data for robbery in columns 5 and 6:

|  |  |  |
| --- | --- | --- |
|  | Total Offenses Cleared by Arrest or Exceptional Means Column (5) | Number of Clearances Involving Only Persons Under 18 Years of Age Column (6) |
| Robbery Total | 00033 | 00033 |
| Firearm | 00022 | 00018 |
| Knife | 00011 | 00015 |
| Other | 00000 | 00000 |
| Strong-arm | 00000 | 00000 |

This example passes the first edit check. In addition, when each breakdown category within each column is added together, that sum equals the Robbery Total Field. However, the final edit check will identify the error when the data in the breakdown category Knife (column 5) is less than the data in the category Knife (column 6). In this instance, an error code/message will be generated, and the record will not be processed.

If errors are encountered, the records will be flagged. The following are the possible error codes/messages when edits are performed on the Return A record.

## Return A Error Codes

|  |  |  |
| --- | --- | --- |
| **Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| RETA\_N | RETURN A NO-REPORT ALREADY ON FILE | A type 14- No Report was submitted for Return A. A type 14- No report was already on file for the same agency/month. |
| RETA\_S | RETURN A RECORD ALREADY ON FILE, SEND RECORD TYPE 13 | A type 00 - Normal record was submitted for Return A. A type 00- Normal record is already on file for the same agency/month. Please resubmit as a Type 13- Adjustment record. |
| RETA011 | MUST NOT BE A FUTURE DATE | The Month/year of the Return A submitted is for a calendar date in the future. Check the form and resubmit with the correct date. |
| RETA110 | ACTUAL OFFENSES MURDER DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA111 | ACTUAL OFFENSES MANSLAUGHTER DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1110 | ACTUAL OFFENSES ASSAULT TOTAL DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1111 | ACTUAL OFFENSES ASSAULT - FIREARM DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1112 | ACTUAL OFFENSES ASSAULT - KNIFE DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1113 | ACTUAL OFFENSES ASSAULT - OTHER DANGEROUS WEAPON DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1114 | ACTUAL OFFENSES ASSAULT - HANDS, FISTS, FEET, ETC. DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |

|  |  |  |
| --- | --- | --- |
| **Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| RETA1115 | ACTUAL OFFENSES ASSAULT - OTHER NON AGGRAVATED DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1116 | ACTUAL OFFENSES BURGLARY TOTAL DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1117 | ACTUAL OFFENSES BURGLARY - FORCIBLE ENTRY DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1118 | ACTUAL OFFENSES BURGLARY – NON-FORCE DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1119 | ACTUAL OFFENSES BURGLARY - ATTEMPTED DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA112 | ACTUAL OFFENSES RAPE TOTAL DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1120 | ACTUAL OFFENSES LARCENY THEFT DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1121 | ACTUAL OFFENSES MOTOR VEHICLE THEFT TOTAL DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1122 | ACTUAL OFFENSES MOTOR VEHICLE THEFT - AUTO DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1123 | ACTUAL OFFENSES MOTOR VEHICLE THEFT -TRUCKS AND BUSES DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |

|  |  |  |
| --- | --- | --- |
| **Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| RETA1124 | ACTUAL OFFENSES MOTOR VEHICLE THEFT - OTHER VEHICLES DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA1125 | ACTUAL OFFENSES GRAND TOTAL DOES NOT EQUAL REPORTED MINUS UNFOUNDED. | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA113 | ACTUAL OFFENSES RAPE DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA114 | ACTUAL OFFENSES ATTEMPTED RAPE DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA115 | ACTUAL OFFENSES ROBBERY TOTAL DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA116 | ACTUAL OFFENSES ROBBERY - FIREARM DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA117 | ACTUAL OFFENSES ROBBERY - KNIFE DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA118 | ACTUAL OFFENSES ROBBERY - OTHER DANGEROUS WEAPON DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA119 | ACTUAL OFFENSES ROBBERY - STRONGARM DOES NOT EQUAL REPORTED MINUS UNFOUNDED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| RETA120 | NUMBER OF MURDERS CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |

|  |  |  |
| --- | --- | --- |
| **Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| RETA121 | NUMBER OF MANSLAUGHTER CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1210 | NUMBER OF ASSAULT CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1211 | NUMBER OF ASSAULT - FIREARM CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1212 | NUMBER OF ASSAULT - KNIFE CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1213 | NUMBER OF ASSAULT - OTHER DANGEROUS WEAPON CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1214 | NUMBER OF ASSAULT - HANDS, FISTS, FEET, ETC. CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1215 | NUMBER OF ASSAULT - OTHER NON AGGRAVATED CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1216 | NUMBER OF BURGLARY CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1217 | NUMBER OF BURGLARY - FORCIBLE ENTRY CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1218 | NUMBER OF BURGLARY – NON-FORCE CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |

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| **Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| RETA1219 | NUMBER OF BURGLARY ATTEMPTED CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA122 | NUMBER OF RAPE CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS. | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1220 | NUMBER OF LARCENY THEFT CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1221 | NUMBER OF MOTOR VEHICLE THEFT CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1222 | NUMBER OF MOTOR VEHICLE THEFT - AUTO CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1223 | NUMBER OF MOTOR VEHICLE THEFT - TRUCKS AND BUS CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1224 | NUMBER OF MOTOR VEHICLE THEFT - OTHER VEHICLES CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA1225 | NUMBER OF GRAND TOTAL OFFENSES CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA123 | NUMBER OF RAPE CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA124 | NUMBER OF ATTEMPTED RAPE CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |

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| **Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| RETA125 | NUMBER OF ROBBERY CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS. | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA126 | NUMBER OF ROBBERY - FIREARM CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA127 | NUMBER OF ROBBERY - KNIFE CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA128 | NUMBER OF ROBBERY - OTHER DANGEROUS WEAPON CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA129 | NUMBER OF ROBBERY - STRONGARM CLEARED BY JUVENILE ARREST IS GREATER THAN TOTAL NUMBER CLEARED BY ARREST OR EXCEPTIONAL MEANS | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA4000 | INVALID RECORD TYPE FOR REPORT, EXPECTING 00, 13 OR 14 IN POSITIONS 13-14. | The record type on the submission was not valid for the data being reported. IE. Record type 15 with a report type other than ASR or a record type 99 on any report. |
| RETA4005 | INVALID DATA FIELDS FOR A RETURN A NO REPORT SUBMISSION. | There was data reported that was not valid for the report type submitted. IE. A type 14 No Report record with offense data submitted. |
| RETA4006 | INVALID LEOKA INDICATOR FOR RETURN A SUBMISSION. | There was data reported in LEOKA Indicator field (position 15) other than a blank or a 1. |
| RETA4007 | INVALID MONTH INCLUDED IN A RETURN A SUBMISSION | The Month Included In (Position 16-17) contained a month other than 01-12. |
| RETA4008 | INVALID LEOKA DATA FOR RETURN A SUBMISSION. | Data was submitted in the LEOKA data field that was not valid for the report. IE. If the LEOKA Indicator Field has a 1, then the LEOKA Data Field should always contain zeros. If data other than zeros were submitted, the report would error. |
| RETA4012 | INVALID FILE FORMAT/SIZE FOR FLAT FILE SUBMISSION. | The submission had a file format or line length that did not meet the technical specification for a summary report format. |

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| **Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| RETA2051 | SUMMARY DATA SUBMISSION RECEIVED FROM A NIBRS CONTRIBUTING AGENCY | A summary Return A submission was received for a NIBRS contributing agency.  After an agency is certified NIBRS, and contribute their first IBR file, summary data submissions will not be accepted. For example, Agency A is certified NIBRS January 2017 and submits NIBRS data for that month/year. They will not be able to send summary forms for Jan 2017 or later. They may still submit corrections to existing summary data prior to 2017. |

## Return A Warning Codes

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| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA\_T | RETURN A ADJUSTMENT WITH NO PRIOR RECORD | A Type 13-Adjustment record was submitted with no prior record on file. |
| RETA020 | CURRENT SUBMISSION MANSLAUGHTER ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |
| RETA021 | CURRENT SUBMISSION MANSLAUGHTER UNFOUNDED TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |
| RETA022 | CURRENT SUBMISSION MANSLAUGHTER REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |
| RETA023 | CURRENT SUBMISSION MANSLAUGHTER CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |
| RETA024 | CURRENT SUBMISSION MANSLAUGHTER JUVENILE CLEARANCES TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARANCES TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |
| RETA025 | CURRENT SUBMISSION MURDER ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |
| RETA026 | CURRENT SUBMISSION MURDER UNFOUNDED TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |
| RETA027 | CURRENT SUBMISSION MURDER REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |
| RETA028 | CURRENT SUBMISSION MURDER CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |

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| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA029 | CURRENT SUBMISSION MURDER JUVENILE CLEARANCE TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARANCE TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new Return A is less than 50% of the original submission for the offense listed. |
| RETA040 | REPORTED KNOWN RAPE TOTAL MUST EQUAL THE REPORTED NUMBER OF RAPE PLUS ATTEMPTED RAPE | This is a warning. The total offenses reported for 2a RAPE and 2b ATTEMPTS are not equal to the total reported for 2 RAPE TOTAL |
| RETA041 | REPORTED KNOWN ROBBERY TOTAL MUST EQUAL THE SUM OF ALL REPORTED ROBBERY BREAKDOWNS. | This is a warning. The total offenses reported for 3a -3d are not equal to the total reported for 3 ROBBBERY. |
| RETA042 | REPORTED KNOWN ASSAULT TOTAL MUST EQUAL THE SUM OF ALL REPORTED ASSAULT BREAKDOWNS. | This is a warning. The total offenses reported for 4a -4e are not equal to the total reported for 4 ASSAULT. |
| RETA043 | REPORTED KNOWN BURGLARY TOTAL MUST EQUAL THE SUM OF ALL REPORTED BURGLARY BREAKDOWNS. | This is a warning. The total offenses reported for 5a- c are not equal to the total reported for 5 BURGLARY. |
| RETA044 | REPORTED KNOWN MOTOR VEHICLE THEFT TOTAL MUST EQUAL THE SUM OF ALL REPORTED MOTOR VEHICLE THEFT BREAKDOWNS. | This is a warning. The total offenses reported for 7a- c are not equal to the total reported for 7 MOTOR VEHICLE THEFT. |
| RETA045 | AS OF JANUARY 2017, LEGACY RAPE COUNTS ARE NO LONGER ACCEPTED. ANY REPORTED NUMBERS WILL BE STORED WITHIN THE UCR DATABASE AS COUNTS MEETING THE REVISED DEFINITION. | This is a warning. As of January 2017, legacy rape counts are no longer accepted and this warning alerts the numbers will be stored within the UCR database as counts meeting the revised definition. |
| RETA050 | UNFOUNDED KNOWN RAPE TOTAL MUST EQUAL THE UNFOUNDED NUMBER OF RAPE PLUS ATTEMPTED RAPE. | This is a warning. The total unfounded offenses reported for 2a RAPE and 2b ATTEMPTS are not equal to the total unfounded for 2 RAPE TOTAL |
| RETA051 | UNFOUNDED KNOWN ROBBERY TOTAL MUST EQUAL THE SUM OF ALL UNFOUNDED ROBBERY BREAKDOWNS. | This is a warning. The total unfounded offenses reported for 3a -3d are not equal to the total unfounded for 3 ROBBBERY. |
| RETA052 | UNFOUNDED KNOWN ASSAULT TOTAL MUST EQUAL THE SUM OF ALL UNFOUNDED ASSAULT BREAKDOWNS. | This is a warning. The total unfounded offenses reported for 4a -4e are not equal to the total unfounded for 4 ASSAULT. |
| RETA053 | UNFOUNDED KNOWN BURGLARY TOTAL MUST EQUAL THE SUM OF ALL UNFOUNDED BURGLARY BREAKDOWNS. | This is a warning. The total unfounded offenses reported for 5a- c are not equal to the total unfounded for 5 BURGLARY. |
| RETA054 | UNFOUNDED KNOWN MOTOR VEHICLE THEFT TOTAL MUST EQUAL THE SUM OF ALL UNFOUNDED MOTOR VEHICLE THEFT BREAKDOWNS. | This is a warning. The total unfounded offenses reported for 7a- c are not equal to the total unfounded for 7 MOTOR VEHICLE THEFT. |

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| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA060 | ACTUAL KNOWN RAPE TOTAL MUST EQUAL THE ACTUAL NUMBER OF RAPE PLUS ATTEMPTED RAPE. | This is a warning. The total known offenses reported for 2a RAPE and 2b ATTEMPTS are not equal to the total reported for 2 RAPE TOTAL |
| RETA061 | ACTUAL KNOWN ROBBERY TOTAL MUST EQUAL THE SUM OF ALL ACTUAL ROBBERY BREAKDOWNS | This is a warning. The total known offenses reported for 3a -3d are not equal to the total reported for 3 ROBBBERY. |
| RETA062 | ACTUAL KNOWN ASSAULT TOTAL MUST EQUAL THE SUM OF ALL ACTUAL ASSAULT BREAKDOWNS | This is a warning. The total known offenses reported for 4a -4e are not equal to the total reported for 4 ASSAULT. |
| RETA063 | ACTUAL KNOWN BURGLARY TOTAL MUST EQUAL THE SUM OF ALL ACTUAL BURGLARY BREAKDOWNS | This is a warning. The total known offenses reported for 5a- c are not equal to the total reported for 5 BURGLARY. |
| RETA064 | ACTUAL KNOWN MOTOR VEHICLE THEFT TOTAL MUST EQUAL THE SUM OF ALL ACTUAL MOTOR VEHICLE THEFT BREAKDOWNS | This is a warning. The total known offenses reported for 7a- c are not equal to the total reported for 7 MOTOR VEHICLE THEFT. |
| RETA070 | CLEARED RAPE TOTAL MUST EQUAL THE CLEARED NUMBER OF RAPE PLUS ATTEMPTED RAPE | This is a warning. The total cleared offenses reported for 2a RAPE and 2b ATTEMPTS are not equal to the total clearances reported for 2 RAPE TOTAL |
| RETA071 | CLEARED ROBBERY TOTAL MUST EQUAL THE SUM OF ALL CLEARED ROBBERY BREAKDOWNS | This is a warning. The total cleared offenses reported for 3a -3d are not equal to the total clearances reported for 3 ROBBBERY. |
| RETA072 | CLEARED ASSAULT TOTAL MUST EQUAL THE SUM OF ALL CLEARED ASSAULT BREAKDOWNS | This is a warning. The total cleared offenses reported for 4a -4e are not equal to the total clearances reported for 4 ASSAULT. |
| RETA073 | CLEARED BURGLARY TOTAL MUST EQUAL THE SUM OF ALL CLEARED BURGLARY BREAKDOWNS | This is a warning. The total cleared offenses reported for 5a- c are not equal to the total clearances reported for 5 BURGLARY. |
| RETA074 | CLEARED MOTOR VEHICLE THEFT TOTAL MUST EQUAL THE SUM OF ALL CLEARED MOTOR VEHICLE THEFT BREAKDOWNS | This is a warning. The total cleared offenses reported for 7a- c are not equal to the total clearances reported for 7 MOTOR VEHICLE THEFT. |
| RETA080 | JUVENILE CLEARED RAPE TOTAL MUST EQUAL THE JUVENILE CLEARED NUMBER OF RAPE PLUS ATTEMPTED RAPE | This is a warning. The total juvenile cleared offenses reported for 2a RAPE and 2b ATTEMPTS are not equal to the total juvenile clearances reported for 2 RAPE TOTAL |

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| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA081 | JUVENILE CLEARED ROBBERY TOTAL MUST EQUAL THE SUM OF ALL JUVENILE CLEARED ROBBERY BREAKDOWNS. | This is a warning. The total juvenile cleared offenses reported for 3a -3d are not equal to the total juvenile clearances reported for 3 ROBBBERY. |
| RETA082 | JUVENILE CLEARED ASSAULT TOTAL MUST EQUAL THE SUM OF ALL JUVENILE CLEARED ASSAULT BREAKDOWNS. | This is a warning. The total juvenile cleared offenses reported for 4a -4e are not equal to the total juvenile clearances reported for 4 ASSAULT. |
| RETA083 | JUVENILE CLEARED BURGLARY TOTAL MUST EQUAL THE SUM OF ALL JUVENILE CLEARED BURGLARY BREAKDOWNS. | This is a warning. The total juvenile cleared offenses reported for 5a- c are not equal to the total juvenile clearances reported for 5 BURGLARY. |
| RETA084 | JUVENILE CLEARED MOTOR VEHICLE THEFT TOTAL MUST EQUAL THE SUM OF ALL JUVENILE CLEARED MOTOR VEHICLE THEFT BREAKDOWNS. | This is a warning. The total juvenile cleared offenses reported for 7a- c are not equal to the total juvenile clearances reported for 7 MOTOR VEHICLE THEFT. |
| RETA090 | THE TOTAL REPORTED FIELDS OF EACH INDIVIDUAL OFFENSE MUST ADD UP TO THE REPORTED GRAND TOTAL. | This is a warning. The agency submitted Grand total is not equal to the sum of individual offenses. |
| RETA100 | THE NUMBER OF UNFOUNDED MURDER OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES. | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA101 | THE NUMBER OF UNFOUNDED MANSLAUGHTER OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1010 | THE NUMBER OF UNFOUNDED ASSAULT OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1011 | THE NUMBER OF UNFOUNDED ASSAULT - FIREARM OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1012 | THE NUMBER OF UNFOUNDED ASSAULT - KNIFE OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1013 | THE NUMBER OF UNFOUNDED ASSAULT - OTHER DANGEROUS WEAPON OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |

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| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA1014 | THE NUMBER OF UNFOUNDED ASSAULT - HANDS, FISTS, FEET, ETC. OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1015 | THE NUMBER OF UNFOUNDED ASSAULT - OTHER NON-AGGRAVATED OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1016 | THE NUMBER OF UNFOUNDED BURGLARY OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1017 | THE NUMBER OF UNFOUNDED BURGLARY - FORCIBLE ENTRY OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1018 | THE NUMBER OF UNFOUNDED BURGLARY - NON-FORCE OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1019 | THE NUMBER OF UNFOUNDED BURGLARY - ATTEMPTED OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA102 | THE NUMBER OF UNFOUNDED RAPE OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1020 | THE NUMBER OF UNFOUNDED LARCENY THEFT OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1021 | THE NUMBER OF UNFOUNDED MOTOR VEHICLE THEFT OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1022 | THE NUMBER OF UNFOUNDED MOTOR VEHICLE THEFT - AUTO OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1023 | THE NUMBER OF UNFOUNDED MOTOR VEHICLE THEFT - TRUCKS AND BUSES OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |

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| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA1024 | THE NUMBER OF UNFOUNDED MOTOR VEHICLE THEFT - OTHER VEHICLES OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA1025 | THE NUMBER OF UNFOUNDED GRAND TOTAL OFFENSES IS NOT 10% OR LESS OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA103 | THE NUMBER OF UNFOUNDED RAPE OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA104 | THE NUMBER OF UNFOUNDED ATTEMPTED RAPE OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA105 | THE NUMBER OF UNFOUNDED ROBBERY OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA106 | THE NUMBER OF UNFOUNDED ROBBERY - FIREARM OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA107 | THE NUMBER OF UNFOUNDED ROBBERY -KNIFE OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA108 | THE NUMBER OF UNFOUNDED ROBBERY -OTHER DANGEROUS WEAPON OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA109 | THE NUMBER OF UNFOUNDED ROBBERY- STRONGARM OFFENSES IS NOT 10% OR LESS OF THE NUMBER OF ACTUAL OFFENSES | This is a warning. The number of unfounded offenses are greater than 10% of the number of actual offenses. |
| RETA130 | THE UNFOUNDED TOTAL FIELDS OF EACH INDIVIDUAL OFFENSE MUST ADD UP TO THE UNFOUNDED GRAND TOTAL FIELD. | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA140 | THE ACTUAL TOTAL FIELDS OF EACH INDIVIDUAL OFFENSE MUST ADD UP TO THE ACTUAL GRAND TOTAL FIELD. | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |

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| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA150 | THE CLEARED TOTAL FIELDS OF EACH INDIVIDUAL OFFENSE MUST ADD UP TO THE CLEARED GRAND TOTAL FIELD. | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA160 | THE JUVENILE CLEARED TOTAL FIELDS OF EACH INDIVIDUAL OFFENSE MUST ADD UP TO THE JUVENILE CLEARED GRAND TOTAL FIELD. | The number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| RETA210 | CURRENT SUBMISSION ROBBERY CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA211 | CURRENT SUBMISSION ROBBERY JUVENILE CLEARANCES TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARANCE TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA212 | CURRENT SUBMISSION ROBBERY REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA213 | CURRENT SUBMISSION ROBBERY UNFOUNDED TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED TOTAL | An adjustment has been received for an Agency/month that is on file. The unfounded crime counts on the new report is less than 50% of the original submission for the existing unfounded total. |
| RETA214 | CURRENT SUBMISSION ROBBERY ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA215 | CURRENT SUBMISSION ASSAULT CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA216 | CURRENT SUBMISSION ASSAULT JUVENILE CLEARANCES TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARANCE TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |

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| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA217 | CURRENT SUBMISSION ASSAULT REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA218 | CURRENT SUBMISSION ASSAULT UNFOUNDED TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED TOTAL | An adjustment has been received for an Agency/month that is on file. The unfounded crime counts on the new report is less than 50% of the original submission for the existing unfounded total. |
| RETA219 | CURRENT SUBMISSION ASSAULT ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA220 | CURRENT SUBMISSION BURGLARY CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA221 | CURRENT SUBMISSION BURGLARY JUVENILE CLEARANCES TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARANCE TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA222 | CURRENT SUBMISSION BURGLARY REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA223 | CURRENT SUBMISSION BURGLARY UNFOUNDED TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED TOTAL | An adjustment has been received for an Agency/month that is on file. The unfounded crime counts on the new report is less than 50% of the original submission for the existing unfounded total. |
| RETA224 | CURRENT SUBMISSION BURGLARY ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA225 | CURRENT SUBMISSION RAPE CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |

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| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA226 | CURRENT SUBMISSION RAPE JUVENILE CLEARANCES TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARANCE TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA227 | CURRENT SUBMISSION RAPE REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA228 | CURRENT SUBMISSION RAPE UNFOUNDED TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED TOTAL | An adjustment has been received for an Agency/month that is on file. The unfounded crime counts on the new report is less than 50% of the original submission for the existing unfounded total. |
| RETA229 | CURRENT SUBMISSION RAPE ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA230 | CURRENT SUBMISSION LARCENY THEFT CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA231 | CURRENT SUBMISSION LARCENY THEFT JUVENILE CLEARANCES TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARANCE TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA232 | CURRENT SUBMISSION LARCENY THEFT REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA233 | CURRENT SUBMISSION LARCENY UNFOUNDED TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED TOTAL | An adjustment has been received for an Agency/month that is on file. The unfounded crime counts on the new report is less than 50% of the original submission for the existing unfounded total. |
| RETA234 | CURRENT SUBMISSION LARCENY ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |

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| --- | --- | --- |
| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA235 | CURRENT SUBMISSION MOTOR VEHICLE THEFT CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA236 | CURRENT SUBMISSION MOTOR VEHICLE THEFT JUVENILE CLEARANCES TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARANCE TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA237 | CURRENT SUBMISSION MOTOR VEHICLE THEFT REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA238 | CURRENT SUBMISSION MOTOR VEHICLE THEFT UNFOUNDED TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED TOTAL | An adjustment has been received for an Agency/month that is on file. The unfounded crime counts on the new report is less than 50% of the original submission for the existing unfounded total. |
| RETA239 | CURRENT SUBMISSION MOTOR VEHICLE ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA240 | CURRENT SUBMISSION GRAND CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING GRAND CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA241 | CURRENT SUBMISSION JUVENILE CLEARANCE GRAND TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARANCE GRAND TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| RETA242 | CURRENT SUBMISSION GRAND REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING GRAND REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The total offenses on the new report is less than 50% of the original submission for the existing offense total. |
| RETA243 | CURRENT SUBMISSION UNFOUNDED GRAND TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED GRAND TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |

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| --- | --- | --- |
| **Return A Warnings** | | |
| **Error**  **Code** | **Warning message** | **Warning Description** |
| RETA244 | CURRENT SUBMISSION GRAND ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING GRAND ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |

### Figure 1 Return A

|  |  |  |
| --- | --- | --- |
| ***Position*** | ***Type/ Length*** | ***Description*** |
| 1 | A1 | Record Indicator–Must be "1" |
| 2-8 | A7 | Agency |
| 9-10 | A2 | Date (Month) |
| 11-12 | A2 | Date (Year) |
| 13-14 | A2 | Type of Record |
| 15 | A1 | LEOKA Indicator |
| 16-17 | A2 | Month Included In |
| 18 | A1 | 2011 Rape Definition Indicator (R=2011 Revised Definition) |
| 19-22 | A4 | Unused |
| 23-24 | A2 | Law Enforcement Officers Killed Feloniously |
| 25-26 | A2 | Law Enforcement Officers Killed Accidentally |
| 27-30 | A4 | Law Enforcement Officers Assaulted |
| 31-35 | A5 | Offenses Reported or Known\_Murder |
| 36-40 | A5 | Offenses Reported or Known\_Manslaughter |
| 41-45 | A5 | Offenses Reported or Known\_Rape\_Total |
| 46-50 | A5 | Offenses Reported or Known\_Rape\_Completed |
| 51-55 | A5 | Offenses Reported or Known\_Rape\_Attempted |
| 56-60 | A5 | Offenses Reported or Known\_Robbery\_Total |
| 61-65 | A5 | Offenses Reported or Known\_Robbery\_Firearm |
| 66-70 | A5 | Offenses Reported or Known\_Robbery\_Knife |
| 70-75 | A5 | Offenses Reported or Known\_Robbery\_Other |
| 76-80 | A5 | Offenses Reported or Known\_Robbery\_Strong-arm |
| 81-85 | A5 | Offenses Reported or Known\_Assault\_Total |
| 86-90 | A5 | Offenses Reported or Known\_Assault\_Firearm |
| 91-95 | A5 | Offenses Reported or Known\_Assault\_Knife |
| 96-100 | A5 | Offenses Reported or Known\_Assault\_Other Weapon |
| 101-105 | A5 | Offenses Reported or Known\_Assault\_Hands, Fists, Feet, etc. |
| 106-110 | A5 | Offenses Reported or Known\_Assault\_Other, not Aggravated |
| 111-115 | A5 | Offenses Reported or Known\_Burglary\_Total |
| 116-120 | A5 | Offenses Reported or Known\_Burglary\_Forcible Entry |
| 121-125 | A5 | Offenses Reported or Known\_Burglary\_No Force |
| 126-130 | A5 | Offenses Reported or Known\_Burglary\_Attempt |
| 131-135 | A5 | Offenses Reported or Known\_Larceny |
| 136-140 | A5 | Offenses Reported or Known\_Motor Vehicle Theft\_Total |
| 141-145 | A5 | Offenses Reported or Known\_Motor Vehicle Theft\_Autos |
| 146-150 | A5 | Offenses Reported or Known\_Motor Vehicle Theft\_Trucks and Buses |
| 151-155 | A5 | Offenses Reported or Known\_Motor Vehicle Theft\_Other Vehicles |
| 156-160 | A5 | Offenses Reported or Known\_Grand Total |
| 161-165 | A5 | Unfounded\_Murder |
| 166-170 | A5 | Unfounded\_Manslaughter |
| 171-175 | A5 | Unfounded\_Rape\_Total |
| 176-180 | A5 | Unfounded\_Rape\_Completed |
| 181-185 | A5 | Unfounded\_Rape\_Attempted |
| 186-190 | A5 | Unfounded\_Robbery\_Total |
| 191-195 | A5 | Unfounded\_Robbery\_Firearm |
| 196-200 | A5 | Unfounded\_Robbery\_Knife |

|  |  |  |
| --- | --- | --- |
| 201-205 | A5 | Unfounded\_Robbery\_Other |
| 206-210 | A5 | Unfounded\_Robbery\_Strong-arm |
| 211-215 | A5 | Unfounded\_Assault\_Total |
| 216-220 | A5 | Unfounded\_Assault\_Firearm |
| 221-225 | A5 | Unfounded\_Assault\_Knife |
| 226-230 | A5 | Unfounded\_Assault\_Other Weapon |
| 231-235 | A5 | Unfounded\_Assault\_Hands, Fists, Feet, etc. |
| 236-240 | A5 | Unfounded\_Assault\_Other, not Aggravated |
| 241-245 | A5 | Unfounded\_Burglary\_Total |
| 246-250 | A5 | Unfounded\_Burglary\_Forcible Entry |
| 251-255 | A5 | Unfounded\_Burglary\_No Force |
| 256-260 | A5 | Unfounded\_Burglary\_Attempt |
| 261-265 | A5 | Unfounded\_Larceny |
| 266-270 | A5 | Unfounded\_Motor Vehicle Theft\_Total |
| 271-275 | A5 | Unfounded\_Motor Vehicle Theft\_Autos |
| 276-280 | A5 | Unfounded\_Motor Vehicle Theft\_Trucks and Buses |
| 281-285 | A5 | Unfounded\_Motor Vehicle Theft\_Other Vehicles |
| 286-290 | A5 | Unfounded\_Grand Total |
| 291-295 | A5 | Actual Offenses\_Murder |
| 296-300 | A5 | Actual Offenses\_Manslaughter |
| 301-305 | A5 | Actual Offenses\_Rape\_Total |
| 306-310 | A5 | Actual Offenses\_Rape\_Completed |
| 311-315 | A5 | Actual Offenses\_Rape\_Attempted |
| 316-320 | A5 | Actual Offenses\_Robbery\_Total |
| 321-325 | A5 | Actual Offenses\_Robbery\_Firearm |
| 326-330 | A5 | Actual Offenses\_Robbery\_Knife |
| 331-335 | A5 | Actual Offenses\_Robbery\_Other |
| 336-340 | A5 | Actual Offenses\_Robbery\_Strong-arm |
| 341-345 | A5 | Actual Offenses\_Assault\_Total |
| 346-350 | A5 | Actual Offenses\_Assault\_Firearm |
| 351-355 | A5 | Actual Offenses\_Assault\_Knife |
| 356-360 | A5 | Actual Offenses\_Assault\_Other Weapon |
| 361-365 | A5 | Actual Offenses\_Assault\_Hands, Fists, Feet, etc. |
| 366-370 | A5 | Actual Offenses\_Assault\_Other, not Aggravated |
| 371-375 | A5 | Actual Offenses\_Burglary\_Total |
| 376-380 | A5 | Actual Offenses\_Burglary\_Forcible Entry |
| 381-385 | A5 | Actual Offenses\_Burglary\_No Force |
| 386-390 | A5 | Actual Offenses\_Burglary\_Attempt |
| 391-395 | A5 | Actual Offenses\_Larceny |
| 396-400 | A5 | Actual Offenses\_Motor Vehicle Theft\_Total |
| 401-405 | A5 | Actual Offenses\_Motor Vehicle Theft\_Autos |
| 406-410 | A5 | Actual Offenses\_Motor Vehicle Theft\_Trucks and Buses |
| 411-415 | A5 | Actual Offenses\_Motor Vehicle Theft\_Other Vehicles |
| 416-420 | A5 | Actual Offenses\_Grand Total |
| 421-425 | A5 | Total Clearances\_Murder |
| 426-430 | A5 | Total Clearances\_Manslaughter |
| 431-435 | A5 | Total Clearances\_Rape\_Total |
| 436-440 | A5 | Total Clearances\_Rape\_Completed |
| 441-445 | A5 | Total Clearances\_Rape\_Attempted |

|  |  |  |
| --- | --- | --- |
| 446-450 | A5 | Total Clearances\_Robbery\_Total |
| 451-455 | A5 | Total Clearances\_Robbery\_Firearm |
| 456-460 | A5 | Total Clearances\_Robbery\_Knife |
| 461-465 | A5 | Total Clearances\_Robbery\_Other |
| 466-470 | A5 | Total Clearances\_Robbery\_Strong-arm |
| 471-475 | A5 | Total Clearances\_Assault\_Total |
| 476-480 | A5 | Total Clearances\_Assault\_Firearm |
| 481-485 | A5 | Total Clearances\_Assault\_Knife |
| 486-490 | A5 | Total Clearances\_Assault\_Other Weapon |
| 491-495 | A5 | Total Clearances\_Assault\_Hands, Fists, Feet, etc. |
| 496-500 | A5 | Total Clearances\_Assault\_Other, not Aggravated |
| 501-505 | A5 | Total Clearances\_Burglary\_Total |
| 506-510 | A5 | Total Clearances\_Burglary\_Forcible Entry |
| 511-515 | A5 | Total Clearances\_Burglary\_No Force |
| 516-520 | A5 | Total Clearances\_Burglary\_Attempt |
| 521-525 | A5 | Total Clearances\_Larceny |
| 526-530 | A5 | Total Clearances\_Motor Vehicle Theft\_Total |
| 531-535 | A5 | Total Clearances\_Motor Vehicle Theft\_Autos |
| 536-540 | A5 | Total Clearances\_Motor Vehicle Theft\_Trucks and Buses |
| 541-545 | A5 | Total Clearances\_Motor Vehicle Theft\_Other Vehicles |
| 546-550 | A5 | Total Clearances\_Grand Total |
| 551-555 | A5 | Clearances under 18\_Murder |
| 556-560 | A5 | Clearances under 18\_Manslaughter |
| 561-565 | A5 | Clearances under 18\_Rape\_Total |
| 566-570 | A5 | Clearances under 18\_Rape\_Completed |
| 571-575 | A5 | Clearances under 18\_Rape\_Attempted |
| 576-580 | A5 | Clearances under 18\_Robbery\_Total |
| 581-585 | A5 | Clearances under 18\_Robbery\_Firearm |
| 586-590 | A5 | Clearances under 18\_Robbery\_Knife |
| 591-595 | A5 | Clearances under 18\_Robbery\_Other |
| 596-600 | A5 | Clearances under 18\_Robbery\_Strong-arm |
| 601-605 | A5 | Clearances under 18\_Assault\_Total |
| 606-610 | A5 | Clearances under 18\_Assault\_Firearm |
| 611-615 | A5 | Clearances under 18\_Assault\_Knife |
| 616-620 | A5 | Clearances under 18\_Assault\_Other Weapon |
| 621-625 | A5 | Clearances under 18\_Assault\_Hands, Fists, Feet, etc. |
| 626-630 | A5 | Clearances under 18\_Assault\_Other, not Aggravated |
| 631-635 | A5 | Clearances under 18\_Burglary\_Total |
| 636-640 | A5 | Clearances under 18\_Burglary\_Forcible Entry |
| 641-645 | A5 | Clearances under 18\_Burglary\_No Force |
| 646-650 | A5 | Clearances under 18\_Burglary\_Attempt |
| 651-655 | A5 | Clearances under 18\_Larceny |
| 656-660 | A5 | Clearances under 18\_Motor Vehicle Theft\_Total |
| 661-665 | A5 | Clearances under 18\_Motor Vehicle Theft\_Autos |
| 666-670 | A5 | Clearances under 18\_Motor Vehicle Theft\_Trucks and Buses |
| 671-675 | A5 | Clearances under 18\_Motor Vehicle Theft\_Other Vehicles |
| 676-680 | A5 | Clearances under 18\_Grand Total |
| 681-685 | A5 | Actual Offenses Forcible Rape\_Total\_ (Historical\_Rape\_Total) |
| 686-720 | A35 | Blank |

# Supplement to Return A Field Edit Specifications

The Supplement to Return A record is fixed length with a logical length of 648 bytes.

The following description refers to Figures 1 and 2 for Supplement to Return A.

**Record Indicator (position 1)**–Must be a 2.

**Agency (positions 2-8)**–Must be the valid seven-character agency identifier for the law enforcement agency submitting the report. This agency identifier must correspond to the FBI UCR Program’s master list. If it does not, an error code/message will be generated, and the record will not be processed.

**Date (positions 9-12)**–The month portion must contain the 2-digit numeric equivalent of January through December (01-12) for which the report represents. The year must be the last two digits of the current year of compilation. An invalid date will be flagged as an error, and the record will not be processed.

**Type of Record (positions 13-14)**–Must contain one of the following codes:

00–A normal return.

13–An adjustment record.

14–A no-report record.

The use of these codes tells the system how the record should be processed. For example:

An agency has not submitted a report for January. The record on the January file would have a 14 in this field and zeros in the offense and value fields. In February, this agency submitted a report for January. Since this is the first record submitted with data, the January record will have 00 in the Type of Record Field. In March, the same agency submitted an adjusted report for January. By definition, this record must contain a 13 in the Type of Record Field in order to change a previously updated record. If the correct Type of Record is not submitted, the record will be flagged as an error and will not be processed.

**Offense Fields (positions 21-175)**–By definition, the Offense Total fields for murder and nonnegligent manslaughter, rape, robbery, burglary, larceny-theft, and motor vehicle theft should be the same as reported in the Number of Actual Offenses fields of the Return A record for the corresponding agency and month. For those offenses that have breakdown categories, such as robbery, burglary, and larceny-theft, the breakdowns when added together must equal the Offense Total Field or be within 10 percent of the total. If the difference between the breakdown total and the Offense Total Field is greater than 10 percent, an error code/message will be generated, and the record will not be processed. For example: An agency has the following data in the fields for larceny-theft:

|  |  |
| --- | --- |
| $200 & Over | 00441 |
| $50 to $200 | 00150 |
| Under $50 | 00220 |
| Total | 00850 |

The total for larceny-theft is 850. The breakdown categories are added together producing a total of 811. Because the two totals are not equal, the next step is to determine if the difference is greater than 10 percent. The 10 percent Differential Factor Procedure is as follows:

Step 1–The total in the Larceny-theft Total Field is multiplied by 10 percent.

Step 2–The total of the breakdown categories is subtracted from the total in the Larceny- theft Total Field.

Step 3–The result is checked for a negative condition. If one is found, the result is multiplied by a minus one (-1).

Step 4–The result is compared to the product in Step 1. If the result is greater than the product, an error code/message will be generated, and the record will not be processed. In this example, the result is less than 10 percent; therefore, the record will be processed.

Larceny-theft offenses have further subbreakdown categories under the heading of Larceny-theft Analysis. The data from these nine categories must be added together and cross-

checked against the Larceny-theft Total Field. For example: An agency submitted a Supplement to Return A record with the following data in the Larceny-theft Analysis offense fields:

|  |  |
| --- | --- |
| Pocket-picking | 00136 |
| Purse Snatching | 00158 |
| Shoplifting | 00347 |
| From Autos | 01167 |
| Auto Access | 00272 |
| Bicycles | 00039 |
| From Buildings | 00632 |
| Coin Machines | 00029 |
| All Other | 00123 |

The Larceny-theft Total Field contains: 02903

The Larceny-theft Analysis offense fields are added together giving a total of 2,903. This total is compared to the Larceny-theft Total Field, which equals 2,903. If an unequal condition is encountered, the 10 percent Differential Factor Procedure (described previously) is followed. In the above example, the condition is equal; therefore, the 10 percent Differential Factor Procedure would not be followed.

**Value of Property Stolen by Offense (positions 176-431)**–The monetary value must be submitted in whole dollars. The following guideline for rounding should be used: if the cents are less than 50, drop the cents; if the cents are equal to or greater than 50, drop the cents and add

$1 to the value amount. This guideline should be applied to all amount fields in this category with the exception of those classifications with breakdowns. In these cases, the guideline should *not* be applied to the classification Total Field. The Total Field should be calculated from the sum of the breakdowns after rounding has been applied.

Each major classification with breakdown categories must be cross-checked within themselves. The breakdown categories must be added together and the total compared to the amount in the corresponding major classification Total Field. If these totals do not agree, the 10 percent Differential Factor Procedure is followed. For example: An agency submitted the following data for a certain month in the Value of Property Stolen-Larceny-theft fields:

|  |  |
| --- | --- |
| $200 & Over | 00699722 |
| $50 to $200 | 00090892 |
| Under $50 | 00013434 |
| Total | 00804049 |

When the breakdowns are added together, the sum is $804,048. By observation, the Larceny-theft Total Field has a total of $804,049. This difference is caused by the rounding of the Total Field. In this example, the difference is less than 10 percent and the record will continue to be processed.

The proper way to handle this example is to apply the guideline for rounding to the breakdown fields only. The next step is to add the breakdowns together and insert the sum into the Total Field.

The Value of Property Stolen-Larceny-theft has additional categories under the heading of Value of Property Stolen-Larceny-theft Analysis. The data from these nine categories must be added together and the sum compared to the Value of Property Stolen-Larceny-theft Total Field. If these totals do not agree, the 10 percent Differential Factor Procedure is followed.

After the major classifications with breakdowns (robbery, burglary, and larceny-theft) have been cross-checked and found to be acceptable, all Value of Property Stolen Total fields (murder and nonnegligent manslaughter, forcible rape, robbery, burglary, larceny-theft, and

motor vehicle theft) are added together. The sum is compared to the Grand Total Value Field. In the case of an unequal condition, the 10 percent Differential Factor Procedure is followed. **Motor Vehicles Recovered (positions 432-451)**–The breakdown fields labeled Stolen and Recovered Locally and Stolen Locally and Recovered in Other Jurisdictions are added together and compared to the Total Field. The third breakdown category is Stolen in Other Jurisdictions and Recovered Locally. If reported, only a numeric character is valid. (Only a count of recovered motor vehicles is valid.) If not numeric, an error code/message is generated, and the record will not be processed.

**Property by Type and Value-Stolen (positions 452-547)**–The monetary value of property stolen must be submitted in whole dollars. The guideline for rounding (described previously) must be applied to this classification.

This classification consists of 11 categories that must be added together and the sum compared to the Property by Type and Value**-**Stolen Total Field. If the combined totals are not equal, the 10 percent Differential Factor Procedure dictates whether the record will be accepted or rejected. If the results of this edit check are acceptable, the Property by Type and Value- Stolen Total Field is compared to the Grand Total Value Field. As in all previous cases, the

10 percent Differential Factor Procedure will be used when the totals are not equal.

**Property by Type and Value-Recovered (positions 548-643)**–The procedures identified in the Property by Type and Value-Stolen category also apply to this section. However, there is one exception: the Recovered Total Field will not be compared with the Grand Total Value Field.

Extra Edit Checks

There are two edit checks that print warning messages but still allow the record to be processed. The first is when an offense field is a number other than zero and the value field for

that offense is zero. (Note: murder and nonnegligent manslaughter and forcible rape will be accepted if no value is reported.) The second is when an offense field is zero and the value field contains a dollar amount.

If errors are encountered, the records will be flagged. The following are the possible error codes/messages when edits are performed on the Supplement to Return A record.

## Supplement to Return A Error Codes

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| **Supplement to the Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| SRA\_N | SUPPLEMENT TO RETURN A NO-REPORT ALREADY ON FILE | A type 14- No Report was submitted for a Supplement to Return A. A type 14- No report was already on file for the same agency/month. |
| SRA\_S | SUPPLEMENT TO RETURN A RECORD ALREADY ON FILE, SEND RECORD TYPE 13 | A type 00 - Normal record was submitted for Supplement to Return A. A type 00- Normal record is already on file for the same agency/month. Please resubmit as a Type 13- Adjustment record. |
| SRA022 | MUST NOT BE A FUTURE DATE | The Month/year of the Supplement to Return A submitted is for a calendar date in the future. Check the form and resubmit with the correct date. |
| SRA050 | ROBBERY OFFENSE TOTAL IS MORE THAN 10% HIGHER THAN THE SUM OF THE ROBBERY BREAKDOWN. | The agency submitted offense total was more than 10 % greater than the sum of the breakdowns. |
| SRA0510 | THE LARCENY PROPERTY STOLEN TOTAL IS MORE THAN 10% HIGHER THAN THE SUM OF THE LARCENY PROPERTY STOLEN BREAKDOWNS | The agency submitted offense total was more than 10 % greater than the sum of the breakdowns. |
| SRA052 | BURGLARY OFFENSE TOTAL IS MORE THAN 10% HIGHER THAN THE SUM OF THE BURGLARY BREAKDOWN | The agency submitted offense total was more than 10 % greater than the sum of the breakdowns. |
| SRA054 | LARCENY OFFENSE TOTAL IS MORE THAN 10% HIGHER THAN THE SUM OF THE LARCENY BREAKDOWN. | The agency submitted offense total was more than 10 % greater than the sum of the breakdowns. |
| SRA056 | THE ROBBERY PROPERTY STOLEN TOTAL IS MORE THAN 10% HIGHER THAN THE SUM OF THE ROBBERY PROPERTY STOLEN BREAKDOWNS | The agency submitted property value total was more than 10 % greater than the sum of the breakdowns. |
| SRA058 | THE BURGLARY PROPERTY STOLEN TOTAL IS MORE THAN 10% HIGHER THAN THE SUM OF THE BURGLARY PROPERTY STOLEN BREAKDOWNS | The agency submitted property value total was more than 10 % greater than the sum of the breakdowns. |
| SRA060 | THE PROPERTY STOLEN GRAND TOTAL IS MORE THAN 10% HIGHER THAN THE SUM OF THE PROPERTY STOLEN BREAKDOWN | The agency submitted property value total was more than 10 % greater than the sum of the breakdowns. |

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| **Supplement to the Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| SRA062 | THE VALUE OF PROPERTY STOLEN GRAND TOTAL IS MORE THAN 10% HIGHER THAN THE SUM OF THE INDIVIDUAL OFFENSE VALUES | The agency submitted property value total was more than 10 % greater than the sum of the breakdowns. |
| SRA064 | MOTOR VEHICLE RECOVERED GRAND TOTAL VALUE IS MORE THAN 10% HIGHER THAN THE SUM OF THE MOTOR VEHICLE RECOVERED BREAKDOWN | The agency submitted property value total was more than 10 % greater than the sum of the breakdowns. |
| SRA070 | THE PROPERTY BY TYPE AND COUNT STOLEN TOTAL IS MORE THAN 10% HIGHER THAN THE GRAND TOTAL COUNT | The agency submitted property value total was more than 10 % greater than the sum of the breakdowns. |
| SRA080 | LARCENY-THEFT ANALYSIS OFFENSES VS LARCENY-THEFT OFFENSES-TOTAL-DIFFERENCE GREATER THAN 10 PERCENT | The sum of Larceny-theft offenses are greater than 10% of the sum of larceny offenses reported under Nature of Larcenies (6X). |
| SRA090 | THE PROPERTY BY TYPE AND VALUE STOLEN TOTAL IS MORE THAN 10% HIGHER THAN THE GRAND TOTAL VALUE | The agency submitted offense total was more than 10 % greater than the sum of the breakdowns. |
| SRA1.0 | THIS IS A SUPPLEMENTARY RECORD WITHOUT A PARENT RET A. TO RUN BUSINESS RULES, THERE MUST BE A PARENT | There is not a Summary RETA on file for the Agency/month of the submitted SRA Report. |
| SRA110 | THE LARCENY THEFT PROPERTY STOLEN TOTAL IS MORE THAN 10% HIGHER THAN THE SUM OF THE LARCENY THEFT PROPERTY STOLEN BREAKDOWNS | The sum of property stolen in Larceny-theft offenses (6) are greater than 10% of the sum of property stolen in larceny offenses reported under Nature of Larcenies (6X). |
| SRA152 | ACTUAL OFFENSES ROBBERY DIFFER FROM ACTUAL OFFENSES ROBBERY TOTAL ON RETURN A BY 10% OR GREATER | The number of offenses of robbery reported on the supplement differs from the Return A total by more than 10 percent. |
| SRA153 | ACTUAL OFFENSES BURGLARY DIFFER FROM ACTUAL OFFENSES BURGLARY TOTAL ON RETURN A BY 10% OR GREATER | The number of offenses of Burglary reported on the supplement differs from the Return A total by more than 10 percent. |
| SRA154 | ACTUAL OFFENSES LARCENY DIFFER FROM ACTUAL OFFENSES LARCENY TOTAL ON RETURN A BY 10% OR GREATER | The number of offenses of Larceny reported on the supplement differs from the Return A total by more than 10 percent. |
| SRA155 | ACTUAL OFFENSES MVT DIFFER FROM ACTUAL OFFENSES MVT TOTAL ON RETURN A BY 10% OR GREATER | The number of offenses of Motor vehicle theft reported on the supplement differs from the Return A total by more than 10 percent. |

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| **Supplement to the Return A Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| SRA4000 | INVALID RECORD TYPE FOR REPORT, EXPECTING 00, 13 OR 14 IN POSITIONS 13-14 | The record type on the submission was not valid for the data being reported. IE. Record type 15 with a report type other than ASR or a record type 99 on any report. |
| SRA4012 | INVALID FILE FORMAT/SIZE FOR FLAT FILE SUBMISSION | The submission had a file format or line length that did not meet the technical specification for a summary report format. |
| SRA4013 | INVALID DATA FOUND IN DATA FIELD | There was data reported that was not valid for the report type submitted. IE. A type 14 No Report record with offense data submitted. |
| SRA2051 | SUMMARY DATA SUBMISSION RECEIVED FROM A NIBRS CONTRIBUTING AGENCY | A summary supplement to the Return A was received for a NIBRS contributing agency.  After an agency is certified NIBRS, and contribute their first IBR file, summary data submissions will not be accepted. For example, Agency A is certified NIBRS January 2017 and submits NIBRS data for that month/year. They will not be able to send summary forms for Jan 2017 or later. They may still submit corrections to existing summary data prior to 2017. |
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## Supplement to the Return A Warnings

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| **Supplement to the Return A Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| SRA\_T | SUPPLEMENT TO RETURN A ADJUSTMENT WITH NO PRIOR RECORD | A Type 13-Adjustment record was submitted with no prior record on file. |
| SRA030A | RECORD ALREADY ON FILE. POSSIBLE ADJUSTMENT RECORD. EXISTING RECORD TYPE AND VALUE RECOVERED AND ADJUSTMENT HAVE GREATER THAN 50% DIFFERENCE | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| SRA030B | RECORD ALREADY ON FILE. POSSIBLE ADJUSTMENT RECORD. EXISTING RECORD RAPE COUNT AND ADJUSTMENT HAVE GREATER THAN 50% DIFFERENCE | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| SRA030C | RECORD ALREADY ON FILE. POSSIBLE ADJUSTMENT RECORD. EXISTING RECORD MURDER COUNT AND ADJUSTMENT HAVE GREATER THAN 50% DIFFERENCE | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| SRA030D | RECORD ALREADY ON FILE. POSSIBLE ADJUSTMENT RECORD. EXISTING RECORD ROBBERY COUNT AND ADJUSTMENT HAVE GREATER THAN 50% DIFFERENCE | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| SRA030E | RECORD ALREADY ON FILE. POSSIBLE ADJUSTMENT RECORD. EXISTING RECORD BURGLARY COUNT AND ADJUSTMENT HAVE GREATER THAN 50% DIFFERENCE | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| SRA030F | RECORD ALREADY ON FILE. POSSIBLE ADJUSTMENT RECORD. EXISTING RECORD LARCENY COUNT AND ADJUSTMENT HAVE GREATER THAN 50% DIFFERENCE | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| SRA030G | RECORD ALREADY ON FILE. POSSIBLE ADJUSTMENT RECORD. EXISTING RECORD MOTOR VEHICLE THEFT COUNT AND ADJUSTMENT HAVE GREATER THAN 50% DIFFERENCE | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| SRA030H | RECORD ALREADY ON FILE. POSSIBLE ADJUSTMENT RECORD. EXISTING RECORD MOTOR VEHICLE THEFT VALUE AND ADJUSTMENT HAVE GREATER THAN 50% DIFFERENCE | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| SRA091 | THE PROPERTY BY TYPE AND VALUE STOLEN TOTAL IS LESS THAN 10% HIGHER THAN THE GRAND TOTAL VALUE | This is a warning. The total sum of Property by Type and Value -Stolen has less than 10% difference than the sum of the breakdowns of Property stolen by classification. |

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| **Supplement to the Return A Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| SRA101 | PROPERTY BY TYPE AND VALUE STOLEN TOTAL AND RECOVERED TOTAL VALUE DIFFERENCE LESS THAN 10 PERCENT | This is a warning. The total sum Property by Type and Value -Recovered is less than 10% of the Property by Type and Value - stolen. |
| SRA111 | THE LARCENY THEFT PROPERTY STOLEN TOTAL IS LESS THAN 10% HIGHER THAN THE SUM OF THE LARCENY THEFT PROPERTY STOLEN BREAKDOWNS | The sum of property stolen in Larceny-theft offenses (6) has less than 10% difference from of the sum of property stolen in larceny offenses reported under Nature of Larcenies (6X). |
| SRA120 | NUMBER OF MURDER OFFENSES FIELD IS GREATER THAN 0 AND MURDER PROPERTY STOLEN VALUE IS GREATER THAN 0 | This is a warning. There were homicides reported on the SRA with a dollar value stolen. |
| SRA121 | NUMBER OF RAPE OFFENSES FIELD IS GREATER THAN 0 AND RAPE PROPERTY STOLEN VALUE IS GREATER THAN 0 | This is a warning. There were rapes reported on the SRA with a dollar value stolen. |
| SRA1210 | NUMBER OF BURGLARY RESIDENCE NIGHT OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1211 | NUMBER OF BURGLARY RESIDENCE DAY OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1212 | NUMBER OF BURGLARY RESIDENCE UNKNOWN OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1213 | NUMBER OF BURGLARY NON RESIDENCE NIGHT OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1214 | NUMBER OF BURGLARY NON RESIDENCE DAY OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1215 | NUMBER OF BURGLARY NON RESIDENCE UNKNOWN OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1216 | NUMBER OF LARCENY THEFT OVER $200 OFFENSES FIELD IS GREATER THAN 0 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1217 | NUMBER OF LARCENY THEFT $50 $200 OFFENSES FIELD IS GREATER THAN 0 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1218 | NUMBER OF LARCENY THEFT UNDER $50 OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1219 | NUMBER OF MOTOR VEHICLE THEFT OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |

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| **Supplement to the Return A Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| SRA122 | NUMBER OF ROBBERY OFFENSES FIELD IS GREATER THAN 0 AND RI PROPERTY STOLEN VALUE IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1220 | NUMBER OF LARCENY THEFT POCKET PICKING OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0 | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1221 | NUMBER OF LARCENY THEFT PURSE SNATCHING OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1222 | NUMBER OF LARCENY THEFT SHOPLIFTING OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1223 | NUMBER OF LARCENY THEFT FROM MOTOR VEHICLES OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1224 | NUMBER OF LARCENY THEFT MOTOR VEHICLE PARTS AND ACCESSORIES OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1225 | NUMBER OF LARCENY THEFT BICYCLES OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1226 | NUMBER OF LARCENY THEFT FROM BUILDING OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1227 | NUMBER OF LARCENY THEFT FROM COIN OPERATED MACHINES OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA1228 | NUMBER OF LARCENY THEFT ALL OTHER OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA123 | NUMBER OF ROBBERY COMMERCIAL HOUSE OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA124 | NUMBER OF ROBBERY GAS STATION OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |

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| **Supplement to the Return A Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| SRA125 | NUMBER OF ROBBERY GAS STATION OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA126 | NUMBER OF ROBBERY RESIDENCE OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA127 | NUMBER OF ROBBERY BANK OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA128 | NUMBER OF ROBBERY MISCELLANEOUS OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA129 | NUMBER OF ROBBERY TOTAL OFFENSES FIELD IS GREATER THAN 4 AND VALUE OF OFFENSES IS 0. | This is a warning. There are offenses reported with a dollar value stolen of zero. |
| SRA130 | PROPERTY STOLEN MURDER FIELD IS GREATER THAN 0 AND MURDER OFFENSES IS 0. | This is a warning. There is a dollar value for a murder offense without a murder reported. |
| SRA131 | PROPERTY STOLEN RAPE FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There is a dollar value for a rape offense without a rape reported. |
| SRA1310 | PROPERTY STOLEN BURGLARY RESIDENCE DAY FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value submitted without a corresponding offense reported. |
| SRA1311 | PROPERTY STOLEN BURGLARY RESIDENCE UNKNOWN FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding burglary offense reported. |
| SRA1312 | PROPERTY STOLEN BURGLARY NON RESIDENCE NIGHT FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding burglary offense reported. |
| SRA1313 | PROPERTY STOLEN BURGLARY NON RESIDENCE DAY FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding burglary offense reported. |
| SRA1314 | PROPERTY STOLEN BURGLARY NON RESIDENCE UNKNOWN FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding burglary offense reported. |
| SRA1315 | VALUE OF LARCENY THEFT OVER $200 FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |

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| **Supplement to the Return A Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| SRA1316 | VALUE OF LARCENY THEFT $50 $200 FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA1317 | VALUE OF LARCENY THEFT UNDER $50 FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA1318 | PROPERTY STOLEN MOTOR VEHICLE THEFT FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA1319 | PROPERTY STOLEN LARCENY THEFT POCKET PICKING FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA132 | PROPERTY STOLEN ROBBERY HIGHWAY FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding robbery offense reported. |
| SRA1320 | PROPERTY STOLEN LARCENY THEFT PURSE SNATCHING FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA1321 | PROPERTY STOLEN LARCENY THEFT SHOPLIFTING FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA1322 | PROPERTY STOLEN LARCENY THEFT MOTOR VEHICLES FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA1323 | PROPERTY STOLEN LARCENY THEFT MOTOR VEHICLE PARTS AND ACCESSORIES FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA1324 | PROPERTY STOLEN LARCENY THEFT BICYCLES FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA1325 | PROPERTY STOLEN LARCENY THEFT BUILDINGS FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA1326 | PROPERTY STOLEN LARCENY THEFT COIN OPERATED MACHINES FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |

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| **Supplement to the Return A Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| SRA1327 | PROPERTY STOLEN LARCENY THEFT ALL OTHER FIELD IS GREATER THAN $3,000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding larceny offense reported. |
| SRA133 | PROPERTY STOLEN ROBBERY COMMERCIAL HOUSE FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding robbery offense reported. |
| SRA134 | PROPERTY STOLEN ROBBERY GAS STATION FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding robbery offense reported. |
| SRA135 | PROPERTY STOLEN ROBBERY CONVENIENCE FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding robbery offense reported. |
| SRA136 | PROPERTY STOLEN ROBBERY RESIDENCE FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding robbery offense reported. |
| SRA137 | PROPERTY STOLEN ROBBERY BANK FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding robbery offense reported. |
| SRA138 | PROPERTY STOLEN ROBBERY MISCELLANEOUS FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding robbery offense reported. |
| SRA139 | PROPERTY STOLEN BURGLARY RESIDENCE NIGHT FIELD IS GREATER THAN 3000 AND ACTUAL OFFENSES IS 0. | This is a warning. There was a dollar value in excess of $3000 submitted without a corresponding burglary offense reported. |
| SRA140 | IF LOCALLY STOLEN MOTOR VEHICLES HAS A VALUE RECOVERED > 0, MOTOR VEHICLES RECOVERED MUST BE GREATER THAN 0. | This is a warning. The number of recovered motor vehicles reported is zero, yet a dollar value for recovered motor vehicles was reported. |
| SRA150 | ACTUAL OFFENSES MURDER DIFFER FROM ACTUAL OFFENSES MURDER TOTAL ON RETURN A BY 10% OR GREATER | The number of offenses of homicide reported on the supplement differs from the Return A total by more than 10 percent. |
| SRA151 | ACTUAL OFFENSES RAPE DIFFER FROM ACTUAL OFFENSES RAPE TOTAL ON RETURN A BY 10% OR GREATER | The number of offenses of rape reported on the supplement differs from the Return A total by more than 10 percent. |

### Figure 2 Supplement to Return A

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| ***Position*** | ***Type/ Length*** | ***Description*** |
| 1 | A1 | Record Indicator–Must be "2" |
| 2-8 | A7 | Agency |
| 9-10 | A2 | Date (Month) |
| 11-12 | A2 | Date (Year) |
| 13-14 | A2 | Type of Record |
| 15-20 | A6 | Unused |
| 21-25 | A5 | Actual Offenses\_ Murder |
| 26-30 | A5 | Actual Offenses\_ Rape |
| 31-35 | A5 | Actual Offenses\_ Robbery\_Highway |
| 36-40 | A5 | Actual Offenses\_ Robbery\_Commercial House |
| 41-45 | A5 | Actual Offenses\_ Robbery\_Gas Station |
| 46-50 | A5 | Actual Offenses\_ Robbery\_Convenience Store |
| 51-55 | A5 | Actual Offenses\_ Robbery\_Residence |
| 56-60 | A5 | Actual Offenses\_ Robbery\_Bank |
| 61-65 | A5 | Actual Offenses\_ Robbery\_Miscellaneous |
| 66-70 | A5 | Actual Offenses\_ Robbery\_Total |
| 71-75 | A5 | Actual Offenses\_ Burglary\_Residence Night |
| 76-80 | A5 | Actual Offenses\_ Burglary\_Residence Day |
| 81-85 | A5 | Actual Offenses\_ Burglary\_Residence Unknown |
| 86-90 | A5 | Actual Offenses\_ Burglary\_Non-Residence Night |
| 91-95 | A5 | Actual Offenses\_ Burglary\_Non-Residence Day |
| 96-100 | A5 | Actual Offenses\_ Burglary\_Non-Residence Unknown |
| 101-105 | A5 | Actual Offenses\_ Burglary\_Total |
| 106-110 | A5 | Actual Offenses\_ Larceny-Theft\_$200 & Over |
| 111-115 | A5 | Actual Offenses\_ Larceny-Theft\_$50 to $200 |
| 116-120 | A5 | Actual Offenses\_ Larceny-Theft\_Under $50 |
| 121-125 | A5 | Actual Offenses\_ Larceny-Theft\_Total |
| 126-130 | A5 | Actual Offenses\_ Motor Vehicle Theft |
| 131-135 | A5 | Actual Offenses\_ Larceny-Analysis\_Pocket Picking |
| 136-140 | A5 | Actual Offenses\_ Larceny-Analysis\_Purse Snatching |
| 141-145 | A5 | Actual Offenses\_ Larceny-Analysis\_Shoplifting |
| 146-150 | A5 | Actual Offenses\_ Larceny-Analysis\_From Motor Vehicles |
| 151-155 | A5 | Actual Offenses\_ Larceny-Analysis\_Auto Accessories |
| 156-160 | A5 | Actual Offenses\_ Larceny-Analysis\_Bicycles |
| 161-165 | A5 | Actual Offenses\_ Larceny-Analysis\_From Building |
| 166-170 | A5 | Actual Offenses\_ Larceny-Analysis\_Coin Machines |
| 171-175 | A5 | Actual Offenses\_ Larceny-Analysis\_All Other |
| 176-183 | A8 | Value of Property Stolen\_Murder |
| 184-191 | A8 | Value of Property Stolen\_Rape |

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| 192-199 | A8 | Value of Property Stolen\_Robbery\_Highway |
| 200-207 | A8 | Value of Property Stolen\_Robbery\_Commercial House |
| 208-215 | A8 | Value of Property Stolen\_Robbery\_Gas Station |
| 216-223 | A8 | Value of Property Stolen\_Robbery\_Convenience Store |
| 224-231 | A8 | Value of Property Stolen\_Robbery\_Residence |
| 232-239 | A8 | Value of Property Stolen\_Robbery\_Bank |
| 240-247 | A8 | Value of Property Stolen\_Robbery\_Miscellaneous |
| 248-255 | A8 | Value of Property Stolen\_Robbery\_Total |
| 256-263 | A8 | Value of Property Stolen\_Burglary\_Residence Night |
| 264-271 | A8 | Value of Property Stolen\_Burglary\_Residence Day |
| 272-279 | A8 | Value of Property Stolen\_Burglary\_Residence Unknown |
| 280-287 | A8 | Value of Property Stolen\_Burglary\_Non-Residence Night |
| 288-295 | A8 | Value of Property Stolen\_Burglary\_Non-Residence Day |
| 296-303 | A8 | Value of Property Stolen\_Burglary\_Non-Residence Unknown |
| 304-311 | A8 | Value of Property Stolen\_Burglary\_Total |
| 312-319 | A8 | Value of Property Stolen\_Larceny-Theft\_$200 & Over |
| 320-327 | A8 | Value of Property Stolen\_Larceny-Theft\_$50 to $200 |
| 328-335 | A8 | Value of Property Stolen\_Larceny-Theft\_Under $50 |
| 336-343 | A8 | Value of Property Stolen\_Larceny-Theft\_Total |
| 344-351 | A8 | Auto Theft Value |
| 352-359 | A8 | Grand Total Value |
| 360-367 | A8 | Value of Property Stolen\_Larceny-Analysis\_Pocket Picking |
| 368-375 | A8 | Value of Property Stolen\_Larceny-Analysis\_Purse Snatching |
| 376-383 | A8 | Value of Property Stolen\_Larceny-Analysis\_Shoplifting |
| 384-391 | A8 | Value of Property Stolen\_Larceny-Analysis\_From Motor Vehicles |
| 392-399 | A8 | Value of Property Stolen\_Larceny-Analysis\_Motor Vehicles Accessories |
| 400-407 | A8 | Value of Property Stolen\_Larceny-Analysis\_Bicycles |
| 408-415 | A8 | Value of Property Stolen\_Larceny-Analysis\_From Building |
| 416-423 | A8 | Value of Property Stolen\_Larceny-Analysis\_Coin Machines |
| 424-431 | A8 | Value of Property Stolen\_Larceny-Analysis\_All Other |
| 432-436 | A5 | Motor Vehicles Recovered\_Stolen and Rec Loc |
| 437-441 | A5 | Motor Vehicles Recovered\_Stolen Loc Rec Other |
| 442-446 | A5 | Motor Vehicles Recovered\_Total |
| 447-451 | A5 | Motor Vehicles Recovered\_Stolen Other Rec Loc |
| 452-459 | A8 | Property by Type and Value-Stolen\_Currency |
| 460-467 | A8 | Property by Type and Value-Stolen\_Jewelry and Precious Metals |
| 468-475 | A8 | Property by Type and Value-Stolen\_Clothing |
| 476-483 | A8 | Property by Type and Value-Stolen\_Locally Stolen Motor Vehicle |
| 484-491 | A8 | Property by Type and Value-Stolen\_Office Equipment |
| 492-499 | A8 | Property by Type and Value-Stolen\_TV, Radio, Stereos, etc. |
| 500-507 | A8 | Property by Type and Value-Stolen\_Firearms |
| 508-515 | A8 | Property by Type and Value-Stolen\_Household Goods |

|  |  |  |
| --- | --- | --- |
| 516-523 | A8 | Property by Type and Value-Stolen\_Consumable Goods |
| 524-531 | A8 | Property by Type and Value-Stolen\_Livestock |
| 532-539 | A8 | Property by Type and Value-Stolen\_Miscellaneous |
| 540-547 | A8 | Property by Type and Value-Stolen\_Total |
| 548-555 | A8 | Property by Type and Value-Recovered\_Currency |
| 556-563 | A8 | Property by Type and Value-Recovered\_Jewelry and Precious Metals |
| 564-571 | A8 | Property by Type and Value-Recovered\_Clothing |
| 572-579 | A8 | Property by Type and Value-Recovered\_Locally Stolen Motor Vehicle |
| 580-587 | A8 | Property by Type and Value-Recovered\_Office Equipment |
| 588-595 | A8 | Property by Type and Value-Recovered\_TV, Radio, Stereos, etc. |
| 596-603 | A8 | Property by Type and Value-Recovered\_Firearms |
| 604-611 | A8 | Property by Type and Value-Recovered\_Household Goods |
| 612-619 | A8 | Property by Type and Value-Recovered\_Consumable Goods |
| 620-627 | A8 | Property by Type and Value-Recovered\_Livestock |
| 628-635 | A8 | Property by Type and Value-Recovered\_Miscellaneous |
| 636-643 | A8 | Property by Type and Value-Recovered\_Total |
| 644-648 | A5 | Blank |

# Age, Sex, Race, and Ethnicity of Persons Arrested Field Edit Specifications

The Age, Sex, Race, and Ethnicity of Persons Arrested record is fixed length with a logical length of 432 bytes. Both adult and juvenile data must be included in one record.

Each agency should have one record for each offense for which an arrest was made. For example: If an agency does not have any arrests to report for Offense 04, Aggravated Assault, then the agency should not submit a record for that offense. The following description refers to Figures 1 and 2 for Age, Sex, Race, and Ethnicity of Persons Arrested.

**Record Indicator (position 1)**–Must be a 3.

**Agency (positions 2-8)**–Must be the valid seven-character agency identifier for the law enforcement agency submitting the report. This agency identifier must correspond to the FBI UCR Program’s master list. If not, an error code/message will be generated, and the record will not be processed.

**Date (positions 9-12)**–The month portion will contain the 2-digit numeric equivalent of January through December (01-12), which the report represents. The year will be the last two digits of the current year of compilation. An invalid date will be flagged as an error, and the record will not be processed.

**Type of Record (positions 13-14)**–Must contain one of the following codes:

00–A normal return.

13–An adjustment record.

14–A no-report record.

15–A no-arrest report record.

For example: An agency did not submit a report for January. The record on the January file would have a 14 in this field, 00b1 in the Offense Field, (positions 18-20) and zeros in the

1b=blank when shown within double quotes.

arrest field (positions 21-264). In February, the agency submitted a report for January, but has no arrests to report. Because this is the first record submitted with data, the January record will have a 15 in this field and a 00b in the offense field and zeros in the arrest field. Note: For Types 14 and 15, only one record is necessary to handle the situation.

In March, the same agency submitted an adjusted report for January. By definition, this record must contain a 13 in this field in order to change a previously-updated record. If the correct Type of Record is not submitted, the record will be flagged as an error and will not be processed.

**Indication 1 (position 15)**–This field must contain the descriptive character pertaining to the contents of an offense record as to age, race, and ethnicity. The following table provides the valid combinations and the corresponding descriptive character:

|  |  |  |
| --- | --- | --- |
| Data Included in Record | Data Missing | Descriptive Character |
| Age, Race, Ethnicity | None | b (blank) |
| Age, Ethnicity | Race | 2 |
| Age, Race | Ethnicity | 3 |
| Age | Race, Ethnicity | 4 |

For example: An agency submitted a return for a given month that has arrest data for three offenses. The first offense contains age, race, and ethnicity data. The second offense has only age data. The third offense has only age and ethnicity data. Therefore, this example will have a b (blank) in this field because age, race, and ethnicity data are present in the combined offense records on the form. This indicator depends on the *overall* contents of the monthly form, it does not pertain to the contents of an individual offense record.

If *none* of the offenses (regardless of how many are included in the return) had ethnicity data, then this indicator field would contain a 3 to show that no ethnicity data were being submitted.

As long as at least *one* offense has race data and at least *one* offense has ethnicity data (even if they were different offenses), this indicator field would contain a b (blank) because both race and ethnicity data have been submitted.

**Indication 2 (position 16)**–This field must contain a blank. Previously, adult and juvenile data could be entered separately, and that fact was indicated by this field. However, the FBI UCR Program now requires both reports to be submitted. When either is missing, the record is incomplete and will not be processed.

**Offense (positions 18-20)**–The first two characters must be a valid numeric offense code. The third character will depend upon the offense code. The following provides a complete list of offense codes. Note: In the following offense codes, the lower case b (b) equals blank.

|  |  |
| --- | --- |
| Age, Sex, Race, and Ethnicity of Persons Arrested, Classification of Offenses | |
| 01A | Murder and Nonnegligent Manslaughter |
| 01B | Manslaughter by Negligence |
| 02b | Rape |
| 03b | Robery |
| 04b | Aggravated Assault |
| 05b | Burglary |
| 06b | Larceny-theft (Except Motor Vehicle Theft) |
| 07b | Motor Vehicle Theft |
| 08b | Other Assaults |
| 09b | Arson |
| 10b | Forgery and Counterfeiting |
| 11b | Fraud |
| 12b | Embezzlement |
| 13b | Stolen Property: Buying, Receiving, Possessing |
| 14b | Vandalism |
| 15b | Weapons: Carrying, Possessing, etc. |
| 16b | Prostitution and Commercialized Vice |
| 16A | Prostitution |
| 16B | Assisting or Promoting Prostitution |
| 16C | Purchasing Prostitution |
| 17b | Sex Offenses (Except Rape and Prostitution) |
| 18b | Drug Abuse Violations (Grand Total) |
| 180 | Sale/Manufacturing (Subtotal) |
| 18A | Opium or Cocaine and their Derivatives (Morphone and Heroin) |
| 18B | Marijuana |
| 18C | Synthetic Narcotics-Manufactured Narcotics which can cause true drug addiction (Demerol, Methadones) |
| 18D | Other-Dangerous Nonnarcotic Drugs (Barbiturates, Benzedrine) |
| 185 | Possession (Subtotal) |
| 18E | Opium or Cocaine and their Derivatives (Morphine and Codeine) |
| 18F | Marijuana |
| 18G | Synthetic Narcotics-Manufactured Narcotics which can cause true drug addiction (Demerol, Methadones) |
| 18H | Other-Dangerous Nonnarcotic Drugs (Barbiturates, Benzedrine) |
| 19b | Gambling |
| 19A | Bookmaking (Horse and Sport Book) |
| 19B | Numbers and Lottery |
| 19C | All Other Gambling |
| 20b | Offenses Against the Family and Children |
| 21b | Driving Under the Influence |
| 22b | Liquor Laws |
| 23b | Drunkenness |
| 24b | Disorderly Conduct |
| 25b | Vagrancy |
| 26b | All Other Offense (Except Traffic) |
| 27b | Suspicion |
| 28b | Curfew and Loitering Laws |
| 29b | Runaways (no longer a valid code/not collected by the FBI UCR Program |
| 30b | Human Trafficking/Commercial Sex Acts |
| 31b | Human Trafficking/Involuntary Servitude |

For example: To code a robbery offense, insert 03 in positions 18-19 and a blank into position 20. To code murder and nonnegligent manslaughter, insert 01 in positions 18-19 and an A in position 20.

There are two other offense codes that are valid under special circumstances. The first is 00b, which should only be used when the Type of Record Field (positions 13-14) contains a

14 for a no report or a 15 for a report that has no arrests. If this offense code is used in any other way, an invalid offense error code/message will be generated, and the record will not be processed.

The second offense code is 99b, which is applicable only to a Juvenile Disposition record. A Juvenile Disposition record should be submitted only when an agency has juvenile disposition data to report. Therefore, an agency should not use this code with Type of Record codes of 14 or 15.

**Arrest Fields (positions 21-264)**–These fields are broken down into four categories: juvenile- male, adult-male, juvenile-female, and adult-female. Each field will be cross-checked within its category. The individual arrest fields are added together and compared to the Total Field. If the combined total does not equal the arrest total, the 10 percent Differential Factor Procedure is followed as indicated below.

Step 1–The total in the Total Field is multiplied by 10 percent.

Step 2–The total of the individual age fields added together is subtracted from the total in the Arrest Total Field.

Step 3–The result is checked for a negative number. If one is found, the result is multiplied by a minus one (-1).

Step 4–The result is compared to the total in Step 1. If the result is greater than the product, the record will be flagged as an error and will not be processed. If the result is less than the product, a warning message is generated, but the record will be processed.

For example: An agency has the following data in the juvenile-male arrest fields:

|  |  |
| --- | --- |
| Under 10 | 00000 |
| 10-12 | 00000 |
| 13-14 | 00044 |
| 15 | 00041 |
| 16 | 00060 |
| 17 | 00047 |
| Total | 000193 |

The total for the juvenile-male categories is 193. The age breakdown categories are added together for a total of 192. Since the two totals are not equal, the 10 percent Differential Factor Procedure is followed.

When all four categories have been cross-checked and none are rejected, the data from the juvenile-male and juvenile-female total fields are added together for a total of all juveniles. Also, the data from the adult-male and adult-female total fields are added together for a total of all adults. These two totals will be used for comparison against the respective race totals.

**Race Fields (Juvenile–positions 265-290, 385-386) (Adult–positions 307-332, 387-391)–**Each category is divided into five subcategories (White, Black or African American, American Indian or Alaska Native, Asian, and Native Hawaiian or Other Pacific Islander), which must be added together and compared to the corresponding Race Total Field. If the combined total is not equal to the Race Total Field, the 10 percent Differential Factor Procedure will be followed. If the results of this edit check are acceptable, the adult race total is compared to the combined adult age and sex total. If the results are not equal, then a warning message is generated. The editing of the juvenile race fields will follow the same procedure as applied to the adult race fields.

**Ethnicity Fields (Juvenile–positions 291-306) (Adult–positions 333-348)**–Each category is divided into two subcategories (Hispanic or Latino) or (Not Hispanic or Latino), which must be added together and compared to the corresponding Ethnicity Total Field. If the combined total is

not equal to the Ethnicity Total Field, the 10 percent Differential Factor Procedure will be followed. If the results of this edit check are acceptable, the Adult Ethnicity Total is compared with the combined Adult Age and Sex Total. If they are not equal, a warning message is generated. The Adult Ethnicity Total is then compared with the Adult Race Total. Again, if they are not equal, a warning message is generated. The editing of the juvenile ethnicity fields will follow the same procedure.

**Juvenile Disposition (positions 349-379)**–This portion of the Age, Sex, Race, and Ethnicity of Persons Arrested record constitutes a record by itself. It is the exception previously mentioned in which Offense Code 99b is used. This record will be submitted when juvenile disposition data for an agency are available. It should not be submitted when an agency has nothing to report.

The structure of the Juvenile Disposition Record is to use 99b in the Offense Field, zeros in positions 21-348, and the juvenile disposition data in positions 349-379.

The breakdown categories will be added together and compared to the Juvenile Disposition Total Field. The result of this comparison must be equal. If the result is not equal, an error code/message will be generated, and the record will not be processed.

Extra Edit Checks

Several offenses are checked for uniqueness. These are: Offenses Against the Family and Children (20b), Curfew and Loitering Law Violations (28b), and Runaways2 (29b).

Offenses Against the Family and Children classification is checked for any juvenile data. If data are found in these fields, the record is flagged indicating the data should be reviewed.

2In January 2011, the FBI discontinued the collection of arrest data for runaways. In the Summary Reporting System, agencies report runaways as Part II Offense 29 on the *Age, Sex, Race and Ethnicity of Persons Arrested, under 18 years of age,* form. Agencies may continue to collect data on runaways, but the FBI will no longer use or publish that data beginning in January 2011.

The offenses Curfew and Loitering Law Violations and Runaways pertain only to juveniles. Therefore, the adult total fields must contain zeros. If the adult total fields contain data other than zero, the record is flagged indicating the data should be reviewed.

There are three offense classifications given special processing. They are Prostitution and Commercialized Vice (16), Drug Abuse Violations (18), and Gambling (19). Each offense

in these classifications is processed through all of the edit checks mentioned in this section. Also, there are several more steps by which these classifications are checked.

After each Drug Abuse Violations offense has been cross-checked within itself, the offenses 18A through 18D are added together and compared to the 180 subtotal record. If the results are not equal, the 10 percent Differential Factor Procedure is followed.

Next, the offenses 18E through 18H are added together and compared to the 185 subtotal record. If the results are not equal, the 10 percent Differential Factor Procedure is followed.

The third step is to add the 180 and 185 subtotal records together and compare this combined total to the 18b Grand Total record. If the combined total is not equal to 18b, the 10 percent Differential Factor Procedure is followed.

When the Drug Abuse Violations offense is processed through the edit checking routine, the process works under the hierarchical concept. This concept states that if any offense(s) in the range of 18A-18D is present, there must be a 180 record. If any offense(s) in the range of 18E- 18H is present, there must be a 185 record. Finally, if a 180 and/or 185 offense record(s) is present, there must be an 18b record. In some cases, the only combination might be 18b, 180, and/or 185 records without any arrests by drug type offense. There is also the possibility of just having an 18b record without any other Drug Abuse Violations offense records. This is the minimum valid situation for the Drug Abuse Violations classification that has numeric non-zero data to report.

The Prostitution and Commercialized Vice and Gambling classifications work on the same hierarchical concept. However, since the two classifications have only one group of breakdowns (A-C), they do not have a subtotal offense. The 16b/19b Total offense is the minimum valid situation for the Prostitution and Commercialized Vice and Gambling classifications that have numeric non-zero data to report.

Adjusting ASR Records

The adjusting of previously submitted offense records for an agency will be accomplished in the following manner. If an agency previously submitted offense records for murder and nonnegligent manslaughter, forcible rape, robbery, and motor vehicle theft, and subsequently submitted an adjusted report reflecting more arrests for robbery, a new Robbery Offense record should be structured in the following way:

1. The Agency Field must contain the identifier for the agency involved.
2. The Month Field must contain the numeric equivalent of the month to be adjusted.
3. The Type Field must contain a 13 to designate the record as an adjustment.
4. The Offense Field will contain the code of the offense; in this example, 03b for robbery.
5. The Arrest fields will contain all of the data, not merely the difference between the old and new data.

The addition of new offenses is handled by submitting a complete ASR form to include original offenses and the new offense data with a 13 in the Type Field.

Age, Race, and Ethnicity Adjustments

The adjustment of previously submitted data for an offense will be handled in the following manner. If the old data are to be adjusted, the record will contain the adjusted data, not merely the difference between the old and the new.

If the old data are to be deleted, fill the fields associated with the old data with zeros.

The Indication 1 Field will reflect the characteristics of this record.

For example: An agency has reported only age data for a given month. Now the same agency reports race and ethnicity data for the same month. The state UCR Program/direct contributor will submit an adjustment record (13) with the old age data and the new race and ethnicity data. The Indication 1 Field (position 15) will contain a b (blank). (Refer to the section Indication 1 for discussion.) The resubmission of data is necessary so that the system will not have to make an implicit decision whether the “old” data are to be kept or deleted.

If errors are encountered, the records will be flagged. The following are the possible error codes/messages when edits are performed on the Age, Sex, Race, and Ethnicity of Persons Arrested record.

## Age, Sex, Race, and Ethnicity of Persons Arrested Error Codes

|  |  |  |
| --- | --- | --- |
| **Age, Sex, Race and Ethnicity Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| ASR\_N | ASR NO-REPORT ALREADY ON FILE | A type 14- No Report was submitted for Age/sex/race and ethnicity (ASR) form. A type 14- No report was already on file for the same agency/month. |
| ASR\_O | ASR ZERO-REPORT ALREADY ON FILE | A type 15- Zero Report was submitted for Age/sex/race and ethnicity (ASR) form. A type 15- Zero report was already on file for the same agency/month. |
| ASR\_S | ASR RECORD ALREADY ON FILE, SEND RECORD TYPE 13 | A type 00 - Normal record was submitted for Age/sex/race and ethnicity (ASR). A type 00- Normal record is already on file for the same agency/month. Please resubmit as a Type 13- Adjustment record. |
| ASR011 | MUST NOT BE A FUTURE DATE | The Month/year of the Age/sex/race and ethnicity (ASRE) form submitted is for a calendar date in the future. Check the form and resubmit with the correct date. |
| ASR260 | JUVENILE DISPOSITION BREAKDOWN IS NOT EQUAL TO THE JUVENILE DISPOSITION TOTAL | The agency submitted Juvenile disposition breakdown is not equal to the agency submitted Juvenile disposition total. |
| ASR4000 | INVALID RECORD TYPE FOR REPORT, EXPECTING 00, 13, 14 OR 15 IN POSITIONS 13-14 | The record type on the submission was not valid for the data being reported. IE. Record type 16 with a 01 Return A record or HT Human trafficking report. |
| ASR4012 | INVALID FILE FORMAT/SIZE FOR FLAT FILE SUBMISSION | The file format does not follow existing technical specifications for a summary flat file submission. |
| ASR4013 | INVALID DATA FOUND IN DATA FIELD | There was data reported that was not valid for the report type submitted. IE. A type 14 No Report record with offense data submitted. |
| ASR4025 | INVALID INDICATION VALUE FOR ASR SUBMISSION | The Indication 1 (position 15) on the record can only be blank, 2, 3 or 4. Please reference the Summary Reporting Technical Specification. |
| ASR4026 | INVALID INDICATION2 VALUE FOR ASR SUBMISSION | The Indication 2 (position 16) on the record can only be blank. Please reference the Summary Reporting Technical Specification. |
| ASR4027 | INVALID OFFENSE CODE FOR ASR SUBMISSION | There was an invalid offense code submitted in the summary ASR submission. This could include the offense code 00 with a Record type that is not a Type 15 zero report. |

|  |  |  |
| --- | --- | --- |
| **Age, Sex, Race and Ethnicity Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| ASR2051 | SUMMARY DATA SUBMISSION RECEIVED FROM A NIBRS CONTRIBUTING AGENCY | A summary ASR record was received for a NIBRS contributing agency.  After an agency is certified NIBRS, and contribute their first IBR file, summary data submissions will not be accepted. For example, Agency A is certified NIBRS January 2017 and submits NIBRS data for that month/year. They will not be able to send summary forms for Jan 2017 or later. They may still submit corrections to existing summary data prior to 2017. |

## Age, Sex, Race, and Ethnicity of Persons Arrested Warning Codes

|  |  |  |
| --- | --- | --- |
| **Age, Sex, Race and Ethnicity Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ASR\_T | ASR ADJUSTMENT WITH NO PRIOR RECORD | A Type 13-Adjustment record was submitted with no prior record on file. |
| ASR010A | POSSIBLE INCORRECT ADJUSTMENT SUBMISSION. RACE PERCENT DIFFERENCE IS GREATER THAN 50% OF THE VALUE ON THE EXISTING SUBMISSION | An adjustment has been received for an Agency/month that is on file. The race of arrestee counts on the new Adult ASRe report is less than 50% of the original submission. |
| ASR010AJ | POSSIBLE INCORRECT ADJUSTMENT SUBMISSION. RACE PERCENT DIFFERENCE IS GREATER THAN 50% OF THE VALUE ON THE EXISTING SUBMISSION | An adjustment has been received for an Agency/month that is on file. The race of arrestee counts on the new Juvenile ASRE report is less than 50% of the original submission. |
| ASR010B | POSSIBLE INCORRECT ADJUSTMENT SUBMISSION. ETHNICITY PERCENT DIFFERENCE IS GREATER THAN 50% OF THE VALUE FROM THE EXISTING SUBMISSION | An adjustment has been received for an Agency/month that is on file. The ethnicity of arrestee counts on the new Adult ASRe report is less than 50% of the original submission. |
| ASR010BJ | POSSIBLE INCORRECT ADJUSTMENT SUBMISSION. ETHNICITY PERCENT DIFFERENCE IS GREATER THAN 50% OF THE VALUE FROM THE EXISTING SUBMISSION | An adjustment has been received for an Agency/month that is on file. The ethnicity of arrestee counts on the new Juvenile ASRe report is less than 50% of the original submission. |
| ASR010C | POSSIBLE INCORRECT ADJUSTMENT SUBMISSION. ADULT MALE + FEMALE TOTAL PERCENT DIFFERENCE IS GREATER THAN 50% OF THE VALUES ON THE EXISTING SUBMISSION | An adjustment has been received for an Agency/month that is on file. The total number of Male and Female arrestees on the new Adult ASRe report is less than 50% of the original submission. |
| ASR010CJ | POSSIBLE INCORRECT ADJUSTMENT SUBMISSION. JUVENILE MALE + FEMALE TOTAL PERCENT DIFFERENCE IS GREATER THAN 50% OF THE VALUES ON THE EXISTING SUBMISSION | An adjustment has been received for an Agency/month that is on file. The total number of Male and Female arrestees on the new Juvenile ASRe report is less than 50% of the original submission. |
| ASR070 | AN ADULT AGE WAS ENTERED FOR CURFEW AND LOITERING LAW VIOLATIONS | This is a warning. An adult arrest was entered for Curfew and Loitering law violations. Please verify. |
| ASR090 | ADULT RACE TOTAL IS NOT EQUAL TO THE SUM OF ADULT RACE FIELDS | The agency submitted Adult race total is not equal to the sum of all race breakdowns. |
| ASR100 | ADULT AGE TOTAL NOT EQUAL TO ADULT RACE TOTAL | The agency submitted Adult age total is not equal to the sum of age breakdowns. |
| ASR111 | ADULT ETHNICITY TOTAL NOT EQUAL TO THE SUM OF ADULT ETHNICITY BREAKDOWNS | The agency submitted Adult ethnicity total is not equal to the sum of Adult ethnicity breakdowns. |
| ASR120 | ADULT AGE TOTAL NOT EQUAL TO ADULT ETHNICITY TOTAL | The agency submitted Adult age total is not equal to the agency submitted Adult ethnicity total. |

|  |  |  |
| --- | --- | --- |
| **Age, Sex, Race and Ethnicity Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ASR130 | ADULT RACE TOTAL NOT EQUAL TO ADULT ETHNICITY TOTAL | The agency submitted Adult race total is not equal to the agency submitted Adult ethnicity total. |
| ASR160 | OFFENSES AGAINST FAMILY AND CHILDREN REPORTED WITH JUVENILE OFFENDER UNDER AGE 10 | This is a warning. Please verify the Juvenile arrest under age 10 for (20) Offenses against Family and Children. |
| ASR170 | A CRIMINAL HOMICIDE OFFENSE WAS REPORTED WITH AN OFFENDER UNDER AGE OF 10 | This is a warning. Please verify the Juvenile arrest under age 10 for (01A) Homicide and Non-negligent manslaughter. |
| ASR180 | A NON-NEGLIGENT MANSLAUGHTER OFFENSE WAS REPORTED WITH AN OFFENDER UNDER AGE 10 | This is a warning. Please verify the Juvenile arrest offender under 10 for (01B) Negligent manslaughter. |
| ASR190 | A RAPE OFFENSE WAS REPORTED WITH AN OFFENDER UNDER AGE 10 | This is a warning. Please verify the arrest under age 10 for (02) Rape against Family and Children. |
| ASR200 | A DUI OFFENSE WAS REPORTED WITH AN OFFENDER UNDER AGE OF 10 | This is a warning. Please verify the arrest under age 10 for (21) Driving under the influence. |
| ASR210 | JUVENILE RACE TOTAL NOT EQUAL TO JUVENILE RACE BREAKDOWN | The agency submitted Juvenile race total is not equal to the sum of all race breakdowns. |
| ASR220 | JUVENILE AGE TOTAL IS NOT EQUAL TO JUVENILE RACE TOTAL | The agency submitted Juvenile age total is not equal to the Juvenile race total. |
| ASR230 | JUVENILE ETHNICITY TOTAL IS NOT EQUAL TO THE SUM OF JUVENILE ETHNICITY FIELDS | The agency submitted Juvenile ethnicity total is not equal to the sum of Juvenile ethnicity breakdowns. |
| ASR240 | JUVENILE AGE TOTAL IS NOT EQUAL TO JUVENILE ETHNICITY TOTAL | The agency submitted Juvenile age total is not equal to the agency submitted Juvenile ethnicity total. |
| ASR250 | JUVENILE RACE TOTAL NOT EQUAL TO JUVENILE ETHNICITY TOTAL | The agency submitted Juvenile race total is not equal to the agency submitted Juvenile ethnicity total. |
| ASR261 | JUVENILE DISPOSITION TOTAL IS 50% GREATER THAN THE TOTAL JUVENILE ARRESTS | This is a warning. The Juvenile disposition total is greater than the total submitted Juvenile arrests. Please verify the figures. |
| ASR270 | ASR RACE DRUG OFFENSES DO NOT ADD | The breakdown of the adult race category for offenses 18 A-H does not equal the agency submitted total race for (18) Drug Abuse violations grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |

|  |  |  |
| --- | --- | --- |
| **Age, Sex, Race and Ethnicity Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ASR270J | ASR JUVENILE RACE DRUG OFFENSES DO NOT ADD | The breakdown of the juvenile race category for offenses 18 A-H does not equal the agency submitted total race for (18) Drug Abuse violations grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR271 | ASR RACE PROSTITUTION OFFENSES DO NOT ADD | The breakdown of the adult race category for offenses 16 A - C does not equal the agency submitted total race for (16) Prostitution and commercialized vice grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR271J | ASR JUVENILE RACE PROSTITUTION OFFENSES DO NOT ADD | The breakdown of the juvenile race category for offenses 16 A - C does not equal the agency submitted total race for (16) Prostitution and commercialized vice grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR272 | ASR RACE GAMBLING DO NOT ADD | The breakdown of the adult race category for offenses 19 A - C does not equal the agency submitted total race for (19) Gambling grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR272J | ASR JUVENILE RACE GAMBLING DO NOT ADD | The breakdown of the juvenile race category for offenses 19 A - C does not equal the agency submitted total race for (19) Gambling grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR280 | ASR ETHNICITY DRUG OFFENSES DO NOT ADD | The breakdown of the adult ethnicity category for offenses 18 A-H does not equal the agency submitted total ethnicity for (18) Drug Abuse violations grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR280J | ASR JUVENILE ETHNICITY DRUG OFFENSES DO NOT ADD | The breakdown of the juvenile ethnicity category for offenses 18 A-H does not equal the agency submitted total ethnicity for (18) Drug Abuse violations grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |

|  |  |  |
| --- | --- | --- |
| **Age, Sex, Race and Ethnicity Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ASR281 | ASR ETHNICITY PROSTITUTION OFFENSES DO NOT ADD | The breakdown of the adult ethnicity category for offenses 16 A - C does not equal the agency submitted total ethnicity for (16) Prostitution and commercialized vice grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR281J | ASR JUVENILE ETHNICITY PROSTITUTION OFFENSES DO NOT ADD | The breakdown of the juvenile ethnicity category for offenses 16 A - C does not equal the agency submitted total ethnicity for (16) Prostitution and commercialized vice grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR282 | ASR ETHNICITY GAMBLING DO NOT ADD | The breakdown of the adult ethnicity category for offenses 19 A - C does not equal the agency submitted total ethnicity for (19) Gambling grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR282J | ASR JUVENILE ETHNICITY GAMBLING DO NOT ADD | The breakdown of the juvenile ethnicity category for offenses 19 A - C does not equal the agency submitted total ethnicity for (19) Gambling grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR290 | ASR AGE DRUG OFFENSES DO NOT ADD | The breakdown of the age categories for offenses 18 A-H does not equal the agency submitted total ages for (18) Drug Abuse violations grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR291 | ASR AGE PROSTITUTION OFFENSES DO NOT ADD | The breakdown of the age categories for offenses 16 A - C does not equal the agency submitted total age for (16) Prostitution and commercialized vice grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |
| ASR292 | ASR AGE GAMBLING DO NOT ADD | The breakdown of the age categories for offenses 19 A - C does not equal the agency submitted total ages for (19) Gambling grand total. If the agency submits an older file format that does not include sub categories, this warning will fire. |

### Figure 3 Age, Sex, Race, and Ethnicity of Persons Arrested

|  |  |  |
| --- | --- | --- |
| ***Position*** | ***Type/ Length*** | ***Description*** |
| 1 | A1 | Record Indicator–Must be "3" |
| 2-8 | A7 | Agency |
| 9-10 | A2 | Date (Month) |
| 11-12 | A2 | Date (Year) |
| 13-14 | A2 | Type of Record |
| 15 | A1 | Indication 1 |
| 16 | A1 | Indication 2 |
| 17 | A1 | Unused |
| 18-20 | A3 | Offense |
| 21-25 | A5 | Male\_Under 10 |
| 26-30 | A5 | Male\_10-12 |
| 31-35 | A5 | Male\_13-14 |
| 36-40 | A5 | Male\_15 |
| 41-45 | A5 | Male\_16 |
| 46-50 | A5 | Male\_17 |
| 51-56 | A6 | Total Male Juvenile |
| 57-61 | A5 | Male\_18 |
| 62-66 | A5 | Male\_19 |
| 67-71 | A5 | Male\_20 |
| 72-76 | A5 | Male\_21 |
| 77-81 | A5 | Male\_22 |
| 82-86 | A5 | Male\_23 |
| 87-91 | A5 | Male\_24 |
| 92-96 | A5 | Male\_25-29 |
| 97-101 | A5 | Male\_30-34 |
| 102-106 | A5 | Male\_35-39 |
| 107-111 | A5 | Male\_40-44 |
| 112-116 | A5 | Male\_45-49 |
| 117-121 | A5 | Male\_50-54 |
| 122-126 | A5 | Male\_55-59 |
| 127-131 | A5 | Male\_60-64 |
| 132-136 | A5 | Male\_65 and Over |
| 137-142 | A6 | Male\_Total Male Adult |
| 143-147 | A5 | Female\_Under 10 |
| 148-152 | A5 | Female\_10-12 |
| 153-157 | A5 | Female\_13-14 |
| 158-162 | A5 | Female\_15 |
| 163-167 | A5 | Female\_16 |
| 168-172 | A5 | Female\_17 |

|  |  |  |
| --- | --- | --- |
| 173-178 | A6 | Total Female\_Juvenile |
| 179-183 | A5 | Female\_18 |
| 184-188 | A5 | Female\_19 |
| 189-193 | A5 | Female\_20 |
| 194-198 | A5 | Female\_21 |
| 199-203 | A5 | Female\_22 |
| 204-208 | A5 | Female\_23 |
| 209-213 | A5 | Female\_24 |
| 214-218 | A5 | Female\_25-29 |
| 219-223 | A5 | Female\_30-34 |
| 224-228 | A5 | Female\_35-39 |
| 229-233 | A5 | Female\_40-44 |
| 234-238 | A5 | Female\_45-49 |
| 239-243 | A5 | Female\_50-54 |
| 244-248 | A5 | Female\_55-59 |
| 249-253 | A5 | Female\_60-64 |
| 254-258 | A5 | Female\_65 and Over |
| 259-264 | A6 | Female\_Total Female Adult |
| 265-269 | A5 | Juvenile-Race\_White |
| 270-274 | A5 | Juvenile-Race\_Black or African American |
| 275-279 | A5 | Juvenile-Race\_American Indian or Alaska Native |
| 280-284 | A5 | Juvenile-Race\_Asian |
| 285-290 | A6 | Juvenile-Race Total\_Juvenile Race |
| 291-295 | A5 | Juvenile-Ethnicity\_Hispanic or Latino |
| 296-300 | A5 | Juvenile-Ethnicity\_Not Hispanic or Latino |
| 301-306 | A6 | Juvenile-Ethnicity\_Total Juvenile Ethnicity |
| 307-311 | A5 | Adult Race\_White |
| 312-316 | A5 | Adult Race\_Black or African American |
| 317-321 | A5 | Adult Race\_American Indian or Alaska Native |
| 322-326 | A5 | Adult Race\_Asian |
| 327-332 | A6 | Adult Race\_Total Adult Race |
| 333-337 | A5 | Adult Ethnicity\_Hispanic or Latino |
| 338-342 | A5 | Adult Ethnicity\_Not Hispanic or Latino |
| 343-348 | A6 | Adult Ethnicity\_Total Adult Ethnicity |
| 349-353 | A5 | Juvenile Disposition\_Department |
| 354-358 | A5 | Juvenile Disposition\_Court |
| 359-363 | A5 | Juvenile Disposition\_Welfare Agency |
| 364-368 | A5 | Juvenile Disposition\_Other Police Agency |
| 369-373 | A5 | Juvenile Disposition\_Criminal or Adult Court |
| 374-379 | A6 | Juvenile Disposition\_Total |
| 380-381 | A2 | Blank |
| 382-386 | A5 | Juvenile Race\_ Native Hawaiian or Other Pacific Islander |

|  |  |  |
| --- | --- | --- |
| 387-391 | A5 | Adult Race\_ Native Hawaiian or Other Pacific Islander |
| 392-432 | A41 | Blank |

# Law Enforcement Officers Killed or Assaulted Field Edit Specifications

The LEOKA record is fixed length with a logical length of 600 bytes. This record should be submitted only when an agency has had law enforcement officers killed and/or assaulted in a given month. This will be indicated in the Return A record by a blank in the LEOKA Indicator Field and the corresponding data in the LEOKA data fields. An agency should not submit this record if it has reported it did not have any law enforcement officers killed and/or assaulted for the given month. The following description refers to Figures 1 and 2 for LEOKA.

**Record Indicator (position 1)–**Must be a 5.

**Agency (positions 2-8)**–Must be the valid seven-character agency identifier for the law enforcement agency submitting the report. This agency identifier must correspond to the FBI UCR Program’s master list. If it does not, an error code/message will be generated, and the record will not be processed.

**Date (positions 9-12)**–The month portion will contain the 2-digit numeric equivalent of January through December (01-12), which the report represents. The year will be the last two digits of the current year of compilation. An invalid date will be flagged as an error, and the record will not be processed.

**Type of Record (positions 13-14)–**Must contain one of the following codes:

00–A normal return.

13–An adjustment record.

14–A no report record.

Note: a 14 should only be used for an agency that has reported law enforcement officers killed and/or assaulted in the Return A record and has not submitted a LEOKA report. For example: An agency submitted a Return A report for January that indicated it had police officers assaulted, but it did not submit a monthly LEOKA report. The LEOKA record on the January file would

have a 14 in this field and zeros in the data fields. In February, this agency submitted a monthly LEOKA report for January. Since this is the first record submitted for update, the January record will have 00 in the Type of Record Field. In March, the same agency submitted an adjusted report for January. By definition, this record must contain a 13 in the Type of Record Field in order to change a previously updated record. An invalid Type of Record will cause an error to be generated, and the record will not be processed.

**Officers Killed (positions 21-26)**–Must be numeric. The data in these fields should be the same as reported in the corresponding fields in the Return A record.

**Assaults with Personal Injury–Line 13 (positions 27-46)**–The type of weapon fields are added together and compared to the Total Field. If the totals are not equal, an error code/message will be generated, and the record will not be processed. Note: The combined total fields for lines 13 and 14 should equal the total in the Law Enforcement Officers Assaulted Field of the Return A record. Also, lines 13 and 14 should be accumulated on a columnar basis and used later to check against line 12.

**Responding to Disturbance Calls–Line 1 (positions 67-105)**–The Type of Weapon fields are added together and compared to the Total Field. If the totals are not equal, the record will be flagged as an error and will not be processed.

The Type of Assignment fields are added together and the result compared to the Total Field of line 1. If the totals do not equal, an error code/message will be generated, and the record will not be processed.

A second edit is also performed on these fields. As each line (1-11) is processed, the individual category totals are accumulated for comparison against the corresponding category total in the Total line (line 12).

The Officer Assaults Cleared Field is only edited in a columnar way. As each line (1-11) is processed, this field is accumulated. When all lines have been processed, the assaults cleared total is compared to the total in line 12. If the totals do not equal, an error code/message will be generated, and the record will not be processed.

**Lines 2 through 11 (positions 106-495)**–The same logic and procedure as described for line 1 is followed with these lines. It is important to note that all fields must be numeric. If no data are being submitted, the fields must contain zeros.

**Total**–**Lin**e **12 (positions 496-547)**–This category is edited the same way as lines 1-11. If

line 12 passes the edit check, each category is then compared to the columnar accumulated total of the corresponding field in lines 1-11. If the totals do not equal, an error code/message will be generated, and the record will be adjusted. For example: An agency has submitted the following data for a given month:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Total | Firearm | Knife or Other Cutting Instrument | Other Dangerous Weapon | Hands, Fists, Feet, etc. |
| Line 1 | 004 | 001 | 002 | 000 | 001 |
| Line 2 | 000 | 000 | 000 | 000 | 000 |
| Line 3 | 000 | 000 | 000 | 000 | 000 |
| Line 4 | 002 | 002 | 000 | 000 | 000 |
| Line 5 | 008 | 001 | 000 | 006 | 001 |
| Line 6 | 000 | 000 | 000 | 000 | 000 |
| Line 7 | 000 | 000 | 000 | 000 | 000 |
| Line 8 | 000 | 000 | 000 | 000 | 000 |
| Line 9 | 000 | 000 | 000 | 000 | 000 |
| Line 10 | 003 | 000 | 000 | 003 | 000 |
| Line 11 | 006 | 004 | 000 | 000 | 002 |
| Line 12 | 0022 | 0008 | 0001 | 0009 | 0004 |

This example will pass the first edit check. Each line is cross-checked horizontally.

In the second edit check, when the individual columns are added together and these accumulated totals are compared to line 12, the error will be identified. The sum of the Total column is 22. The accumulated total is 23. Since these totals are unequal, the record will be rejected. The column labeled Knife is also in error and would be identified by the second edit check.

As previously mentioned, the accumulated total for lines 13 and 14 is also compared to line 12. For example: An agency has the following data in lines 12, 13, and 14:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Total | Firearm | Knife | Other | Hands |
| Line 12 | 0023 | 0008 | 0002 | 0009 | 0004 |
| Line 13 | 0020 | 0008 | 0002 | 0009 | 0001 |
| Line 14 | 0003 | 0000 | 0000 | 0000 | 0003 |

Each column in lines 13 and 14 is added together and compared to the corresponding total value in line 12. In this example, the columns add to the totals. If any column did not add to the total, an error code/message will be generated, and the record will not be processed.

**Time of Assaults–Line 15 (positions 548-595)**–This field is broken down into two categories, which should be added together to give an accumulated total. This total is then compared to the line 12 Total Field. If these values are not equal, an error code/message will be generated, and the record will not processed.

Special Note for Adjustments

If line 13 and line 14 are being adjusted, the corresponding agency’s Return A record must also be adjusted. The offense portion of the adjusted Return A will be identical to the original record submitted unless the offenses are also being adjusted. Also, if the LEOKA fields in the Return A record are being adjusted, a LEOKA record must be submitted to reflect this adjustment using the guidelines previously stated.

If errors are encountered, the records will be flagged. The following are the possible error codes/messages when edits are performed on the LEOKA record.

## Law Enforcement Officers Killed or Assaulted Error Codes

|  |  |  |
| --- | --- | --- |
| **LEOKA Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| LEOKASUM\_N | LEOKA SUMMARY NO-REPORT ALREADY ON FILE | A type 14- No Report was submitted for Law Enforcement Officers Killed and assaulted form. A type 14- No report was already on file for the same agency/month. |
| LEOKASUM\_S | LEOKA SUMMARY RECORD ALREADY ON FILE, SEND RECORD TYPE 13 | A type 00 - Normal record was submitted for Law Enforcement Officers Killed and assaulted form. A type 00- Normal record is already on file for the same agency/month. Please resubmit as a Type 13- Adjustment record. |
| LEOKASUM013 | INVALID DATE: MUST NOT BE A FUTURE DATE | The Month/year of the Law Enforcement Officers Killed and assaulted form submitted is for a calendar date in the future. Check the form and resubmit with the correct date. |
| LEOKASUM080 | ASSAULTS WITH/WITHOUT INJURY MUST BE GREATER THAN 0 | The total number of assaults with/without injury does not equal the total number of assaults reported by Type of Weapon. This business rule is checked if there is an actual count greater than 0. |
| LEOKASUM1.0 | THIS IS A SUPPLEMENTARY RECORD WITHOUT A PARENT RET-A. TO RUN BUSINESS RULES, THERE MUST BE A PARENT | There is not a Summary RETA on file for the Agency/month of the submitted LEOKA Report. |
| LEOKASUM400 | WEAPON BREAKDOWN DOES NOT EQUAL TOTAL | The number of assaults by weapon type does not equal the agency supplied total. Please verify the number of assaults. |
| LEOKASUM500 | ASSIGNMENT BREAKDOWN DOES NOT EQUAL TOTAL | The number of assaults by assignment type does not equal the agency supplied total. Please verify the number of assaults. |
| LEOKASUM600 | INJURY BREAKDOWN DOES NOT EQUAL TOTAL | The number of Injury/Non injury breakdowns do not equal the total number of assaults. Please verify the number and resubmit. |
| LEOKASUM601 | TOTAL FIREARM BREAKDOWN DOES NOT EQUAL SECTION TOTAL | Total number of assaults by firearm does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM602 | TOTAL KNIFE BREAKDOWN DOES NOT EQUAL SECTION TOTAL | Total number of assaults by knife does not equal the agency supplied total. Please verify and resubmit. |

|  |  |  |
| --- | --- | --- |
| **LEOKA Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| LEOKASUM603 | TOTAL OTHER WEAPON BREAKDOWN DOES NOT EQUAL SECTION TOTAL | Total number of assaults by other weapon does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM604 | TOTAL HANDS FIST FEET BREAKDOWN DOES NOT EQUAL SECTION TOTAL | Total number of assaults by hands, fists and feet does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM605 | TOTAL TWO MAN VEHICLE BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The number of assaults of two man vehicle does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM606 | TOTAL ONE MAN VEHICLE ALONE BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The number of assaults of one man vehicle/Alone does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM607 | TOTAL ONE MAN VEHICLE ASSIST BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The number of assaults of one man vehicle/Assisted does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM608 | TOTAL DET./SPECIAL ASSIGNMENT ALONE BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The number of assaults of Total DET. Special Assignment/Alone does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM609 | TOTAL DET./SPECIAL ASSIGNMENT ASSIST BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The number of assaults of Total DET. Special Assignment/Assisted does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM610 | TOTAL OTHER ALONE BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The number of assaults of Other/Alone does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM611 | TOTAL OTHER ASSIST BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The number of assaults of Other/Assisted does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM612 | TOTAL ASSAULTS CLEARED BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The number of assaults cleared does not equal the agency supplied total. Please verify and resubmit. |
| LEOKASUM613 | WEAPONS SUBTOTAL DOES NOT EQUAL TOTAL | The number of assaults by weapon type does not equal the agency supplied total of assaults. Please verify and resubmit. |
| LEOKASUM614 | TOTAL ASSAULTS BREAKDOWN DOES NOT EQUAL TIME OF ASSAULTS TOTAL | The number of assaults by type does not equal the number of assaults by time. Please verify and resubmit. |

|  |  |  |
| --- | --- | --- |
| **LEOKA Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| LEOKASUM615 | ASSIGNMENT SUBTOTAL DOES NOT EQUAL TOTAL | The agency submitted assignment subtotal does not equal the total number of assaults. |
| LEOKASUM616 | TIME RANGE BREAKDOWN DOES NOT EQUAL TOTAL | The time range breakdown of assaults do not equal the total number of assaults. |
| LEOKASUM700 | NON-INJURY BREAKDOWN DOES NOT EQUAL TOTAL | The non-injury breakdown does not equal the total number of assaults. |
| LEOKASUM701 | TOTAL FIREARM INJURY BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The total of firearm assaults by injury does not equal the total number of assaults. |
| LEOKASUM702 | TOTAL KNIFE INJURY BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The total number knife assaults by injury does not equal section the total number of assaults. |
| LEOKASUM703 | TOTAL OTHER WEAPON INJURY BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The total number of other weapon of assaults by injury does not equal section the total number of assaults. |
| LEOKASUM704 | TOTAL HANDS FIST FEET INJURY BREAKDOWN DOES NOT EQUAL SECTION TOTAL | The total number of hands/fist/feet assaults by injury does not equal section the total number of assaults. |
| LKASUM4000 | INVALID RECORD TYPE FOR REPORT, EXPECTING 00, 13 OR 14 IN POSITIONS 13-14 | The report type submitted was not valid for the form types submitted. IE. Type 15 report with any report other than ASR. |
| LKASUM4012 | INVALID FILE FORMAT/SIZE FOR FLAT FILE SUBMISSION | The file format does not follow existing technical specifications for a summary flat file submission. |
| LKASUM2051 | SUMMARY LEOKA REPORT RECEIVED FOR A NIBRS LEOKA CONTRIBUTING AGENCY | A summary LEOKA report was received for a NIBRS LEOKA contributing agency. Once a NIBRS agency submits LEOKA via the LEOKA data elements (25A, B and C) Summary LEOKA forms will not be accepted. |

## Law Enforcement Officers Killed or Assaulted Warning Codes

|  |  |  |
| --- | --- | --- |
| **LEOKA Warnings** | | |
| **Error Code** | **Error Message** | **Error Description** |
| LEOKASUM\_T | LEOKA SUMMARY ADJUSTMENT WITH NO PRIOR RECORD | A Type 13-Adjustment record was submitted with no prior record on file. |
| LEOKASUM030 | LEOKA FELONIOUSLY KILLED NUMBERS SHOULD BE CROSS-REFERENCED WITH CORRESPONDING RETURN A | The numbers submitted in Positions 23-24 of the Return A file were compared to the numbers submitted on the LEOKA report and did not match. |
| LEOKASUM031 | LEOKA ACCIDENTALLY KILLED NUMBERS SHOULD BE CROSS-REFERENCED WITH CORRESPONDING RETURN A | The numbers submitted in Positions 25-26 of the Return A file were compared to the numbers submitted on the LEOKA report and did not match. |
| LEOKASUM070 | NO CLEARED ASSAULTS REPORTED | No assaults were cleared. Please verify this is correct. |
| LEOKASUM120 | ASSAULTS WITH/WITHOUT PERSONAL INJURY GREATER THAN CORRESPONDING RETURN A TOTALS | Assaults reported on the LEOKA forms should also be reported on the Return A. The number of assaults reported for the Agency/month is greater than the number of assaults reported on the Return A. |
| LEOKASUM130 | LEOKA FIREARM TOTALS SHOULD BE CROSS-REFERENCED WITH CORRESPONDING RETURN A | The total of LEOKA assaults with a firearm should be cross referenced with the number of Aggravated assaults by firearm on the Return A. |
| LEOKASUM131 | LEOKA KNIFE OR CUTTING INSTRUMENT TOTALS SHOULD BE CROSS-REFERENCED WITH CORRESPONDING RETURN A | The total of LEOKA assaults with a knife should be cross referenced with the number of Aggravated assaults by knife on the Return A. |
| LEOKASUM132 | LEOKA OTHER DANGEROUS WEAPON TOTALS SHOULD BE CROSS-REFERENCED WITH CORRESPONDING RETURN A | The total of LEOKA assaults with other dangerous weapon should be cross referenced with the number of Aggravated assaults by other weapon on the Return A. |
| LEOKASUM133 | LEOKA HANDS/FISTS/FEET TOTALS SHOULD BE CROSS-REFERENCED WITH CORRESPONDING RETURN A | The number of LEOKA assaults (hands, fist, feet with injury) should be equal to or less than the number of Aggravated assault (hands, fist, and feet) reported on the Return A. |
| LEOKASUM134 | LEOKA ASSAULTS WITHOUT PERSONAL INJURY TOTALS SHOULD BE CROSS-REFERENCED WITH CORRESPONDING RETURN A | The number of LEOKA assaults (hands, fist, feet without injury) should be equal to or less than the number of simple assaults reported on the Return A. |

### Figure 4 Law Enforcement Officers Killed or Assaulted

|  |  |  |
| --- | --- | --- |
| ***Position*** | ***Type/ Length*** | ***Description*** |
| 1 | A1 | Record Indicator–Must be "5" |
| 2-8 | A7 | Agency |
| 9-10 | A2 | Date (Month) |
| 11-12 | A2 | Date (Year) |
| 13-14 | A2 | Type of Record |
| 15-20 | A6 | Unused |
| 21-23 | A3 | Police Officers Killed Feloniously |
| 24-26 | A3 | Police Officers Killed Accidentally |
| 27-30 | A4 | Line 13: Assaults with Injury (Total) |
| 31-34 | A4 | Line 13: Assaults with Injury (Firearm) |
| 35-38 | A4 | Line 13: Assaults with Injury (Knife) |
| 39-42 | A4 | Line 13: Assaults with Injury (Other Weapon) |
| 43-46 | A4 | Line 13: Assaults with Injury (Hands, Fists, Feet, etc.) |
| 47-50 | A4 | Line 14: Assaults without Injury (Total) |
| 51-54 | A4 | Line 14: Assaults without Injury (Firearm) |
| 55-58 | A4 | Line 14: Assaults without Injury (Knife) |
| 59-62 | A4 | Line 14: Assaults without Injury (Other Weapon) |
| 63-66 | A4 | Line 14: Assaults without Injury (Hands, Fists, Feet, etc.) |
| 67-69 | A3 | Line 1: Responding to Disturbance Calls (Total) |
| 70-72 | A3 | Line 1: Responding to Disturbance Calls (Firearm) |
| 73-75 | A3 | Line 1: Responding to Disturbance Calls (Knife) |
| 76-78 | A3 | Line 1: Responding to Disturbance Calls (Other Weapon) |
| 79-81 | A3 | Line 1: Responding to Disturbance Calls (Hands, Fists, Feet, etc.) |
| 82-84 | A3 | Line 1: Responding to Disturbance Calls (Two-Officer Vehicle) |
| 85-87 | A3 | Line 1: Responding to Disturbance Calls (One-Officer Vehicle-Alone) |
| 88-90 | A3 | Line 1: Responding to Disturbance Calls (One-Officer Vehicle-Assist) |
| 91-93 | A3 | Line 1: Responding to Disturbance Calls (Detective or Spec. Assign.-Alone) |
| 94-96 | A3 | Line 1: Responding to Disturbance Calls (Detective or Spec Assign.-Assist) |
| 97-99 | A3 | Line 1: Responding to Disturbance Calls (Other-Alone) |
| 100-102 | A3 | Line 1: Responding to Disturbance Calls (Other-Assist) |
| 103-105 | A3 | Line 1: Responding to Disturbance Calls (Officer Cleared) |
| 106-144 | A39 (3\*13) | Line 2: Burglaries (Same as Line 1) |
| 145-183 | A39 (3\*13) | Line 3: Robberies (Same as Line 1) |
| 184-222 | A39 (3\*13) | Line 4: Attempting Other Arrests (Same as Line 1) |
| 223-261 | A39 (3\*13) | Line 5: Civil Disorder (Same as Line 1) |
| 262-300 | A39 (3\*13) | Line 6: Handling, Transporting, Custody of Prisoners (Same as Line 1) |

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| 301-339 | A39 (3\*13) | Line 7: Investigating Suspicious Persons or Circumstances (Same as Line 1) |
| 340-378 | A39 (3\*13) | Line 8: Ambush - No Warning (Same as Line 1) |
| 379-417 | A39 (3\*13) | Line 9: Mentally Deranged (Same as Line 1) |
| 418-456 | A39 (3\*13) | Line 10: Traffic Pursuits and Stops (Same as Line 1) |
| 457-495 | A39 (3\*13) | Line 11: All Others (Same as Line 1) |
| 496-499 | A4 | Line 12: Total (Total) |
| 500-503 | A4 | Line 12: Total (Firearm) |
| 504-507 | A4 | Line 12: Total (Knife) |
| 508-511 | A4 | Line 12: Total (Other Weapon) |
| 512-515 | A4 | Line 12: Total (Hands, Fists, Feet, etc.) |
| 516-519 | A4 | Line 12: Total (Two-Man Vehicle) |
| 520-523 | A4 | Line 12: Total (One-Man Vehicle-Alone) |
| 524-527 | A4 | Line 12: Total (One-Man Vehicle-Assist) |
| 528-531 | A4 | Line 12: Total (Det or Special Assign.-Alone) |
| 532-535 | A4 | Line 12: Total (Det or Special Assign.-Assist) |
| 536-539 | A4 | Line 12: Total (Other-Alone) |
| 540-543 | A4 | Line 12: Total (Other-Assist) |
| 544-547 | A4 | Line 12: Total (Assaults Cleared) |
| 548-551 | A4 | Line 15: Time of Assaults (12:01-02:00 am) |
| 552-555 | A4 | Line 15: Time of Assaults (2:01-4:00 am) |
| 556-559 | A4 | Line 15: Time of Assaults (4:01-6:00 am) |
| 560-563 | A4 | Line 15: Time of Assaults (6:01-8:00 am) |
| 564-567 | A4 | Line 15: Time of Assaults (8:01-10:00 am) |
| 568-571 | A4 | Line 15: Time of Assaults (10:01-12:00 noon) |
| 572-575 | A4 | Line 15: Time of Assaults (12:01-2:00 pm) |
| 576-579 | A4 | Line 15: Time of Assaults (2:01-4:00 pm) |
| 580-583 | A4 | Line 15: Time of Assaults (4:01-6:00 pm) |
| 584-587 | A4 | Line 15: Time of Assaults (6:01-8:00 pm) |
| 588-591 | A4 | Line 15: Time of Assaults (8:01-10:00 pm) |
| 592-595 | A4 | Line 15: Time of Assaults (10:01-12:00 midnight) |

# Supplementary Homicide Report Field Edit Specifications

The SHR is fixed length with a logical length of 80 bytes. This type of record should be submitted only when an agency has reported a murder and nonnegligent manslaughter and/or manslaughter by negligence in the Return A record (Number of Actual Offenses column (4)).

Each record represents a victim and is associated with a unique incident number, which is a basic control for this category.

Edits are performed on each field using the codes provided in Figure 1 of the SHR Coding Guide. If an error is found, the appropriate error code/message will be generated, and the record will be rejected. The following descriptions refer to Figures 2 and 3 for SHR. **Record Indicator (position 1)**–Must be a 6.

**Agency (positions 2-8)**–Must be the valid seven-character agency identifier for the law enforcement agency submitting the report. This agency identifier must correspond to the FBI UCR Program’s master list. If not, the record will be flagged as an error and will not be processed.

**Date (positions 9-12)**–The month portion will contain the 2-digit numeric equivalent of January through December (01-12) for which the report represents. The year will be the last two digits of the current year of compilation. An invalid date will be flagged as an error, and the record will not be processed.

**Type of Record (positions 13-14)**–Must contain one of the following codes:

00–A normal return.

13–An adjustment record.

14–A no-report record.

16- Delete record.

**Note**: a 14 should be used only for an agency that has reported a murder and nonnegligent manslaughter and/or manslaughter by negligence in the Return A record and has not submitted

an SHR report. For example, an agency submitted a Return A report for January that indicated it had murders, but did not submit a monthly SHR report. The SHR record on the January file should have a 14 in this field and zeros in the data fields. In February, this agency submitted a monthly SHR report for January. Because this is the first record submitted with data, the January record will have 00 in the Type of Record Field. In March, the same agency submitted an adjusted report for January. By definition, this record must contain a 13 in the Type of Record Field in order to change a previously updated record. An invalid type will be flagged as an error, and the record will not be processed.

**Type of Homicide (position 15)**–Must be either A for murder and nonnegligent manslaughter or B for manslaughter by negligence. Any other code will be flagged as an error, and the record will not be processed.

**Victim/Offender Situation (position 16)**–Must be a valid alphabetic code (A-F). (See Figure 1 SHR Coding Guide.) This code should reflect the number of victims and offenders in the record. For example: If the situation is coded A for a single victim/single offender, the record should contain only one victim and one offender. Any other combination will be flagged as an error, and the record will not be processed.

**Additional Offenders (position 17)**–Normally, this field is blank. If an additional record is needed to include all of the offenders related to a victim, a 1 should be inserted in this field. The additional record should contain the same identifying data (positions 1-16), incident number (positions 18-20), and victim description (positions 21-25) as the first corresponding record.

**Incident Number (positions 18-20)**–Must be numeric (001-999). Each homicide incident must be sequentially numbered, beginning at 001 for each new agency/month. This number must be unique for each record.

The only exceptions are:

* + 1. a single victim with more than four offenders.
    2. any multiple-victim situation.

In these cases, the incident number will be the same.

**Victim (positions 21-25)**–This category is broken down into Age, Sex, Race, and Ethnicity. Each field must not be blank. Since reporting Ethnicity data is optional, this field may be populated with zero fill if this information is not collected. If an invalid Age, Sex, Race, or Ethnicity code is encountered, the appropriate error code/message will be generated, and the record will not be processed.

**Offender (positions 26-73)**–This category is broken down into Age, Sex, Race, Ethnicity, Weapon, Relationship, Circumstance, and Subcircumstance. There must be at least one Offender Field present in the record or the record will not be processed. Offender #2 - #4 fields are optional, but record positions 38-80 must be filled with blanks if no data are submitted. The Weapon Field must contain one of the valid codes listed in Figure 1 SHR Coding Guide under the heading Weapon. The Relationship of Victim to Offender Field must contain one of the valid codes listed in Figure 1 SHR Coding Guide under the heading Relationship of Victim to Offender. The Circumstance Field will be checked to ensure that codes assigned to manslaughter by negligence are not applied to murder and nonnegligent manslaughter, and vice versa. If an error is found, the appropriate error code/message will be generated, and the record will not be processed. Also, the record is edited to ensure that only circumstances 80 and 81 (justifiable homicides) have a valid breakdown. Any record that is not an 80 or 81 and has a breakdown will not be processed.

Adjusting SHR Records

The adjustment of previously submitted incident records for a given month and agency is accomplished in the following manner. If an agency submitted five incident records and subsequently submitted an amended report reflecting an Incident 004 being changed from a

single victim/single offender to a single victim/multiple offenders situation, the adjusted record should be structured in the following way:

1. The Agency Field must contain the identifier from the agency involved.
2. The Month Field must contain the numeric equivalent of the month to be adjusted.
3. The Type of Record Field must contain a 13 to designate the record as an adjustment.
4. The Type of Homicide Field will remain the same as the original record.
5. The Victim/Offender Situation Field will change from A to C.
6. The Additional Offenders Field will remain the same in this example. However, if the number of offenders was greater than four, then this field would contain a 1.
7. The following fields will remain the same: Incident Number 004, Victim information, and Offender #1 information.
8. The Offender #2 fields will contain the new data.
9. The rest of the record will contain blanks.

An agency submitted five incident records and subsequently submitted an amended report reflecting that the Incident 003 Age of Victim Field was incorrect and the amended report shows the corrected age. The adjusted record should be structured in the following way:

1. With the exception of the Type of Record Field, all fields through Incident Number will remain the same as the original record submitted to the FBI UCR Program. The Type of Record Field must contain a 13 to designate the record as an adjustment.
2. The Age of Victim Field will show the corrected age, and the rest of the record will be the same as previously reported.

Adding New Incidents

When an agency has submitted an amended report that has more incidents reported than were previously reported, only the new incident records should be submitted, with a 13 in the Type of Record Field.

For example: Suppose an agency has reported five incidents for the month of March. The agency subsequently sends an amended file that includes the previously reported incidents and three new incidents. Instead, the agency should have submitted only the new incident records starting with Incident Number 006 and numbered consecutively, each with 13 in the Type of Record Field.

If errors are encountered, the records will be flagged. The following are the possible error codes/messages when edits are performed on the SHR record.

Deleting Incidents

To delete a record in the SHR, the agency must send the following fields to the FBI UCR Program staff:

* Record indicator
* Agency
* Date
* Type of record
* Type of homicide
* Victim/offender situation (the alphabetic code that indicates the number of victims and offenders)
* Additional offenders
* Incident number

The change noted above affects only those agencies that submit SHR data to the FBI UCR Program via SRS. This change does not affect those agencies that submit crime data via NIBRS, which already allows agencies to delete records without the assistance of the FBI UCR Program staff.

**Clarification notes about when to use a type 13 (adjusted record) and when to use a type 16 (delete record).**

An agency should use a type 16 (delete record) only to remove an incident that was erroneously reported. For example, an agency reported a homicide that involved two victims, but each victim’s information was erroneously submitted as two separate incidents with two different incident numbers. In this case, the agency should adjust the record by using the first incident number and type 13 (adjusted record) to indicate the adjustment (adding the second homicide victim’s information) and using the second incident number and type 16 (delete record) to delete the erroneous second incident.

In addition, agencies are not permitted to send two actions for the same incident within a submission. For example, an agency is not permitted to submit both a type 13 (adjusted record) and a type 16 (delete record) for the same incident in the same submission. In this case, the agency should submit two records—one to indicate an adjustment to a record and one to delete an erroneous record.

Agencies that attempt to use a type 16 record to delete an incident and then resubmit the record within the same submission file will receive an error code of SHR\_M. The error message will say SHR DUPLICATE INCIDENT NUMBER FOR MONTH WITH MIXED RECORD TYPE.

Agencies should not modify an incident in the SRS by deleting the record and then resubmitting it. Agencies should modify incidents through the type 13 record.

Agencies with questions about the type 13 and type 16 record should contact <crimestatsinfo@fbi.gov>.

## Supplementary Homicide Report Error Codes

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| **Supplementary Homicide Report Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| SHR\_M | SHR DUPLICATE INCIDENT NUMBER FOR MONTH WITH MIXED RECORD TYPE | An SHR incident with record type = 00, followed by another SHR incident (of the same number) with record type = 13 was submitted for the same Agency/Month within the same submission file. |
| SHR\_R | SHR DUPLICATE INCIDENT NUMBER FOR MONTH | An SHR incident number exists for the Agency/Month submitted within the same submission. Please check the situation code or additional offender indicator and resubmit. |
| SHR\_S | SHR INCIDENT ALREADY ON FILE, SEND RECORD TYPE 13 | An SHR incident with a type 00 - Normal record is on file for the Agency/Month submitted. Please resubmit with a 13- Adjustment record. |
| SHR001 | SUPPLEMENTARY HOMICIDE REPORT ALREADY ON FILE, SEND RECORD TYPE 13 | A type 14- No report was submitted for a Supplementary Homicide Report. A homicide report was already on file for the same agency/month. |
| SHR002 | SUPPLEMENTARY HOMICIDE NO-REPORT ALREADY ON FILE | A type 14- No Report was submitted for a Supplementary Homicide Report. A type 14- No report was already on file for the same agency/month. |
| SHR010 | SITUATION CODE IDENTIFIES A SINGLE VICTIM AND THE NUMBER OF VICTIMS REPORTED IS NOT EQUAL TO 1 | The homicide submitted was identified as having a single victim. More than one victim was submitted. Please check the situation code and resubmit the record. |
| SHR011 | SITUATION CODE IDENTIFIES MULTIPLE VICTIMS AND THE NUMBER OF VICTIMS REPORTED IS NOT GREATER THAN 1 | The homicide submitted was identified as having multiple victims. Only a single victim was submitted. Please check the situation code and resubmit the record. |
| SHR012 | SITUATION CODE IDENTIFIES A SINGLE OFFENDER AND THE NUMBER OF OFFENDERS REPORTED IS NOT EQUAL TO 1 | The homicide submitted was identified as having a single offender. Multiple offenders were submitted. Please check the situation code and resubmit the record. |
| SHR013 | SITUATION CODE IDENTIFIES MULTIPLE OFFENDERS AND THE NUMBER OF OFFENDERS REPORTED IS NOT GREATER THAN 1 | The homicide submitted was identified as having multiple offenders. Only one offender was submitted. Please check the situation code and resubmit the record. |

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| **Supplementary Homicide Report Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| SHR014 | SITUATION CODE IDENTIFIES AN UNKNOWN OFFENDER AND THE AGE, SEX, AND RACE IS KNOWN | The homicide submitted was identified as having an unknown offender. Either Age, sex or race was submitted. Please check the situation code and resubmit the record. |
| SHR020 | OFFENDER DATA NOT SUBMITTED | The homicide submitted did not have offender information. Please resubmit the record with offender information. |
| SHR021 | VICTIM DATA NOT SUBMITTED | The homicide submitted did not have victim information. Please resubmit the record with victim information. |
| SHR090 | THE VICTIM RELATIONSHIP CODES SO (SON) AND DA (DAUGHTER) MAY NOT BE USED WITH CIRCUMSTANCE CODE 41 (CHILD KILLED BY BABYSITTER) | A parent can not be listed as the babysitter. Please check the relationship code. |
| SHR094 | ONLY ONE SPOUSAL RELATIONSHIP PER VICTIM | This applies to multiple offender incidents. The victim is reported as having a spousal relationship with multiple offenders. |
| SHR095 | ONLY ONE SPOUSAL RELATIONSHIP CAN BE ASSIGNED TO A SPECIFIC OFFENDER | This applies to multiple victim incidents. An offender is reported as having a spousal relationship with multiple victims. |
| SHR1.0 | THIS IS A SUPPLEMENTARY RECORD WITHOUT A PARENT RET A. TO RUN BUSINESS RULES, THERE MUST BE A PARENT | There is not a Summary RETA on file for the Agency/month of the submitted SHR Report. |
| SHR100 | CIRCUMSTANCE CODES OTHER THAN 80 AND 81 DO NOT NEED A SUBCODE SPECIFIED | The homicide submitted had a circumstance sub code provided with a circumstance code that was not a code of 80 or 81. |
| SHR101 | CIRCUMSTANCE CODES 80 AND 81 REQUIRE THAT A SUBCODE BE SPECIFIED | Circumstance codes of 80 or 81 require a sub code be provided. |
| SHR102 | INVALID CIRCUMSTANCE CODE FOR TYPE OF HOMICIDE - NONNEGLIGENT MANSLAUGHTER | The circumstance code submitted was not a valid code for a homicide/non-negligent manslaughter (01A). |
| SHR103 | INVALID CIRCUMSTANCE CODE FOR TYPE OF HOMICIDE - NEGLIGENT MANSLAUGHTER | The circumstance code submitted was not a valid code for a negligent manslaughter (01B). |
| SHR105 | SITUATION CODE DOES NOT REFLECT DATA IN RECORD | The data provided in the record does not reflect the situation code indicated. |
| SHR110 | MUST BE EITHER A FOR MURDER AND NONNEGLIGENT MANSLAUGHTER OR B FOR MANSLAUGHTER BY NEGLIGENCE | The type of homicide indicator must be either A for murder/non-negligent manslaughter or B for manslaughter by negligence. |

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| **Supplementary Homicide Report Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| SHR111 | ADDITIONAL OFFENDER NOT ENTERED FOR SITUATION C OR E | The homicide situation code indicates multiple offenders (Situation C or E) only one offender was provided. |
| SHR4012 | INVALID FILE FORMAT/SIZE FOR FLAT FILE SUBMISSION | The submission had a file format or line length that did not meet the technical specification for a summary report format. |
| SHR4033 | INVALID TYPE OF RECORD FOUND IN SUPPLEMENTARY HOMICIDE REPORT SUBMISSION, EXPECTING 00, 13, 14, OR 16 IN POSITIONS 13 -14 | The record type on the submission was not valid for the data being reported. IE. Record type 15 with a SHR or type 99 with any report type. |
| SHR417 | INVALID OFFENDER CODE - AGE | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR418 | INVALID OFFENDER CODE - SEX | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR419 | INVALID OFFENDER CODE - RACE | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR420 | INVALID VICTIM CODE - AGE | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR421 | INVALID VICTIM CODE - SEX | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR422 | INVALID VICTIM CODE - RACE | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR423 | INVALID WEAPON CODE | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |

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| **Supplementary Homicide Report Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| SHR424 | INVALID RELATIONSHIP OF VICTIM TO OFFENDER CODE | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR425 | INVALID CIRCUMSTANCE | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR428 | INVALID VICTIM/OFFENDER SITUATION CODE | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR429 | INVALID YEAR: MUST NOT BE A FUTURE DATE | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR432 | INVALID OFFENDER CODE ETHNICITY | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR433 | INVALID VICTIM CODE ETHNICITY | The homicide reported contained a code that is not in the FBI data base for the field listed. Please verify the codes and resubmit the report. |
| SHR2051 | SUMMARY DATA SUBMISSION RECEIVED FROM A NIBRS CONTRIBUTING AGENCY | A supplementary homicide report was received for a NIBRS contributing agency.  After an agency is certified NIBRS, and contribute their first IBR file, summary data submissions will not be accepted. For example, Agency A is certified NIBRS January 2017 and submits NIBRS data for that month/year. They will not be able to send summary forms for Jan 2017 or later. They may still submit corrections to existing summary data prior to 2017. |

## Supplementary Homicide Report Warning Codes

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| **Supplementary Homicide Report Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| SHR\_D | SHR INCIDENT DELETE WITH NO PRIOR INCIDENT | An attempt was made to delete an incident that was not in the FBI database. |
| SHR\_T | SHR INCIDENT ADJUSTMENT WITH NO PRIOR INCIDENT | A Type 13-Adjustment record was submitted with no prior record on file. |
| SHR\_X | SHR INCIDENT WITH MORE THAN 11 OFFENDERS | A homicide with more than 11 offenders was reported. Please verify the number of offenders is correct. |
| SHR030 | CIRCUMSTANCE 80B SHOULD BE QUESTIONED BECAUSE A PRIVATE CITIZEN IS NOT AN OFFICER. | The justifiable homicide by private citizen submitted used the circumstance code 80 B Felon attacked fellow officer. Please verify the circumstance code. |
| SHR031 | CIRCUMSTANCE 80F SHOULD BE QUESTIONED BECAUSE A PRIVATE CITIZEN IS NOT AN OFFICER. | The justifiable homicide by private citizen submitted, used the circumstance code 80 F Felon resisted arrest. Please verify the circumstance code. |
| SHR032 | CIRCUMSTANCE 80 OR 81 WITH ANY LETTER CODE SHOULD BE QUESTIONED IF IT IS ASSOCIATED WITH AN UNDER AGE VICTIM. | The victim of the justifiable homicide was under the age of six. Please verify the age of the victim and/or the circumstance code of the record. |
| SHR033 | CIRCUMSTANCE 81 WITH ANY LETTER CODE SHOULD BE QUESTIONED IF IT IS ASSOCIATED WITH A RELATIONSHIP OTHER THAN AQ, ST, OK OR UN | The incident was reported as a justifiable homicide. The relationship indicated the victim was known or had a closer relationship with the officer. |
| SHR040 | OFFENDER AGE SHOULD NOT BE UNDER 10 OR OVER 90 | The offender submitted was under the age of 10 or over the age of 90. Please verify the offender age. |
| SHR050 | IF VICTIM AGE IS LESS THAN 16 THEN THE RELATIONSHIP TO OFFENDER CANNOT BE HU, WI, SH, CW, XH, XW, MO, FA, SM, OR SF | Possible invalid relationship of HU, WI, CH, CW, XH, XW, MO, FA, SM or SF because the victim is under the age of 16. |
| SHR060 | A SWORN OFFICER UNDER THE AGE OF 21 OR OVER THE AGE OF 65 SHOULD BE CHECKED | The age of the police officer is listed as either under age 21 or over age 65. While not impossible, we request verification of the officer age. |
| SHR080 | JUSTIFABLE HOMICIDE INVOLVING AN OFFICER WITH A KNIFE AS WEAPON | The SHR report listed the weapon used the incident was a knife or cutting instrument. We request verification of the weapon used. |

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| **Supplementary Homicide Report Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| SHR091 | INVALID VICTIM TO OFFENDER RELATIONSHIP FOR VICTIM SEX MALE | The victim was reported as male, yet the relationship indicates a female victim. Invalid male victim to offender relationships are MO, DA, SI, SM and SD. This warning will not fire if the victim and the offender are the same sex and the relationship is HU, WI, CH, CW, BF, GF, XH or XW. |
| SHR092 | INVALID VICTIM TO OFFENDER RELATIONSHIP FOR VICTIM SEX FEMALE | The victim was reported as female, yet the relationship indicates a male victim. Invalid female victim to offender relationships are FA, SO, BR, SF and SS. This warning will not fire if the victim and the offender are the same sex and the relationship is HU, WI, CH, CW, BF, GF, XH or XW. |
| SHR093 | INVALID VICTIM TO OFFENDER RELATIONSHIP FOR VICTIM SEX UNKNOWN | The victim sex was reported as unknown, yet the relationship indicates a sex for the victim. Invalid relationships for unknown victim sex are FA, MO, SO, DA, BR, SI, SF, SM, SS and SD. |
| SHR096 | CHILD RELATIONSHIP, 10 OR LESS YEARS OF AGE DIFFERENCE | The victim to offender relationship indicates a child/parent or parent/child relationship, yet there are less than 10 years of difference in the age of the victim to offender. |
| SHR097 | INVALID VICTIM TO OFFENDER RELATIONSHIP FOR UNKNOWN OFFENDER | When the offender is unknown (unknown age, sex, race and ethnicity), the victim to offender relationship should be unknown or stranger. |
| SHR120 | ACTUAL OFFENSES MURDER DOES NOT EQUAL ACTUAL OFFENSES MURDER TOTAL ON RETURN A | The number of homicides reports received are not equal to the number of homicides reported on the Return A |
| SHR121 | SHR NEGLIGENT MANSLAUGHTER NOT EQUAL TO RETURN-A ACTUAL NEGLIGENT MANSLAUGHTER | The number of negligent manslaughter reports received are not equal to the number reported on the Return A |

### Figure 5 Supplementary Homicide Report Coding Guide

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| SUPPLEMENTARY HOMICIDE REPORT CODING GUIDE | |
| This coding guide is devised for translation of data from the Supplementary Homicide Report into a numerical language that will permit data processing of the information. The codes are as follows: | |
| SITUATION | |
| The Situation codes set forth below are designed to capture data relative to the number of victims/offenders involved in criminal homicides. A single situation code is used to describe a murder situation, regardless of the number of victims or offenders involved. The use of a new code will signify the beginning of a new murder situation. | |
| A | Single Victim/Single Offender |
| B | Single Victim/Unknown Offender or Offenders |
| C | Single Victim/Multiple Offenders |
| D | Multiple Victims/Single Offender |
| E | Multiple Victims/Multiple Offenders |
| F | Multiple Victims/Unknown Offender or Offenders |
| AGE OF VICTIM/OFFENDER | |
| 01-98 | corresponding to age of victim/offender |
| NB | birth to 1 week old (include abandoned infant) BB 1 week to 12 months old |
| 00 | Age unknown |
| 99 | If 99 years old or older |
| Note: If age is unknown, an estimate of age can be made in some cases by relationship; for example, husband and wife | |
| SEX OF VICTIM/OFFENDER | |
| M | Male |
| F | Female |
| U | Unknown |
|  | RACE OF VICTIM/OFFENDER |
| W | White |
| B | Black or African American |
| I | American Indian or Alaska Native |
| A | Asian |
| P | Native Hawaiian or Other Pacific Islander |
| U | Unknown |
|  | ETHNICITY OF VICTIM/OFFENDER |
| H | Hispanic or Latino |
| N | Not Hispanic or Latino |
| U | Unknown |
| Note: Most race entries will be W or B. If a large number of other categories of race occur in reported data, the data should be verified through the state UCR Program/Direct Contributor | |

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| WEAPON | |
| 11 | Firearm, type not stated. (Does not include mechanic’s grease gun or caulking gun.) |
| 12 | Handgun-pistol, revolver, etc. |
| 13 | Rifle |
| 14 | Shotgun |
| 15 | Other gun |
| 20 | Knife or cutting instrument-include ice pick, screwdriver, ax, etc. |
| 30 | Blunt object-hammer, club, etc. - Facts must suggest weapon was not hands and/or feet |
| 40 | Personal weapons-include beating by hands, feet, and/or other body parts or use of teeth |
| 50 | Poison-does not include gas |
| 55 | Pushed or thrown out window |
| 60 | Explosives |
| 65 | Fire |
| 70 | Narcotics and drugs-include sleeping pills |
| 75 | Drowning |
| 80 | Strangulation – include hanging |
| 85 | Asphyxiation-include asphyxiation or death by gas |
| 90 | Other-type of weapon not designated or type unknown |

### Figure 6 Relationship of Victim to Offender

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| **RELATIONSHIP OF VICTIM TO OFFENDER** | | |
| **I.** | **Within family** | |
|  | HU | Husband |
| WI | Wife |
| CH | Common-Law Husband |
| CW | Common-Law Wife |
| MO | Mother |
| FA | Father |
| SO | Son |
| DA | Daughter |
| BR | Brother |
| SI | Sister |
| IL | In-Law |
| SF | Stepfather |
| SM | Stepmother |
| SS | Stepson |
| SD | Stepdaughter |
| OF | Other family |
| **II.** | **Outside family but known to victim** | |
|  | NE | Neighbor |
| AQ | Acquaintance |
| BF | Boyfriend |
| GF | Girlfriend |
| XH | Ex-Husband |
| XW | Ex-Wife |
| EE | Employee |
| ER | Employer |
| FR | Friend |
| HO | Homosexual Relationship (No longer a valid code) |
| OK | Other-known to victim |
| **III.** | **Offender not known to victim** | |
|  | ST | Stranger |
| **IV.** | **Unknown Relationship** | |
|  | UN | All instances where relationship of victim to offender cannot be determined. |

### Figure 7 Circumstances

|  |  |  |
| --- | --- | --- |
| CIRCUMSTANCES | | |
| The unlimited set of possible circumstances surrounding homicide creates some difficulty in developing clear-cut and precise coding instructions. In the interest of uniformity of coding, the number of individual decisions should be kept to a minimum. | | |
| I. | Felony type-Felony murder is defined as a killing which occurs in conjunction with the commission of another crime such as a robbery, sex motive, and other felonious activities. | |
| 2 | Rape\*\* |
| 3 | Robbery |
| 5 | Burglary |
| 6 | Larceny-theft |
| 7 | Motor Vehicle Theft |
| 9 | Arson |
| 10 | Prostitution and Commercialized Vice |
| 17 | Other Sex Offense |
| 18 | Narcotic Drug Laws |
| 19 | Gambling |
| 26 | Other-not specified |
| 30 | Human Trafficking/Commercial Sex Acts |
| 31 | Human Trafficking/Involuntary Servitude |
| 32 | Abortion |
| \*\*(This circumstance should correspond with Rape as defined on the Return A) | | |
|  | | |
| II | Other than felony type | |
| 40 | Lover’s Triangle |
| 41 | Child Killed by Babysitter |
| 42 | Brawl Due to Influence of Alcohol |
| 43 | Brawl Due to Influence of Narcotics |
| 44 | Argument Over Money or Property |
| 45 | Other Arguments |
| 46 | Gangland Killings |
| 47 | Juvenile Gang Killings |
| 48 | Institutional Killings |
| 49 | Sniper Attack |
| 60 | Other |
|  | | |
| III | Suspected felony type-victim found murdered. Circumstances indicate possible felony type murder, but sufficient facts to identify type of felony were not available. | |
| 70 | All suspected felony types |
|  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| IV | Justifiable homicide–The killing of a perpetrator of a serious criminal offense by a peace officer in the line of duty, or the killing, during the commission of a serious criminal offense of the perpetrator by a private individual. | | |
| 80 | | Felon Killed by Private Citizen |
| 81 | | Felon Killed by Police |
| Follow either 80 or 81 with the code number as designated below: | | | |
|  | A | | Felon attacked by Police Officer |
| B | | Felon attacked fellow Police Officer |
| C | | Felon attacked a Civilian |
| D | | Felon attempted flight from a crime |
| E | | Felon killed in commission of a crime |
| F | | Felon resisted arrest |
| G | | Not enough information to determine |
|  | | | |
| V | Unable to determine circumstances | | |
| 99 | All instances where facts provided do not permit determination of circumstances | |
|  | | | |
| VI | Manslaughter by negligent circumstances | | |
| 50 | Victim shot in hunting accident | |
| 51 | Gun-cleaning death-other than self-inflicted | |
| 52 | Children playing with gun | |
| 53 | Other negligent handling of gun which results in death of another | |
| 59 | All other manslaughter by negligence except traffic deaths | |

|  |  |
| --- | --- |
| WEAPON | |
| 11 | Firearm, type not stated. (Does not include mechanic’s grease gun or caulking gun.) |
| 12 | Handgun-pistol, revolver, etc. |
| 13 | Rifle |
| 14 | Shotgun |
| 15 | Other gun |
| 20 | Knife or cutting instrument-include ice pick, screwdriver, ax, etc. |
| 30 | Blunt object-hammer, club, etc. - Facts must suggest weapon was not hands and/or feet |
| 40 | Personal weapons-include beating by hands, feet, and/or other body parts or use of teeth |
| 50 | Poison-does not include gas |
| 55 | Pushed or thrown out window |
| 60 | Explosives |
| 65 | Fire |
| 70 | Narcotics and drugs-include sleeping pills |
| 75 | Drowning |
| 80 | Strangulation – include hanging |
| 85 | Asphyxiation-include asphyxiation or death by gas |
| 90 | Other-type of weapon not designated or type unknown |

### Figure 8 Supplementary Homicide Report

|  |  |  |
| --- | --- | --- |
| ***Position*** | ***Type*** | ***Description*** |
| 1 | A1 | Record Indicator–Must be "6" |
| 2-8 | A7 | Agency |
| 9-10 | A2 | Date (Month) |
| 11-12 | A2 | Date (Year) |
| 13-14 | A2 | Type of Record |
| 15 | A1 | Type of Homicide |
| 16 | A1 | V/O Situation |
| 17 | A1 | Add Offenders |
| 18-20 | A3 | Incident Number |
| 21-22 | A2 | Victim Age |
| 23 | A1 | Victim Sex |
| 24 | A1 | Victim Race |
| 25 | A1 | Victim Ethnicity |
| 26-27 | A2 | Offender #1 Age |
| 28 | A1 | Offender #1 Sex |
| 29 | A1 | Offender #1 Race |
| 30 | A1 | Offender #1 Ethnicity |
| 31-32 | A2 | Offender #1 Weapon |
| 33-34 | A2 | Offender #1 Relationship |
| 35-36 | A2 | Offender #1 Circumstance |
| 37 | A1 | Offender #1 Sub |
| 38-39 | A2 | Offender #2 Age |
| 40 | A1 | Offender #2 Sex |
| 41 | A1 | Offender #2 Race |
| 42 | A1 | Offender #2 Ethnicity |
| 43-44 | A2 | Offender #2 Weapon |
| 45-46 | A2 | Offender #2 Relationship |
| 47-48 | A2 | Offender #2 Circumstance |
| 49 | A1 | Offender #2 Sub |
| 50-51 | A2 | Offender #3 Age |
| 52 | A1 | Offender #3 Sex |
| 53 | A1 | Offender #3 Race |
| 54 | A1 | Offender #3 Ethnicity |
| 55-56 | A2 | Offender #3 Weapon |
| 57-58 | A2 | Offender #3 Relationship |
| 59-60 | A2 | Offender #3 Circumstance |
| 61 | A1 | Offender #3 Sub |
| 62-63 | A2 | Offender #4 Age |

|  |  |  |
| --- | --- | --- |
| 64 | A1 | Offender #4 Sex |
| 65 | A1 | Offender #4 Race |
| 66 | A1 | Offender #4 Ethnicity |
| 67-68 | A2 | Offender #4 Weapon |
| 69-70 | A2 | Offender #4 Relationship |
| 71-72 | A2 | Offender #4 Circumstance |
| 73 | A1 | Offender #4 Sub |
| 74-80 | A7 | Blank |

# Arson Field Edit Specifications

The Arson record is fixed length with a logical length of 576 bytes. The following description refers to Figure 1 for Arson.

**Record Indicator (position 1)**–Must be a 7.

**Agency (positions 2-8)**–Must be the valid seven-character agency identifier for the law enforcement agency submitting the report. This agency identifier must correspond to the FBI UCR Program’s master list. If not, the record will be flagged as an error and will not be processed.

**Date (positions 9-12)**–The month portion will contain the 2-digit numeric equivalent of January through December (01-12) for which the report represents. The year will be the last two digits of the current year compilation. An invalid date will be flagged as an error, and the record will not be processed.

**Type of Record (positions 13-14)**–Must contain one of the following codes:

00–A normal return.

13–An adjustment record.

14–A no report record.

For example: An agency did not submit a report for January. The record on the January file would have a 14 in this field and zeros in the offense and value fields. In February, this agency submitted a report for January. Because this is the first record submitted with data, the January record will have 00 in the Type of Record Field. In March, the same agency submitted an adjusted report for January. By definition, this record must contain a 13 in the Type of Record Field in order to change a previously updated record. An invalid type will be flagged as an error, and the record will not be processed.

**Month Included In (positions 15-16)**–Normally, this field will contain blanks. In the case where an agency combines 2 or more months of data into one report, the month which contains the data will be entered into this field. For example: If an agency includes February data in the March report, this field will contain the numeric equivalent of March (03) and the month position of the Date Field will contain the numeric equivalent of February (02).

Using the above example and expanding it to include January data in March, a second record would be required. The only difference between the first and second records will be in the Date Field, where the second would contain the numeric equivalent for January (01). An invalid month in this field will cause the record to be flagged as an error, and the record will not be processed.

**Offense (positions 17-386)**–Each individual column, by adding the Offense Total fields together, must equal the Grand Total Field. The breakdown categories, when added together, must equal the Total Field for the classification. For example: An agency has the following data in the fields associated with Offenses Reported or Known to Police column (4) for the classification Mobile:

|  |  |
| --- | --- |
| Offenses Reported or Known to Police Column (4) | |
| Motor Vehicles | 00025 |
| Other Mobile Property | 00003 |
| Total Mobile | 00027 |

The total for the classification Mobile is 27. The breakdown categories are added together giving a total of 28. Comparing the two totals reveals an unequal condition; therefore, in the above example, an error code would be generated, and the record would not be processed.

A second edit to be performed on the arson record is to cross-check the Offenses Reported or Known to Police (2), Unfounded (3), and Number of Actual Offenses (4) column

horizontally. This is accomplished by subtracting the Unfounded column (3) from the Offenses Reported or Known to Police column (2) giving the Number of Actual Offenses column (4) offense totals. For example: An agency submitted the following data in the classification Mobile for columns 2, 3, and 4:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Offenses Reported or Known to Police Column (2) | Unfounded Column (3) | Number of Actual Offenses Column (4) |
| Motor Vehicles | 00025 | 00006 | 00019 |
| Other Mobile Property | 00003 | 00002 | 00002 |
| Total Mobile | 00028 | 00008 | 00021 |

This example will pass the first edit check. The breakdowns within each column when added together should equal the Total Mobile Field.

The second edit check will identify the error by subtracting Unfounded (column 3) from Offenses Reported (column 2) and comparing the result to the Actual Offenses (column 4). The totals do not equal. Therefore, the corresponding error code/message will be generated, and the record will not be processed.

The next edit check for the arson record is to compare the Total Offenses Cleared by Arrest column (5) against the Number of Clearances Involving Only Persons Under 18 Years of Age column (6) horizontally. If the Total Offenses Cleared by Arrest or Exceptional Means column (5) is less than the Number of Clearances Involving Only Persons Under 18 Years of Age column (6), the corresponding error code/message will be generated, and the record will not be processed. For example: An agency submitted the following data for the classification Mobile in the Total Offenses Cleared by Arrest or Exceptional Means (5) and Number of Clearances Involving Only Persons Under 18 Years of Age (6) columns:

|  |  |  |
| --- | --- | --- |
|  | Total Offenses Cleared by Arrest or Exceptional Means Column (5) | Number of Clearances Involving Only Persons Under 18 Years of Age Column (6) |
| Motor Vehicles | 00014 | 00007 |
| Other Mobile Property | 00000 | 00001 |
| Total Mobile | 00014 | 00008 |

This example will pass the columnar edit check but will fail this edit check. Each breakdown category within each column when added together will equal the total. But, the current edit check will identify the error when the Other Mobile Property breakdown category for Total Offenses Cleared column (5) is compared to Under 18 Clearances column (6) and the totals do not agree. The record will be flagged as an error and will not be processed.

Column 7 contains only the classification structural. Therefore, when doing the columnar check, the Total Structure Field will be compared to the Grand Total Field. These two fields must be identical, otherwise an error code/message will be generated, and the record will not be processed.

Next, it will be necessary to compare the Offenses Where Structures Uninhabited, Abandoned, or Not Normally in Use column (7) against the Number of Actual Offenses column

(4) horizontally. If the Number of Actual Offenses column (4) is less than the Offenses Where Structures Uninhabited, Abandoned, or not Normally in Use column (7), an error code/message will be generated, and the record will not be processed. For example: An agency submitted the following data for the classification structural in columns 4 and 7:

|  |  |  |
| --- | --- | --- |
|  | Number of Actual Offenses (Column 4) | Offenses Where Structures Uninhabited, Abandoned, or not Normally in Use (Column 7) |
| Single Occupancy Residential | 00022 | 00014 |
| Other Residential | 00006 | 00006 |
| Storage | 00009 | 00005 |
| Industrial/Manufacturing | 00000 | 00000 |
| Other Commercial | 00000 | 00001 |
| Community/Public | 00000 | 00000 |
| All Other Structure | 00000 | 00000 |
| Total Structure | 00037 | 00026 |

This example will pass the columnar edit check since each breakdown category within each column when added together and compared against the Total Structural Field will equal. However, the next edit check will identify the error when the breakdown category Other Commercial column (4) is compared to breakdown category Other Commercial column (7) and they do not equal. An error code/message will be generated, and the record will not be processed.

**Estimated Value of Property Damage (positions 387-516)**–The monetary value must be submitted in whole dollars. The following guideline for rounding should be used: if the cents

are less than 50, drop the cents; if the cents are equal to or greater than 50, drop the cents and add

$1 to the value amount.

If a classification has breakdown categories, the values in these breakdown categories should be rounded using this guideline. These rounded values should then be added together to produce a total which should be entered in the Total Field for the classification.

Each major classification with breakdown categories must be cross-checked separately. The breakdown categories must be added together and this total compared to the amount in the corresponding major classification Total Field. If these totals do not equal, the following 10 percent Differential Factor Procedure will be followed:

Step 1–The total in the Total Field is multiplied by 10 percent.

Step 2–The total arrived at by adding the individual fields together is subtracted from the total in the Total Field.

Step 3–The result is checked for a negative number. If a negative condition exists, the result is multiplied by a minus one (-1).

Step 4–The result is compared to the product computed in Step 1. If the result is greater than the product, the record will be flagged as an error and will not be processed.

For example: An agency submitted the following data for a certain month in the Mobile classification fields:

|  |  |
| --- | --- |
| Estimated Value of Property Damage Column (8) | |
| Motor Vehicles | 0000100405 |
| Other Mobile Property | 0000315678 |
| Total Mobile | 0000416084 |

When the breakdowns are added together, the sum is $416,083. However, in the example above, the Total Mobile Field has a total of $416,084. This difference is caused by totaling the individual fields before rounding. Because in this example the difference is less than 10 percent, the record will continue to be processed. The proper way to handle this example is to apply the guideline for rounding to the breakdown fields only, then add the breakdowns together and insert the sum into the Total Mobile Field.

After the classifications with breakdowns have been cross-checked and found to be acceptable, they are added together along with the Total Other Field. This sum is compared to the Grand Total Field. If they do not equal, the 10 percent Differential Factor Procedure is followed.

Extra Edit Checks

There are two edit checks that generate warning messages but still allow the record to be processed. The first warning message is generated when an Offense Field column (4) is a number other than zero and the Estimated Value Field column (8) for that offense is zero. The second warning message is generated when an Offense Field is zero, and the Estimated Value Field contains some dollar amount.

If errors are encountered, the records will be flagged. The following are the possible error codes/messages when edits are performed on the Arson record.

## Arson Error Codes

|  |  |  |
| --- | --- | --- |
| **Arson Error Messages** | | |
| **Error Code** | **Error Message** | **Error Description** |
| ARSON\_N | ARSON NO-REPORT ALREADY ON FILE | A type 14- No Report was submitted for Arson. A type 14- No report was already on file for the same agency/month. |
| ARSON\_S | ARSON RECORD ALREADY ON FILE, SEND RECORD TYPE 13 | A type 00 - Normal record was submitted for Arson. A type 00- Normal record is already on file for the same agency/month. Please resubmit as a Type 13- Adjustment record. |
| ARSON012 | MUST NOT BE A FUTURE DATE | The Month/year of the Arson form submitted is for a calendar date in the future. Check the form and resubmit with the correct date. |
| ARSON070 | OFFENSES REPORTED GRAND TOTAL MINUS UNFOUNDED GRAND TOTAL IS NOT EQUAL TO THE ACTUAL OFFENSES GRAND TOTAL | The number of Grand total of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON070A | OFFENSES REPORTED SINGLE OCCUPANCY RESIDENTIAL STRUCTURE MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON070B | OFFENSES REPORTED OTHER RESIDENTIAL STRUCTURE MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON070C | OFFENSES REPORTED STORAGE MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON070D | OFFENSES REPORTED INDUSTRIAL/MANUFACTURING MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON070E | OFFENSES REPORTED OTHER COMMERCIAL MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |

|  |  |  |
| --- | --- | --- |
| **Arson Error Messages** | | |
| **Error Code** | **Error Message** | **Error Description** |
| ARSON070F | OFFENSES REPORTED COMMUNITY/PUBLIC MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON070G | OFFENSES REPORTED ALL OTHER STRUCTURE MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON070H | OFFENSES REPORTED MOTOR VEHICLES MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON070I | OFFENSES REPORTED OTHER MOBILE PROPERTY MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON070J | OFFENSES REPORTED OTHER PROPERTY MINUS UNFOUNDED OFFENSES IS NOT EQUAL TO THE ACTUAL OFFENSES REPORTED | The number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| ARSON080 | NUMBER OF CLEARANCES UNDER 18 GRAND TOTAL IS GREATER THAN THE TOTAL OFFENSES CLEARED | The Grand total number of Clearances under 18 is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON080A | NUMBER OF CLEARANCES UNDER 18 SINGLE OCCUPANCY RESIDENTIAL IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for Single occupancy residential structures is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON080B | NUMBER OF CLEARANCES UNDER 18 OTHER RESIDENTIAL IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for Other residential structures is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON080C | NUMBER OF CLEARANCES UNDER 18 STORAGE IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for Storage structures is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |

|  |  |  |
| --- | --- | --- |
| **Arson Error Messages** | | |
| **Error Code** | **Error Message** | **Error Description** |
| ARSON080D | NUMBER OF CLEARANCES UNDER 18 INDUSTRIAL/MANUFACTURING IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for Industrial/Manufacturing structures is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON080E | NUMBER OF CLEARANCES UNDER 18 OTHER COMMERCIAL IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for Other commercial structures is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON080F | NUMBER OF CLEARANCES UNDER 18 COMMUNITY/PUBLIC IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for Community/public structures is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON080G | NUMBER OF CLEARANCES UNDER 18 ALL OTHER STRUCTURE IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for All other structures is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON080H | NUMBER OF CLEARANCES UNDER 18 MOTOR VEHICLES IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for Motor vehicles is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON080I | NUMBER OF CLEARANCES UNDER 18 OTHER MOBILE PROPERTY IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for Other mobile property is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON080J | NUMBER OF CLEARANCES UNDER 18 OTHER IS GREATER THAN THE TOTAL OFFENSES CLEARED | The number of Clearances under 18 for Other property is greater than the Total Offenses cleared. The Total number of clearances is the number of Adult plus the number of Juvenile clearances. |
| ARSON4000 | INVALID RECORD TYPE FOR REPORT, EXPECTING 00, 13 OR 14 IN POSITIONS 13-14 | The record type on the submission was not valid for the data being reported. IE. Record type 15 with a report type other than ASR or a record type 99 on any report. |

|  |  |  |
| --- | --- | --- |
| ARSON2051 | SUMMARY DATA SUBMISSION RECEIVED FROM A NIBRS CONTRIBUTING AGENCY | A summary Arson submission was received for a NIBRS contributing agency.  After an agency is certified NIBRS, and contribute their first IBR file, summary data submissions will not be accepted. For example, Agency A is certified NIBRS January 2017 and submits NIBRS data for that month/year. They will not be able to send summary forms for Jan 2017 or later. They may still submit corrections to existing summary data prior to 2017. |

## Arson Warning Codes

|  |  |  |
| --- | --- | --- |
| **Arson Warning Messages** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ARSON\_T | ARSON ADJUSTMENT WITH NO PRIOR RECORD | A type 13 - Adjustment record was submitted for an agency/month that did not have any prior record to update. |
| ARSON050 | ARSON STRUCTURAL PROPERTY OFFENSE BREAKDOWN NOT EQUAL TO ARSON STRUCTURAL PROPERTY SUBTOTAL | The breakdown of the structural property offenses do not equal the agency provided subtotal. Please check your submission. |
| ARSON051 | THE SUM OF MOTOR VEHICLES AND OTHER MOBILE PROPERTY DOES NOT EQUAL THE TOTAL MOBILE OFFENSES REPORTED | The breakdown of the motor vehicles and other mobile property does not equal the agency submitted total offenses. Please check your submission. |
| ARSON052 | THE UNFOUNDED OFFENSES FOR SINGLE OCCUPANCY RESIDENTIAL, OTHER RESIDENTAL, STORAGE, INDUSTRIAL MANUFACTURING, OTHER COMMERICAL, COMMUNITY/PUBLIC, AND ALL OTHER STRUCTURES DO NOT EQUAL THE TOTAL REPORTED UNFOUNDED OFFENSES | The breakdown of unfounded structure offenses does not equal the agency submitted total of unfounded offenses. Please check your submission. |
| ARSON053 | THE UNFOUNDED MOBILE OFFENSES BREAKDOWN DOES NOT EQUAL THE TOTAL REPORTED UNFOUNDED OFFENSES | The breakdown of unfounded Mobile offenses does not equal the agency submitted total of unfounded offenses. Please check your submission. |
| ARSON054 | THE ACTUAL STRUCTURE OFFENSES BREAKDOWN DOES NOT EQUAL THE TOTAL REPORTED ACTUAL OFFENSES | The breakdown of actual structure offenses does not equal the agency submitted total of reported Actual offenses. Please check your submission. |
| ARSON055 | THE ACTUAL MOBILE OFFENSES BREAKDOWN DOES NOT EQUAL THE TOTAL REPORTED ACTUAL OFFENSES | The breakdown of actual mobile offenses does not equal the agency submitted total of reported Actual offenses. Please check your submission. |
| ARSON056 | THE CLEARED STRUCTURE OFFENSES BREAKDOWN DOES NOT EQUAL THE TOTAL REPORTED CLEARED OFFENSES | The breakdown of Cleared structure offenses does not equal the agency submitted total of reported cleared offenses. Please check your submission. |
| ARSON057 | THE CLEARED MOBILE OFFENSES BREAKDOWN DOES NOT EQUAL THE TOTAL REPORTED CLEARED OFFENSES | The breakdown of Cleared mobile offenses does not equal the agency submitted total of reported cleared offenses. Please check your submission. |
| ARSON058 | THE JUVENILE CLEARED STRUCTURE OFFENSES BREAKDOWN DOES NOT EQUAL THE TOTAL REPORTED JUVENILE CLEARED OFFENSES | The breakdown of juvenile cleared structure offenses does not equal the agency submitted total of juvenile clearances. Please check your submission. |

|  |  |  |
| --- | --- | --- |
| ARSON059 | THE JUVENILE CLEARED MOBILE OFFENSES BREAKDOWN DOES NOT EQUAL THE TOTAL REPORTED JUVENILE CLEARED OFFENSES | The breakdown of juvenile cleared mobile offenses does not equal the agency submitted total of juvenile clearances. Please check your submission. |

|  |  |  |
| --- | --- | --- |
| **Arson Warning Messages** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ARSON091 | ACTUAL OFFENSES FOR OTHER RESIDENTAL IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR OTHER RESIDENTAL IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON092 | ACTUAL OFFENSES FOR STORAGE IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR STORAGE IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON093 | ACTUAL OFFENSES FOR INDUSTRIAL IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR INDUSTRIAL IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON094 | ACTUAL OFFENSES FOR OTHER COMMERICAL IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR OTHER COMMERICAL IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON095 | ACTUAL OFFENSES FOR COMMUNITY PUBLIC IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR COMMUNITY PUBLIC IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON096 | ACTUAL OFFENSES FOR OTHER STRUCTURES IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR OTHER STRUCTURES IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON097 | ACTUAL OFFENSES TOTAL STRUCTURE IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR TOTAL STRUCTURE IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON098 | ACTUAL OFFENSES FOR MOTOR VEHICLES IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR MOTOR VEHICLES IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |

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| --- | --- | --- |
| **Arson Warning Messages** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ARSON099 | ACTUAL OFFENSES FOR OTHER MOBILE PROPERTY IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR OTHER MOBILE PROPERTY IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON100 | ACTUAL OFFENSES FOR GRAND TOTAL IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR GRAND TOTAL IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON101 | ACTUAL OFFENSES FOR OTHER RESIDENTAL IS ZERO BUT ESTIMATED PROPERTY VALUE FOR OTHER RESIDENTAL IS GREATER THAN 10,000 | No arson offenses were reported but the estimated property value was greater than 10,000 dollars. |
| ARSON1010 | ACTUAL OFFENSES FOR TOTAL MOBILE IS ZERO BUT ESTIMATED PROPERTY VALUE FOR TOTAL MOBILE IS GREATER THAN 10,000 | No arson offenses were reported but the estimated property value was greater than 10,000 dollars. |
| ARSON1011 | ACTUAL OFFENSES FOR TOTAL OTHER IS ZERO BUT ESTIMATED PROPERTY VALUE FOR TOTAL OTHER IS GREATER THAN 10,000 | No arson offenses were reported but the estimated property value was greater than 10,000 dollars. |
| ARSON1012 | ACTUAL OFFENSES GRAND TOTAL IS ZERO BUT ESTIMATED PROPERTY GRAND TOTAL IS GREATER THAN 10,000 | There were no arson offenses reported but the estimated property value was greater than 10,000 dollars. |
| ARSON102 | ACTUAL OFFENSES FOR STORAGE IS ZERO BUT ESTIMATED PROPERTY VALUE FOR STORAGE IS GREATER THAN 10,000 | There were no arson offenses reported but the estimated property value was greater than 10,000 dollars. |
| ARSON103 | ACTUAL OFFENSES FOR INDUSTRIAL/MANUFACTURING IS ZERO BUT ESTIMATED PROPERTY VALUE FOR INDUSTRIAL/MANUFACTURING IS GREATER THAN 10,000 | There were no arson offenses reported but the estimated property value was greater than 10,000 dollars. |
| ARSON104 | ACTUAL OFFENSES FOR OTHER COMMERCIAL IS ZERO BUT ESTIMATED PROPERTY VALUE FOR OTHER COMMERCIAL IS GREATER THAN 10,000 | There were no arson offenses reported but the estimated property value was greater than 10,000 dollars. |

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| --- | --- | --- |
| **Arson Warning Messages** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ARSON105 | ACTUAL OFFENSES FOR COMMUNITY/PUBLIC IS ZERO BUT ESTIMATED PROPERTY VALUE FOR COMMUNITY/PUBLIC IS GREATER THAN 10,000 | There were no arson offenses reported but the estimated property value was greater than 10,000 dollars. |
| ARSON106 | ACTUAL OFFENSES FOR ALL OTHER STRUCTURES IS ZERO BUT ESTIMATED PROPERTY VALUE FOR ALL OTHER STRUCTURES IS GREATER THAN 10,000 | There were no arson offenses reported but the estimated property value was greater than 10,000 dollars. |
| ARSON107 | ACTUAL OFFENSES FOR TOTAL STRUCTURES IS ZERO BUT ESTIMATED PROPERTY VALUE FOR TOTAL STRUCTURES IS GREATER THAN 10,000 | There were no arson offenses reported but the estimated property value was greater than 10,000 dollars. |
| ARSON108 | ACTUAL OFFENSES FOR MOTOR VEHICLES IS ZERO BUT ESTIMATED PROPERTY VALUE FOR MOTOR VEHICLES IS GREATER THAN 10,000 | There were no arson offenses reported but the estimated property value was greater than 10,000 dollars. |
| ARSON109 | ACTUAL OFFENSES FOR OTHER MOBILE IS ZERO BUT ESTIMATED PROPERTY VALUE FOR TOTAL MOBILE IS GREATER THAN 10,000 | There were no arson offenses reported but the estimated property value was greater than 10,000 dollars. |
| ARSON110 | ESTIMATED PROPERTY VALUE IS GREATER THAN $1,000,000 | As part of our data validation procedures, we need verification of dollar values greater than one million dollars. Please send verification to your contact. |
| ARSON30A | AN ARSON REPORT FOR THIS MONTH WAS ALREADY ON FILE. THE NEW SUBMISSIONS REPORTED GRAND TOTAL IS LESS THAN 50% OF THE REPORTED GRAND TOTAL OF THE PREVIOUS REPORT | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| ARSON30B | AN ARSON REPORT FOR THIS MONTH WAS ALREADY ON FILE. THE NEW SUBMISSIONS UNFOUNDED GRAND TOTAL IS LESS THAN 50% OF THE UNFOUNDED GRAND TOTAL OF THE PREVIOUS REPORT | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| ARSON30C | AN ARSON REPORT FOR THIS MONTH WAS ALREADY ON FILE. THE NEW SUBMISSIONS ACTUAL GRAND TOTAL IS LESS THAN 50% OF THE ACTUAL GRAND TOTAL OF THE PREVIOUS REPORT | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |

|  |  |  |
| --- | --- | --- |
| **Arson Warning Messages** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ARSON30D | AN ARSON REPORT FOR THIS MONTH WAS ALREADY ON FILE. THE NEW SUBMISSIONS CLEARED GRAND TOTAL IS LESS THAN 50% OF THE CLEARED GRAND TOTAL OF THE PREVIOUS REPORT | An adjustment has been received for an Agency/month that is on file. The cleared offenses on the new report is less than 50% of the original submission for the reported total. |
| ARSON30E | AN ARSON REPORT FOR THIS MONTH WAS ALREADY ON FILE. THE NEW SUBMISSIONS JUVENILE (UNDER 18) GRAND TOTAL IS LESS THAN 50% OF THE JUVENILE (UNDER 18) GRAND TOTAL OF THE PREVIOUS REPORT | An adjustment has been received for an Agency/month that is on file. The cleared offenses on the new report is less than 50% of the original submission for the reported total. |
| ARSON30F | AN ARSON REPORT FOR THIS MONTH WAS ALREADY ON FILE. THE NEW SUBMISSIONS UNINHABITED STRUCTURES GRAND TOTAL IS LESS THAN 50% OF THE UNINHABITED STRUCTURES GRAND TOTAL OF THE PREVIOUS REPORT | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| ARSON30G | AN ARSON REPORT FOR THIS MONTH WAS ALREADY ON FILE. THE NEW SUBMISSIONS ESTIMATED PROPERTY DAMAGE GRAND TOTAL IS LESS THAN 50% OF THE ESTIMATED PROPERTY DAMAGE GRAND TOTAL OF THE PREVIOUS REPORT | An adjustment has been received for an Agency/month that is on file. The property value on the new report is less than 50% of the original submission for the reported total. |
| ARSON510 | THE UNINHABITED STRUCTURE OFFENSES BREAKDOWN DOES NOT EQUAL THE TOTAL REPORTED UNINHABITED OFFENSES | This is a warning. The breakdown of offenses do not equal the total reported offenses. |
| ARSON512 | STRUCTURE ESTIMATED VALUE BREAKDOWN DOES NOT EQUAL OR IS NOT WITHIN 10% OF THE TOTAL STRUCTURE ESTIMATED VALUE | This is a warning. The breakdown of offenses do not equal to or within 10% of the total reported offenses. |
| ARSON513 | MOBILE ESTIMATED VALUE BREAKDOWN DOES NOT EQUAL OR IS NOT WITHIN 10% OF THE TOTAL MOBILE ESTIMATED VALUE | This is a warning. The breakdown of offenses do not equal to or within 10% of the total reported offenses. |
| ARSON910 | ACTUAL OFFENSES FOR TOTAL MOBILE IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR TOTAL MOBILE IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |

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| --- | --- | --- |
| **Arson Warning Messages** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| ARSON911 | ACTUAL OFFENSES FOR TOTAL OTHER IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR TOTAL OTHER IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |
| ARSON912 | ACTUAL OFFENSES FOR GRAND TOTAL IS GREATER THAN ZERO BUT ESTIMATED PROPERTY VALUE FOR GRAND TOTAL IS ZERO | This is a warning. There were arson offenses reported and there was not a dollar value reported in estimated property value. |

### Figure 9 Arson

|  |  |  |
| --- | --- | --- |
| ***Position*** | ***Type/ Length*** | ***Description*** |
| 1 | A1 | Record Indicator–Must be "7" |
| 2-8 | A7 | Agency |
| 9-10 | A2 | Date (Month) |
| 11-12 | A2 | Date (Year) |
| 13-14 | A2 | Type of Record |
| 15-16 | A2 | Month Included In |
| 17-21 | A5 | Offenses Reported or Known\_Structural\_Single Occupancy |
| 22-26 | A5 | Offenses Reported or Known\_Structural\_Other Residential |
| 27-31 | A5 | Offenses Reported or Known\_Structural\_Storage |
| 32-36 | A5 | Offenses Reported or Known\_Structural\_Industrial/Manufacturing |
| 37-41 | A5 | Offenses Reported or Known\_Structural\_Other Commercial |
| 42-46 | A5 | Offenses Reported or Known\_Structural\_Community/Public |
| 47-51 | A5 | Offenses Reported or Known\_Structural\_All Other |
| 52-56 | A5 | Offenses Reported or Known\_Structural\_Total |
| 57-61 | A5 | Offenses Reported or Known\_Mobile\_Motor Vehicles |
| 62-66 | A5 | Offenses Reported or Known\_Mobile\_Other |
| 67-71 | A5 | Offenses Reported or Known\_Mobile\_Total |
| 72-76 | A5 | Offenses Reported or Known\_All Other |
| 77-81 | A5 | Offenses Reported or Known\_Grand Total |
| 82-86 | A5 | Unfounded\_Structural\_Single Occupancy |
| 87-91 | A5 | Unfounded\_Structural\_Other Residential |
| 92-96 | A5 | Unfounded\_Structural\_Storage |
| 97-101 | A5 | Unfounded\_Structural\_Industrial/Manufacturing |
| 102-106 | A5 | Unfounded\_Structural\_Other Commercial |
| 107-111 | A5 | Unfounded\_Structural\_Community/Public |
| 112-116 | A5 | Unfounded\_Structural\_All Other |
| 117-121 | A5 | Unfounded\_Structural\_Total |
| 122-126 | A5 | Unfounded\_Mobile\_Motor Vehicles |
| 127-131 | A5 | Unfounded\_Mobile\_Other |
| 132-136 | A5 | Unfounded\_Mobile\_Total |
| 137-141 | A5 | Unfounded\_All Other |
| 142-146 | A5 | Unfounded\_Grand Total |
| 147-151 | A5 | Number of Actual Offenses\_Structural\_Single Occupancy |
| 152-156 | A5 | Number of Actual Offenses\_Structural\_Other Residential |
| 157-161 | A5 | Number of Actual Offenses\_Structural\_Storage |
| 162-166 | A5 | Number of Actual Offenses\_Structural\_Industrial/Manufacturing |
| 167-171 | A5 | Number of Actual Offenses\_Structural\_Other Commercial |

|  |  |  |
| --- | --- | --- |
| 172-176 | A5 | Number of Actual Offenses\_Structural\_Community/Public |
| 177-181 | A5 | Number of Actual Offenses\_Structural\_All Other |
| 182-186 | A5 | Number of Actual Offenses\_Structural\_Total |
| 187-191 | A5 | Number of Actual Offenses\_Mobile\_Motor Vehicles |
| 192-196 | A5 | Number of Actual Offenses\_Mobile\_Other |
| 197-201 | A5 | Number of Actual Offenses\_Mobile\_Total |
| 202-206 | A5 | Number of Actual Offenses\_All Other |
| 207-211 | A5 | Number of Actual Offenses\_Grand Total |
| 212-216 | A5 | Total Offenses Cleared\_Structural\_Single Occupancy |
| 217-221 | A5 | Total Offenses Cleared\_Structural\_Other Residential |
| 222-226 | A5 | Total Offenses Cleared\_Structural\_Storage |
| 227-231 | A5 | Total Offenses Cleared\_Structural\_Industrial/Manufacturing |
| 232-236 | A5 | Total Offenses Cleared\_Structural\_Other Commercial |
| 237-241 | A5 | Total Offenses Cleared\_Structural\_Community/Public |
| 242-246 | A5 | Total Offenses Cleared\_Structural\_All Other |
| 247-251 | A5 | Total Offenses Cleared\_Structural\_Total |
| 252-256 | A5 | Total Offenses Cleared\_Mobile\_Motor Vehicles |
| 257-261 | A5 | Total Offenses Cleared\_Mobile\_Other |
| 262-266 | A5 | Total Offenses Cleared\_Mobile\_Total |
| 267-271 | A5 | Total Offenses Cleared\_All Other |
| 271-276 | A5 | Total Offenses Cleared\_Grand Total |
| 277-281 | A5 | Number of Clearances Under 18\_Structural\_Single Occupancy |
| 282-286 | A5 | Number of Clearances Under 18\_Structural\_Other Residential |
| 287-291 | A5 | Number of Clearances Under 18\_Structural\_Storage |
| 292-296 | A5 | Number of Clearances Under 18\_Structural\_Industrial/Manufacturing |
| 297-301 | A5 | Number of Clearances Under 18\_Structural\_Other Commercial |
| 302-306 | A5 | Number of Clearances Under 18\_Structural\_Community/Public |
| 307-311 | A5 | Number of Clearances Under 18\_Structural\_All Other |
| 312-316 | A5 | Number of Clearances Under 18\_Structural\_Total |
| 317-321 | A5 | Number of Clearances Under 18\_Mobile\_Motor Vehicles |
| 322-326 | A5 | Number of Clearances Under 18\_Mobile\_Other |
| 327-331 | A5 | Number of Clearances Under 18\_Mobile\_Total |

|  |  |  |
| --- | --- | --- |
| 332-336 | A5 | Number of Clearances Under 18\_All Other |
| 337-341 | A5 | Number of Clearances Under 18\_Grand Total |
| 342-346 | A5 | Offenses-Uninhabited, Abandoned, Not in Use\_Structural\_Single Occupancy |
| 347-351 | A5 | Offenses-Uninhabited, Abandoned, Not in Use\_Structural\_Other Residential |
| 352-356 | A5 | Offenses-Uninhabited, Abandoned, Not in Use\_Structural\_Storage |
| 357-361 | A5 | Offenses-Uninhabited, Abandoned, Not in Use\_Structural\_Industrial/Manufacturing |
| 382-366 | A5 | Offenses-Uninhabited, Abandoned, Not in Use\_Structural\_Other Commercial |
| 367-371 | A5 | Offenses-Uninhabited, Abandoned, Not in Use\_Structural\_Community/Public |
| 372-376 | A5 | Offenses-Uninhabited, Abandoned, Not in Use\_Structural\_All Other |
| 377-381 | A5 | Offenses-Uninhabited, Abandoned, Not in Use\_Structural\_Total |
| 382-386 | A5 | Offenses-Uninhabited, Abandoned, Not in Use\_Grand Total |
| 387-396 | A10 | Estimated Value of Property Damage\_Structural\_Single Occupancy |
| 397-406 | A10 | Estimated Value of Property Damage\_Structural\_Other Residential |
| 407-416 | A10 | Estimated Value of Property Damage\_Structural\_Storage |
| 417-426 | A10 | Estimated Value of Property Damage\_Structural\_Industrial/Manufacturing |
| 427-436 | A10 | Estimated Value of Property Damage\_Structural\_Other Commercial |
| 437-446 | A10 | Estimated Value of Property Damage\_Structural\_Community/Public |
| 447-456 | A10 | Estimated Value of Property Damage\_Structural\_All Other |
| 457-466 | A10 | Estimated Value of Property Damage\_Structural\_Total |
| 467-476 | A10 | Estimated Value of Property Damage\_Mobile\_Motor Vehicles |
| 477-486 | A10 | Estimated Value of Property Damage\_Mobile\_Other |
| 487-496 | A10 | Estimated Value of Property Damage\_Mobile\_Total |
| 497-506 | A10 | Estimated Value of Property Damage\_All Other |
| 507-516 | A10 | Estimated Value of Property Damage\_Grand Total |
| 517-576 | A60 | Blank |

# Human Trafficking Field Edit Specifications

The Human Trafficking record is fixed length with a logical length of 91 bytes. The following description refers to Figure 1 for Human Trafficking.

**Record Indicator (position 1)–**Must be 9

**Agency (positions 2-8)**–Must be the valid seven-character agency identifier for the law enforcement agency submitting the report. This agency identifier must correspond to the FBI UCR Program’s master list. If it does not, an error code/message will be generated, and the record will not be processed.

**Date (positions 9-12)**–The month portion must contain the 2-digit numeric equivalent of January through December (01-12) for which the report represents. The year will be the last two digits of the current year of compilation. An invalid date will be flagged as an error, and the record will not be processed.

**Type of Record (positions 13-14)**–Must contain one of the following codes:

00–A normal return.

13–An adjustment record.

14–A no-report record.

The use of these codes tells the system how the record should be processed. For example: An agency did not submit a report for January. The record on the January file would have a 14 in this field and zeros in the offense fields. In February, the agency submitted a report for January. Since this is the first record submitted with data, the January record will have 00 in the Type of Record Field. In March, the same agency submitted an adjusted report for January. By definition, this record must contain a 13 in the Type of Record Field in order to change a previously updated record. If the correct Type of Record is not submitted, the record will be flagged as an error and will not be processed.

**Month Included In (positions 15-16)**–Normally this field will contain blanks. In the case where an agency combines 2 or more months of data into one report, the month which contains the data will be entered into this field. For example: If an agency includes February data in the March report, this field will contain the numeric equivalent of March (03), and February’s numeric equivalent (02) will be entered in the month position of the Date Field. Using the example above and expanding it to include January data in March, a second record would be required that would contain the numeric equivalent of January (01) in the month position of the Date Field. An invalid month in this field will cause the record to be flagged as an error, and the record will not be processed.

**Offense Fields (positions 17-26)**–The Offense Total fields of each individual column must add to the Grand Total Field. Breakdown categories, when added together, must equal the Offense Total Field. For example: An agency has the following data in the fields associated with column 2 for the offense of human trafficking:

Offenses Reported Column (2)

|  |  |
| --- | --- |
| Commercial Sex Acts | 00013 |
| Involuntary Servitude | 00004 |
| Grand Total | 00018 |

The total number of commercial sex acts offenses is 13. The total of involuntary servitude offenses is 04. When the total of the breakdowns does not equal the total in the Grand Total Field, an error code/message will be generated, and the record will not be processed.

A second edit performed on the Human Trafficking record is to cross-check the Offenses Reported (2), Unfounded (3), and Number of Actual Offenses (4) columns horizontally. This is accomplished by subtracting the data in the Unfounded column (3) from the data in Offenses

Reported, which should equal the total in the Number of Actual Offenses. For example: An agency has submitted the following data for commercial sex acts for columns 2, 3, and 4:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Offenses Reported Column (2) | Unfounded Column (3) | Number of Actual Offenses Column (4) |
| Commercial Sex Acts | 00014 | 00004 | 00009 |
| Involuntary Servitude | 00004 | 00001 | 00003 |
| Grand Total | 00018 | 00005 | 00012 |

This example passes the first edit check. In other words, the breakdowns within each column when added together equal the Grand Total Field.

The second edit check will identify an error by subtracting the data from the Unfounded in the Grand Total Field from the data in the Offenses Reported in the Grand Total Field and comparing the result with the data in Number of Actual Offenses of the Grand Total Field. The results are not equal. Therefore, the corresponding error code/message will be generated, and the record will not be processed.

The final edit check for the Human Trafficking record compares data in Total Offenses Cleared by Arrest or Exceptional Means against the data in the Number of Clearances Involving Only Persons Under 18 Years of Age horizontally. If the total of the Total Offenses Cleared by Arrest or Exceptional Means is less than the total of the Number of Clearances Involving Only Persons Under 18 Years of Age, an error code/message will be generated, and the record will not be processed.

For example: An agency submitted the following data for Human Trafficking in columns

5 and 6:

|  |  |  |
| --- | --- | --- |
|  | Total Offenses Cleared by Arrest or Exceptional Means Column (5) | Number of Clearances Involving Only Persons Under 18 Years of Age Column (6) |
| Commercial Sex Acts | 00006 | 00005 |
| Involuntary Servitude | 00007 | 00008 |
| Grand Total | 00013 | 00013 |

This example passes the first edit check. In addition, when each breakdown category within each column is added together, that sum equals the Grand Total Field. However, the final edit check will identify the error when the data in the breakdown category Involuntary Servitude is less than the data in the category Involuntary Servitude. In this instance, an error code/message will be generated, and the record will not be processed.

If errors are encountered, the records will be flagged. The following are the possible error codes/messages when edits are performed on the Human Trafficking record.

## Human Trafficking Error Codes

|  |  |  |
| --- | --- | --- |
| **Human Trafficking Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| HT\_N | HUMAN TRAFFICKING NO-REPORT ALREADY ON FILE | A type 14- No Report was submitted for a Human trafficking form. A type 14- No report was already on file for the same agency/month. |
| HT\_S | HUMAN TRAFFICKING RECORD ALREADY ON FILE, SEND RECORD TYPE 13 | A type 00- Normal record is already on file for the same agency/month. Please resubmit as a Type 13- Adjustment record. |
| HT012 | MUST NOT BE A FUTURE DATE | The Month/year of the Human Trafficking form submitted is for a calendar date in the future. Check the form and resubmit with the correct date. |
| HT050 | THE NUMBER OF ACTUAL OFFENSES FOR COMMERCIAL SEX ACTS DOES NOT EQUAL THE NUMBER OF REPORTED OFFENSES MINUS THE UNFOUNDED OFFENSES | The total number of actual offenses of Commercial Sex Acts does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| HT051 | THE NUMBER OF ACTUAL OFFENSES FOR INVOLUNTARY SERVITUDE DOES NOT EQUAL THE NUMBER OF REPORTED OFFENSES MINUS THE UNFOUNDED OFFENSES | The total number of actual offenses of Involuntary Servitude does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| HT052 | THE TOTAL NUMBER OF ACTUAL OFFENSES DOES NOT EQUAL THE TOTAL NUMBER OF REPORTED OFFENSES MINUS THE TOTAL UNFOUNDED OFFENSES | The total number of actual offenses does not equal the number of reported offenses minus the number of unfounded offenses. Please check totals and resubmit the report. |
| HT060 | COMMERCIAL SEX ACT CLEARANCES UNDER 18 IS GREATER THAN THE  *TOTAL* CLEARED OFFENSES | The number of juvenile clearances for Commercial Sex Acts is greater than the number of Total clearances. The total number of clearances is the number of Adult plus the number of juvenile clearances. |
| HT061 | INVOLUNTARY SERVITUDE CLEARANCES UNDER 18 IS GREATER THAN THE *TOTAL* CLEARED OFFENSES | The number of juvenile clearances for Involuntary Servitude is greater than the number of Total clearances. The total number of clearances is the number of Adult plus the number of juvenile clearances. |

|  |  |  |
| --- | --- | --- |
| **Human Trafficking Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| HT062 | TOTAL CLEARANCES UNDER 18 IS GREATER THAN THE TOTAL CLEARED OFFENSES | The total number of juvenile clearances is greater than the number of Total cleared offenses. The total number of clearances is the number of Adult plus the number of juvenile clearances. |
| HT4000 | INVALID RECORD TYPE FOR REPORT, EXPECTING 00, 13 OR 14 IN POSITIONS 13-14 | The record type on the submission was not valid for the data being reported. IE. Record type 16 with a 01 Return A record or HT Human trafficking report. |
| HT2051 | SUMMARY DATA SUBMISSION RECEIVED FROM A NIBRS CONTRIBUTING AGENCY | A summary Human Trafficking report was submitted for a NIBRS contributing agency.  After an agency is certified NIBRS, and contribute their first IBR file, summary data submissions will not be accepted. For example: Agency A is certified NIBRS January 2017 and submits NIBRS data for that month/year. They will not be able to send summary forms for Jan 2017 or later. They may still submit corrections to existing summary data prior to 2017. |

## Human Trafficking Warning Codes

|  |  |  |
| --- | --- | --- |
| **Human Trafficking Warnings** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| HT\_T | HUMAN TRAFFICKING ADJUSTMENT WITH NO PRIOR RECORD | A Type 13-Adjustment record was submitted with no prior record on file. |
| HT020A | CURRENT SUBMISSION REPORTED TOTAL IS LESS THAN 50% OF THE EXISTING REPORTED TOTAL | An adjustment has been received for an Agency/month that is on file. The crime counts on the new report is less than 50% of the original submission for the reported total. |
| HT020B | CURRENT SUBMISSION UNFOUNDED TOTAL IS LESS THAN 50% OF THE EXISTING UNFOUNDED TOTAL | An adjustment has been received for an Agency/month that is on file. The unfounded crime counts on the new report is less than 50% of the original submission for the existing unfounded total. |
| HT020C | CURRENT SUBMISSION ACTUAL TOTAL IS LESS THAN 50% OF THE EXISTING ACTUAL TOTAL | An adjustment has been received for an Agency/month that is on file. The actual reported crime counts on the new report is less than 50% of the original submission for the existing actual total. |
| HT020D | CURRENT SUBMISSION CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The total clearances on the new report is less than 50% of the original submission for the existing cleared offense total. |
| HT020E | CURRENT SUBMISSION JUVENILE CLEARED TOTAL IS LESS THAN 50% OF THE EXISTING JUVENILE CLEARED TOTAL | An adjustment has been received for an Agency/month that is on file. The juvenile clearances on the new report is less than 50% of the original submission for the existing juvenile clearance total. |

### Figure 10 Human Trafficking

|  |  |  |
| --- | --- | --- |
| ***Position*** | ***Type/ Length*** | ***Description*** |
| 1 | A1 | Record Indicator - Must be "9" |
| 2-8 | A7 | Agency |
| 9-10 | A2 | Date (Month) |
| 11-12 | A2 | Date (Year) |
| 13-14 | A2 | Type of Record |
| 15-16 | A2 | Month Included In |
| 17-21 | A5 | Offenses Reported or Known\_Commercial Sex Acts |
| 22-26 | A5 | Offenses Reported or Known\_Involuntary Servitude |
| 27-31 | A5 | Offenses Reported or Known\_Grand Total |
| 32-36 | A5 | Unfounded\_Commercial Sex Acts |
| 37-41 | A5 | Unfounded\_Involuntary Servitude |
| 42-46 | A5 | Unfounded\_Grand Total |
| 47-51 | A5 | Number of Actual Offenses\_Commercial Sex Acts |
| 52-56 | A5 | Number of Actual Offenses\_Involuntary Servitude |
| 57-61 | A5 | Number of Actual Offenses\_Grand Total |
| 62-66 | A5 | Total Offenses Cleared\_Commercial Sex Acts |
| 67-71 | A5 | Total Offenses Cleared\_Involuntary Servitude |
| 72-76 | A5 | Total Offenses Cleared\_Grand Total |
| 77-81 | A5 | Number of Clearances Under 18\_Commercial Sex Acts |
| 82-86 | A5 | Number of Clearances Under 18\_Involuntary Servitude |
| 87-91 | A5 | Number of Clearances Under 18\_Grand Total |

# Record Layout and Error Messages for the Electronic Submission of Number of Full‑time Law Enforcement Employees

*The following record specifications and error codes/messages provide for submitting annual Police Employee data. This information has been included in this document because it is possible to submit the data electronically. However, the data are separate from the SRS reports (Return A, Supplement to Return A, LEOKA, SHR, ASR, Arson, and Human Trafficking), and therefore, when a file is submitted, only police employee information should be included.*

For the Number of Full-time Law Enforcement Employees to be submitted to the FBI electronically, state UCR Programs/direct contributors must use the specified record layout and a file named to the established standard “State\_Year\_PE\_001.txt” . The file must be a standard ASCII text file with a carriage return/line feed at the end of each record.  After processing the file, the FBI will return an error file to the state UCR Program/direct contributor.

Numeric data fields must be right-justified with left zero-fill, and fields containing zero data (which is not the same as having no report) should contain zero-fill. Delimiters are not allowed between fields. Numeric data fields must contain whole numbers; decimals are not permitted. A submission should contain data for only 1 year. Data reported for Total Male and Female Full-time Law Enforcement Officers must be greater than zero. State UCR Program managers must not include submissions from nonreporting agencies.

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| Record Layout for Electronic Submission | | |
| Position | Type | Description |
| 1 | A1 | Record Indicator |
| 2-10 | A9 | ORI Number |
| 11-14 | A4 | Reporting Year |
| 15-16 | A2 | Record Type |
| 17-21 | N5 | Full-time Law Enforcement Officers—Male |
| 22-26 | N5 | Full-time Law Enforcement Officers—Female |
| 27-31 | N5 | Full-time Law Enforcement Officers—Total Male/Female |
| 32-36 | N5 | Full-time Civilian Employees—Male |
| 37-41 | N5 | Full-time Civilian Employees—Female |
| 42-46 | N5 | Full-time Civilian Employees—Total Male/Female |
| 47-51 | N5 | Total Full-time Law Enforcement Employees—Male |
| 52-56 | N5 | Total Full-time Law Enforcement Employees—Female |
| 57-61 | N5 | Total Full-time Law Enforcement Employees—Total Male/Female |

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| Detailed Record Layout, Valid Values, and Error Messages | | |
| **Position** | **Type** | **Description** |
| 1 | A1 | **Record Indicator**  8 = Full-time Law Enforcement Employees |
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| 2–10 | A9 | **ORI Number**  For SRS submissions, the last two positions (9-10) must be 00. |
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| 11–14 | A4 | **Reporting Year** |
| 15–16 | A2 | **Record Type**  00=Add  13=Modify/Adjust  16=Delete |
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| 17-21 | N5 | **Full-time Law Enforcement Officers-Male**  Include all male full-time sworn law enforcement officers who were on your department’s payroll as of October 31 and who work your department’s normal full-time work week. Include the Chief, Sheriff, Commissioner, Superintendent, or other sworn department head. Do not count special officers, merchant police, or others who are not paid from law enforcement funds. |
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| 22-26 | N5 | **Full-time Law Enforcement Officers-Female**  Include all female full-time sworn law enforcement officers who were on your department’s payroll as of October 31 and who work your department’s normal full-time work week. Include the Chief, Sheriff, Commissioner, Superintendent, or other sworn department head. Do not count special officers, merchant police, or others who are not paid from law enforcement funds. |
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| 27-31 | N5 | **Full-time Law Enforcement Officers-Total Male/Female**  Include the total number of all male and female full‑time sworn law enforcement officers who were on your department’s payroll as of October 31 and who work your department’s normal full-time work week. Include the Chief, Sheriff, Commissioner, Superintendent, or other sworn department head. Do not count special officers, merchant police, or others who are not paid from law enforcement funds. |
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| 32-36 | N5 | **Full-time Civilian Employees-Male**  Include all full-time civilian employees who were on your department’s payroll as of October 31 and who work your department’s normal full-time work week. Include clerks, stenographers, mechanics, etc., who do not have police powers. Do not count school crossing guards or employees who are not paid from police funds. |
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| 37-41 | N5 | **Full time Civilian Employees-Female**  Include all female full-time civilian employees who were on your department’s payroll as of October 31 and who worked your department’s normal full-time work week. Include clerks, stenographers, mechanics, etc., who do not have police powers. Do not count school crossing guards or employees who are not paid from police funds |
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| 42-46 | N5 | **Full-time Civilian Employees–Total Male/Female**  Include the total number of all male and female full‑time civilian employees who were on your department’s payroll as of October 31 and who worked your department’s normal full-time work week. Include clerks, stenographers, mechanics, etc., who do not have police powers. Do not count school crossing guards or employees who are not paid from police funds. |
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| 47-51 | N5 | **Total Full-time Law Enforcement Employees-Male**  Enter the total number of male full-time law enforcement officers and civilians on your department’s payroll as of October 31. This should be the total number of Full-time Law Enforcement Officers-Male and Full-time Civilian Employees-Male. |
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| 52-56 | N5 | **Total Full-time Law Enforcement Employees–Female**  Enter the total number of female full-time law enforcement officers and civilians on your department’s payroll as of October 31. This should be the total number of Full-time Law Enforcement Officers–Female and Full-time Civilian Employees‑Female. |
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| 57-61 | N5 | **Total Full-time Law Enforcement Employees–Total Male/Female**  Enter the total number of male and female full-time law enforcement officers and civilians on your department’s payroll as of October 31. This should be the total number of Full-time Law Enforcement Officers–Male, Full-time Law Enforcement Officers‑Female, Full-time Civilian Employees-Male, and Full-time Civilian Employees-Female. |
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## Police Employee Error Codes

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| **Police Employee Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| PE\_S | POLICE EMPLOYMENT RECORD ALREADY ON FILE, SEND RECORD TYPE 13 | A type 00 - Normal record was submitted for the Police Employment report. A type 00- Normal record is already on file for the same agency/month. Please resubmit as a Type 13- Adjustment record. |
| PE010 | REPORT YEAR CANNOT BE BEFORE 2005 | Report year can not be earlier than 2005. This applies to all report types. |
| PE012 | TOTAL OFFICERS MUST EQUAL MALE AND FEMALE OFFICER TOTALS | The total number of officers field did not equal the total number of male and female officers. |
| PE014 | TOTAL CIVILIANS MUST EQUAL MALE AND FEMALE CIVILIANS TOTALS | The total number of civilians field did not equal the total number of male and female civilians. |
| PE015 | TOTAL MALE EMPLOYEES MUST EQUAL MALE OFFICER AND CIVILIAN TOTALS | The total number of male Law Enforcement employees did not equal the total number of male Officers and Civilians. |
| PE016 | TOTAL FEMALE EMPLOYEES MUST EQUAL FEMALE OFFICER AND CIVILIAN TOTALS | The total number of female Law Enforcement employees did not equal the total number of female Officers and Civilians. |
| PE017 | TOTAL EMPLOYEES MUST EQUAL MALE AND FEMALE EMPLOYEE TOTALS | The total number of Law Enforcement employees did not equal the total number of Officers and Civilians. |
| PE020 | MUST BE GREATER THAN 0: FULL TIME LAW ENFORCEMENT OFFICERS TOTAL MALE/FEMALE | Data reported for Total Male and Female Full-time Law Enforcement Officers must be greater than zero. |
| PE023 | UNABLE TO DELETE RECORD NOT ON FILE | Refers to a record where Record Type = 16 (Delete) and there is no previously-added record to delete. |
| PE030 | MUST BE GREATER THAN 0: FULL TIME LAW ENFORCEMENT EMPLOYEES TOTAL | Data reported for Total Full-time Law Enforcement employees must be greater than zero. |
| PE10000 | INVALID REPORT YEAR | The report year must be a in a valid year format (YYYY) after 2005. |
| PE10001 | MUST BE NUMERIC: FULL TIME LAW ENFORCEMENT OFFICERS MALE | Data reported must be numeric, must contain whole numbers. Decimals are not permitted. |
| PE10002 | MUST BE NUMERIC: FULL TIME LAW ENFORCEMENT OFFICERS FEMALE | Data reported must be numeric, must contain whole numbers. Decimals are not permitted. |
| PE10003 | MUST BE NUMERIC: FULL TIME LAW ENFORCEMENT OFFICERS TOTAL MALE/FEMALE | Data reported must be numeric, must contain whole numbers. Decimals are not permitted. Data reported for Total Male/Female Full-time Law enforcement officers must be greater than zero. |

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| **Police Employee Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| PE10004 | MUST BE NUMERIC: FULL TIME CIVILIAN MALE | Data reported must be numeric, must contain whole numbers. Decimals are not permitted. |
| PE10005 | MUST BE NUMERIC: FULL TIME CIVILIAN FEMALE | Data reported must be numeric, must contain whole numbers. Decimals are not permitted. |
| PE10006 | MUST BE NUMERIC: FULL TIME MALE | Data reported must be numeric, must contain whole numbers. Decimals are not permitted. |
| PE10007 | MUST BE NUMERIC: FULL TIME FEMALE | Data reported must be numeric, must contain whole numbers. Decimals are not permitted. |
| PE10008 | MUST BE NUMERIC: FULL TIME CIVILIAN TOTAL | Data reported must be numeric, must contain whole numbers. Decimals are not permitted. |
| PE10009 | MUST BE NUMERIC: FULL TIME EMPLOYEES TOTAL | Data reported must be numeric, must contain whole numbers. Decimals are not permitted. Data reported for Total Male/Female Full-time Law enforcement employees must be greater than zero. |
| PE10010 | MUST BE ENTERED FOR RECORD TYPE = 00 OR 13: FULL TIME LAW ENFORCEMENT OFFICERS MALE | The data field must be right-justified with left zero-fill, and fields containing zero data should contain zero-fill. |
| PE10011 | MUST BE ENTERED FOR RECORD TYPE = 00 OR 13: FULL TIME LAW ENFORCEMENT OFFICERS FEMALE | The data field must be right-justified with left zero-fill, and fields containing zero data should contain zero-fill. |
| PE10012 | MUST BE ENTERED FOR RECORD TYPE = 00 OR 13: FULLTIME CIVILIAN MALE | The data field must be right-justified with left zero-fill, and fields containing zero data should contain zero-fill. |
| PE10013 | MUST BE ENTERED FOR RECORD TYPE = 00 OR 13: FULLTIME CIVILIAN FEMALE | The data field must be right-justified with left zero-fill, and fields containing zero data should contain zero-fill. |
| PE10014 | MUST BE ENTERED FOR RECORD TYPE = 00 OR 13: FULLTIME OFFICER TOTAL | The data field must be right-justified with left zero-fill, and fields containing zero data should contain zero-fill. Data reported for Total Male and Female Full-time Law Enforcement Officers must be greater than zero. |
| PE10015 | MUST BE ENTERED FOR RECORD TYPE = 00 OR 13: FULLTIME CIVILIAN TOTAL | The data field must be right-justified with left zero-fill, and fields containing zero data should contain zero-fill. |
| PE10016 | MUST BE ENTERED FOR RECORD TYPE = 00 OR 13: FULLTIME EMPLOYEE TOTAL | The data field must be right-justified with left zero-fill, and fields containing zero data should contain zero-fill. Data reported for Total Male and Female Full-time Law enforcement employees must be greater than zero. |

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| **Police Employee Errors** | | |
| **Error Code** | **Error Message** | **Error Description** |
| PE10017 | MUST BE ENTERED FOR RECORD TYPE = 00 OR 13: FULLTIME MALE EMPLOYEE TOTAL | The data field must be right-justified with left zero-fill, and fields containing zero data should contain zero-fill. |
| PE10018 | MUST BE ENTERED FOR RECORD TYPE = 00 OR 13: FULLTIME FEMALE EMPLOYEE TOTAL | The data field must be right-justified with left zero-fill, and fields containing zero data should contain zero-fill. |
| PE10019 | ALL ORIS IN SUBMISSION MUST BE FROM SAME STATE | All reports on a submission must be from the same state. |
| PE4000 | INVALID RECORD TYPE FOR REPORT, EXPECTING 00, 13 OR 14 IN POSITIONS 13-14. | The record type on the submission was not valid for the data being reported. IE. Record type 16 with a 01 Return A record or HT Human trafficking report. |
| PE4012 | INVALID FILE FORMAT/SIZE FOR FLAT FILE SUBMISSION. | The submission had a file format or line length that did not meet the technical specification for a summary report format. |
| PE4013 | INVALID DATA FOUND IN DATA FIELD | There was data reported that was not valid for the report type submitted. IE. A type 14 No Report record with offense data submitted. |

## Police Employee Warning Codes

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| **Police Employee Warning** | | |
| **Error Code** | **Warning Message** | **Warning Description** |
| PE\_T | POLICE EMPLOYMENT ADJUSTMENT WITH NO PRIOR RECORD | Refers to a record where Record Type = 13 (Modify/Adjust) and there is no previously-added record to adjust. This is an informational *warning* error. |

# Error Data Set and Warning Data Set

**Error:**  Software logic checks exist for each report type.  When a report does not pass all associated logic checks, the system creates an error.  Reports with errors are not ingested into the UCR-TR system.  Errors must be corrected and the report resubmitted.

**Warning:**  Software logic checks exist for each report type.  When a report is presented with data that is questionable in comparison to the normal reporting parameters, the system creates a warning.  Reports with warnings are ingested into the UCR-TR system.  Warnings must be reviewed and either corrected or explained prior to publication.

Note: For our SRS submitters, data quality is a new UCR Program designation. Data quality issues for both SRS and NIBRS agencies will be provided in a data quality report. For our SRS contributors, these issues are essentially the subset of SRS warnings which have been designated as data quality issues in the UCR-TR. This change has been made to more closely align our SRS methodology with our NIBRS methodology.

### Figure 11 Record Layout for Error data set and Warning data set

The EDS (Error data set) and WDS (Warning data set) will be formatted the same and be returned upon ingestion.

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| Record Year | Record Month | Submission Record Number | Action Type | ORI | Incident number | Publication Effect |
| 1-4 | 5-6 | 7-13 | I - Initial or Incident, based on form type A - Add N - No Report D - Delete M - Modification Z - Zero Report O – Original | 15-23 | 24-35 | The Triage Flag is only blank or 1 currently, unless we add more levels. 1 means that it is a triaged warning, blank means it is not. |

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| Violation Number | Data Value in Violation | Violation Message |
| 37-48 | 49-60 | 61-138 |